

Regular Council Meeting March 18, 2009 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Therese Lees and Marc Pilger were present. Tom Law was absent. Public Works Director Randy Fry, Finance Officer Leslie Sattler, Police Lieutenant Frank Newberry, City Administrator Dan Gifford and Development Service Coordinator, Jared Reed were also present.

Lees made a motion, second by Pilger, to approve the Agenda as presented. Roll call vote: Raleigh, Lees, Pilger and Crowner voted aye. Motion carried.

Lees made a motion, second by Pilger, to approve the Consent Agenda as presented. Roll call vote: Raleigh, Lees, Pilger and Crowner voted aye. Motion carried.

1. Minutes from Regular City Council Meeting on March 4, 2008
2. Payment to Southeast Iowa Regional Planning Commission for EPA Grant Administration - \$5,000
3. Liquor License Renewal for Southeastern Community College Foundation
4. Finance Officer Sattler's Attendance at Iowa Municipal Finance Officers Association Meeting
5. Officer Waterman Attendance at Defensive Tactics Instructor Training
6. Payment to Burlington Public Library for FY07/08 - \$27,686
7. Harmon Dochterman's Re-appointment on Board of Adjustment
8. Payment to City of Burlington for County Wide Communications - \$3,224.22
9. Payment to DMC Regional Waste Commission for Waste Management Fees - \$2,120.80
10. Payment to Municipal Supply for Water Main Materials - \$3,747.90
11. Payment to QC Analytical Services for Lab Testing - \$1,552.00
12. Clerk's Financial Report for February 2008
13. Claims as Presented in the Amount of \$83,092.94

PROCLAMATIONS: Mayor Trousil read proclamations naming May 1st as Silver Star Banner Day and the week of April 26th – May 2nd at Youth Appreciation Week.

COMMITTEE REPORTS:

FINANCE – Nothing to report

UTILITIES – City Clerk Fry reported that Utility Billing Clerk Willeford will be on medical leave for six weeks following the birth of her new baby, born March 17th.

STREETS – Staff and Council have had positive comments regarding the solar flashing stop signs that were recently installed at the intersection of West Burlington Ave. and Mt. Pleasant Street. Public Works Director Fry informed Council that Burlington Water Department is planning to relocate the fire hydrant that is located next to the traffic signal base at this intersection.

PUBLIC SAFETY – Lt. Newberry reported that Officer Hand started on March 9th.

SANITATION – Public Works Director Fry reported that Spring Clean-up will be held Wednesday May 13th.

OTHER STAFF REPORTS: Development Services Coordinator Reed, City Clerk Fry and Finance Officer Sattler completed training for the new Business License Software. Reed informed Council that he mailed another round of rental registration letters and reported on a couple of new residential and commercial building projects.

CITIZEN'S INQUIRIES:

NEW BUSINESS:

Consider Appointments to the Des Moines County Solid Waste Commission – Crowner made a motion, second by Lees, to appoint Hans Trousil as the City's representative and Rick Raleigh as the City's alternate representative on the Des Moines County Solid Waste Commission. Roll call vote. Pilger, Crowner, Raleigh and Lees voted aye. Motion carried.

Consider a Resolution hiring Alyssa Sarrazin and Joel Schneden as Seasonal Employees – Pilger made a motion, second by Crowner, to approve a Resolution hiring Alyssa Sarrazin and Joel Schneden as seasonal employees. City

Administrator Gifford asked Council to allow Sarrazin to start immediately so she can help cover for the Utility Billing Clerk during her medical leave of absence. Council had no objections. Roll call vote. Crowner, Raleigh, Lees and Pilger voted aye. Motion carried.

Consider Payment to the following Engineers for Previously Approved Contracts: Lees made a motion, second by Pilger, to approve payments to the following engineers for projects described as follows. Metzger Johnson Architects – West Burlington Fire Station Addition Project - \$17,789.97; Synder & Associates – Water Distribution System Improvements - \$9,199.27; French-Reneker-Associates – Broadway/Agency Storm Sewer, 5-Yr Street Plan and Mt. Pleasant Resurfacing - \$6,669.14. Roll call vote. Raleigh, Lees, Pilger and Crowner voted aye. Motion carried.

Consider Donating One-Day Swimming Pool Passes to the Burlington Public Library Summer Reading Program – Council received a request from the Burlington Public Library requesting a donation of 350 – 400 one-day swimming passes for participants in the youth summer reading program. Lees made a motion, second by Pilger, to approve the donation of one-day swimming passes. Roll call vote. Raleigh, Lees, Pilger and Crowner voted aye. Motion carried. Raleigh suggested council eliminate this donation next year stating the City already pays the library allot of money and feels there is no benefit to the City.

