



City of West Burlington
Tree Service Business



APPLICATION

City Hall, 122 Broadway St. Phone: (319)752-5451 Fax: (319)752-8425

Each person desiring to engage in the tree service business in the City of West Burlington shall appear each year at the office of the City Clerk to obtain a permit. (City Code Chapter 125). Permits are effective January 1st through December 31st. License Fee is \$125.00 per year. Return your completed application, proof of insurance and payment to West Burlington City Hall, 122 Broadway St., West Burlington, Iowa. Expect 3 – 5 days for permits to be processed.

BUSINESS INFORMATION (print clearly)

Form with fields: Business Name, Owner Name, Mailing Address, City/State/Zip, Email Address, Phone, Best time to reach you

Form with field: IRS Employer Identification Number (EIN#)

INSURANCE INFORMATION

Proof of Insurance – Every person proposing to engage in the tree service business shall present to the City Clerk a certificate of insurance with the "CITY OF WEST BURLINGTON" listed as a certificate holder. You are responsible for providing an updated proof of insurance if coverage expires during the term of your permit

Insurance Coverage must meet the following minimum limits:

- \$100,000 for each person injured
• \$300,000 for each accident
• \$50,000 for property damage
• Workers Compensation coverage is required for all employees, including family members.

Form with fields: Insurance Company Name, Agent Name, Phone Number, Number of Employees, Expiration Date for Liability, Expiration Date for Work Comp

By signing this application, you hereby agree to follow all regulations as stipulated in City Code Chapter 125. Any violations of this Chapter will result in your permit being revoked.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_