Consider Funding Request from the West Burlington School District's Athletic Department/Booster Club – The West Burlington School District and Booster Club are planning to replace the bleachers at the High School and requested that the City contribute \$40,000 to cover half the cost. The entire project is estimated to cost between \$60,000 and \$80,000. West Burlington Athletic Director Dan Reid informed Mayor Trousil that the School District is willing to pay for ¼ and the Booster Club is willing to pay for ¼. Crowner pointed out that over the past two years Council has certified less debt in the TIF districts, which helps the school district by increasing taxes they receive in their general fund. Crowner felt that the school should use those funds for this kind of project. Pilger felt the project was unnecessary and was not interested in participating. No other comments were received. Mayor Trousil will let the Athletic Department know that Council was not interested in participating.

Consider Upgrade to the Police Department's Recordkeeping Program – Lt. Newberry presented a proposal to upgrade the Police Department's recordkeeping program from the SLEUTH program to Shieldware Record Management System. Shield is currently being used by the Burlington Police Department for computer aided dispatching and their records management system. The changeover to Shield would allow our department to share records with the Burlington Police Department and allow interfaces with other programs currently being used. The cost of converting to Shield would be \$20,600 and can be spread out over the next three fiscal years. Crowner made a motion, second by Raleigh, to approve upgrading the Police Department's Recordkeeping Program to Shieldware Record Management System. Roll call vote. Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES: Mayor Trousil informed Council that the West Burlington Elementary School and P.T.O. held a meeting to discuss replacing the playground surface at the Elementary School. They may approach the City with a funding request for this project.

CLOSED SESSION: Crowner made a motion, second by Raleigh, to go into closed session in accordance with Iowa Code Chapter 21.5.1 (j) to discuss the purchase of real estate. Roll call vote. Lees, Pilger, Crowner and Raleigh voted aye. Motion carried. Council went into Closed Session at 6:50 p.m. Council came out of closed session at 7:18 p.m.

Crowner made a motion, second by Raleigh to authorize the City Attorney to negotiate the purchase of a particular piece of real estate with property owner Mike Evans. Roll call vote. Raleigh, Lees, Pilger and Crowner voted aye. Motion carried.

ADJOURN: There being no further business, the meeting adjourned at 7:20 p.m. upon motion by Lees, second by Raleigh. Voice vote: All ayes. Motion carried.

April 1, 2009

Approved

Kelly D. Fry

Kelly D. Fry, City Clerk

Hans K. Trousil

Hans K. Trousil, Mayor

CITY OF WEST
BURLINGTON
CLAIMS LIST 03/18/09

ACS FIREHOUSE SOFTWARE	SOFTWARE SUPPORT	735.00
ALLGOOD ANIMAL HOSPITAL	EUTHANASIAS	22.50
ALLIANT ENERGY	UTILITIES	16,259.12
ANESTHESIA & PAIN	PARTIAL SELF FUNDING	39.00
AXA EQUITABLE	DEFERRED COMP.	350.00
BALZER INC.	PARTS	198.72
BANCARD CENTER	MISC EXP.	2,583.76
BEAMES WELDING & REPAIR	STEEL	89.41
BOUCHEY, REED MD	PARTIAL SELF FUNDING	64.80
BURL. AREA FAMILY PRATICE	PARTIAL SELF FUNDING	230.27
BURL. HYDRAULIC SERVICE	HOSES	104.56
BURL. INTERNAL MEDICINE	PARTIAL SELF FUNDING	125.00
BURL. MUNICIPAL WATER	GE WATER	864.85
BURL. NEUROLOGY	PARTIAL SELF FUNDING	298.00
C & J JANITORIAL SRV	FIRE STATION CLEANING	135.00
CESSFORD CONSTRUCTION CO	PATCH	409.20
CITY OF BURL.	COMMUNICATIONS	3,331.00
CITY OF WEST BURL.	WTR BOND SINKING	974.38
CLINE, TROY	PARTIAL SELF FUNDING	16.44
CRAFTSMAN PRESS	BUISNESS CARDS	188.16
CULLIGAN WATER CONDITIONING	DISPENSER RENTAL & WATER	24.85
	MONTHLY FEE FOR	
	PROSECUTION	333.33
DES MOINES CO. ATTORNEY	PUBLICATIONS	185.09
DES MOINES CO. NEWS	WASTE MANGEMENT FEE	2,256.88
DES MOINES CO. REGIONAL	ELECRTCITY BEAVERDALE	73.26
EASTERN IA.LIGHT & POWER	FLEX	16,301.49
EBS		
FAMILY MEDICINE OF MT	PARTIAL SELF FUNDING	55.20
PLEASANT	TOOLS	151.35
FARM KING OF BURL.	MISC EXP.	370.86
FASTENAL COMPANY, THE	FEDERAL TAXES	9,335.06
FEDERAL ELECTRONIC TAX PAY	MAIN BREAK & REPAIR	1,886.50
FRANCIS PUMP & WELL SERVICE	PARTIAL SELF FUNDING	91.26
FRY, RANDY	PARTIAL SELF FUNDING	64.80
FT MADISON PHYSICIANS	NAME PLATES	82.10
GALLS INC.	PARTIAL SELF FUNDING	92.14
GIFFORD, DAN	HEP B	49.50
GLAXOSMITHKLINE	EXAM	135.00
GREAT RIVER BUSINESS HEALTH	PARTIAL SELF FUNDING	92.80
HAYS MD,CARL H	PPARTIAL SELF FUNDING	84.00
HENDRIX MD,JAMES	PARTIAL SELF FUNDING	244.90
HENRY COUNTY HEALTH	PARTIAL SELF FUNDING	50.20
HILLYER CHIROPRACTIC	STEEL	1,180.00
HOLTKAMP'S TRAILER REPAIR	ENVELOPE FILES	118.58
HR DIRECT	MISC PARTS	102.74
HUFFMANS FARM & HOME	PARTIAL SELF FUNDING	25.25
HY-VEE #1042	PARTIAL SELF FUNDING	1,232.14
HY-VEE #1044	CARDS/ ID PRINTER RIBBONS	665.00
ID AMERICA	GREAT T-SHIRT	4.50
INDUSTRIES FOR THE BLIND,	2009/2010 WTR DUES	525.71
IA.ASSOC. OF MUNICIPAL		

UTILITIES		
IA.FIREMEN'S ASSOCIATION	ASSOCIATION DUES	700.00
IA.STATE UNIVERSITY	TRAFFIC SAFETY CONF	100.00
IA.TELECOM COMMUNICATION	PHONE SERVICE	203.89
IOWACE, ED LEEDOM	SPRING WORKSHOP	60.00
LAVEINE SANITATION INC.	GARBAGE & TRASH HAULING	7,942.64
LISCO/LTDS	PHONE SERVICE	466.29
LOWE'S COMPANIES INC.	HIGH-TORQ IMPACT WRENCH	299.00
MAIORIELLO MD, ANTHONY V.	PARTIAL SELF FUNDING	122.00
MELVIN, T.W,	PARTIAL SELF FUNDING	58.40
MENARDS	SUPPLIES	631.64
MERSCHMAN FERTILIZER L.L.C	SALT	1,622.50
METZGER JOHNSON ARCHITECTS	ARCHITECT FEE	17,789.97
MIRACLE CAR WASH	CAR WASHES	21.75
MISCELLANEOUS VENDOR	UTILITY REFUNDS	107.06
MISSISSIPPI VALLEY LAB	PARTIAL SELF FUNDING	68.50
NAPA AUTO PARTS	PARTS	505.73
PATC	IA.CHARGING MANUAL	30.00
PRAXAIR DISTRIBUTION INC.	WELDING SUPPLIES	135.66
PREFERRED SECURITY SERVICE	WASTE WATER TESTING	1,652.00
QUEST ENTERPRISES INC	NAME TAG	25.00
QWEST	PHONE SERVICE	294.42
REED, JARED	FUEL REIMBURSEMENT	65.50
REIF OIL CO.	FUEL	1,898.62
SANDRY FIRE SUPPLY L.L.C.	FIREFIGHTER GEAR	672.09
SNYDER & ASSOCIATES INC.	406 & 2ND. CONNECTION	9,199.27
SOUTHEAST IA.CLERK'S ASSOC.	2009 DUES	20.00
ST LUKE'S DRUG AND ALCOHOL	DRUG TESTING	108.00
STANDARD OF BEAVERDALE	LUMBER	208.95
TAPCO	4 BLINKER STOP SIGNS	6,895.60
TREASURER STATE OF IOWA	GAMBLING LICENCE/4TH. JULY	40.00
TWO RIVERS INSURANCE SERVI	W/C AUDIT	5,835.00
	RECEIPT PRINTER	
TYLER TECHNOLOGIES	MAINTENANCE	2,974.00
UNIFORM DEN INC.	POLICE UNIFORMS	512.01
US CELLULAR	PHONE SERVICE	84.80
WEST BURL. PETTY CASH FUND	PETTY CASH FUND	170.25
ZAISER FABRICATION	I-BEAM	132.00
001 GENERAL FUND		70,841.45
110 ROAD USE		10,397.67
121 LOCAL OPTION SALE		2,200.00
600 WATER		19,644.60
601 BEAVERDALE ESCROW		24.42
602 WESTWOOD HILLS ES		24.42
603 WOODSMAN SUB. ESC		1,910.92
610 SEWER		12,298.93
820 MEDICAL INSURANCE		3,055.10
821 FLEX ACCOUNT		1,573.46
952 4TH OF JULY CELEB		2,515.23
GRAND TOTAL		124,486.20