

Regular Council Meeting January 7, 2009 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Therese Lees and Marc Pilger were present. Tom Law was absent. Public Works Director Randy Fry, Finance Officer Leslie Sattler, City Administrator Dan Gifford, Fire Chief Lenny Sanders, Police Chief Alex Oblein and Development Service Coor., Jared Reed were also present.

Lees made a motion, second by Pilger, to approve the Agenda. Roll call vote: Raleigh, Lees, Pilger and Crowner voted aye. Motion carried.

Crowner made a motion, second by Raleigh, to approve the Consent Agenda as presented. Lees asked that training for Police Department and Fire Department be moved to New Business for further discussion. Roll call vote: Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on December 17, 2008
2. Payment to City of Burlington for County Wide Communication - \$3,321
3. Payment to Electronic Applications - \$1,834.82
4. Payment to QC Analytical Services - \$1,552
5. Accepted Letter of Resignation from Police Officer Brian Mayberry
6. Payment to IAMU on behalf of SASSO - \$13,823
7. City Clerk Fry's attendance at the International Institute of Municipal Clerks Conference
8. Payment to Southeast Iowa Regional Planning Commission for Grant Administration - \$5,000
9. Purchase of Report Writer Software from Incode
10. Claims as Presented in the amount of \$82,502.66

COMMITTEE REPORTS:

FINANCE – Council scheduled a Budget Work Session for January 14, 2009 at 7:00 p.m.

UTILITIES – Engineer Steve Hausner updated Council on the Agency/Broadway Storm Water Study. Council agreed to set up a meeting with property owners to discuss acquiring easements.

STREETS - Crowner asked Administrator Gifford to look at curb cut and driveway approach that was recently installed on N. Gear Ave. He felt that the driveway approach was very narrow. Public Works Director Fry and City Administrator Gifford will look at it.

PUBLIC SAFETY – Chief Oblein reported that he had received several applications for the full-time and part-time police officer positions. He has brought Officer Melssen back from the Drug Task Force to help patrol until another officer is hired.

Fire Chief Sanders reported that the Department ended the year with 602 calls. The “Keep the Wreath Red” Campaign was a success. A wreath decorated with red lights hung at the Fire Department for the holiday season. Each time holiday decorations were the cause of a house fire a white bulb would replace a red bulb. The goal was to end the season with all red bulbs. Chief Sanders was pleased to report that no fires were caused by holiday decorations.

Crowner commented that he had received a call from a property owner with rental units. She was extremely happy with the way Jared answered her questions and felt that he would do a good job implementing the new Rental Housing Code.

SANITATION - Nothing to report.

CITIZEN'S INQUIRIES:

NEW BUSINESS:

Consider Payment to Snyder & Associates – Water Distribution System Improvement Project - \$4,547.67 – Crowner made a motion, second by Raleigh, to approve a payment of \$4,547.67 to Snyder & Associates for engineering services. Roll call vote. Pilger, Crowner, Raleigh and Lees voted aye. Motion carried.

Consider an Engineering Services Agreement with French-Reneker-Associates to complete a Five-Year Street Plan – Crowner made a motion, second by Raleigh, to enter into an Engineering Services Agreement with French-Reneker-Associates to update the City's Five-Year Street Plan at a cost of \$5,850. Roll call vote. Crowner, Raleigh, Lees and Pilger voted aye. Motion carried.

Consider a Resolution Establishing the Des Moines County News and the Hawkeye as Official Newspapers for the City – Lees made a motion, second by Pilger, to approve a Resolution naming the Des Moines County News and the Hawkeye as Official Newspapers for the City. Roll call vote. Raleigh, Law, Pilger and Crowner voted aye. Motion carried.

Consider a Resolution Hiring Fire Fighter Pending Physical and Background Checks – Lees made a motion, second by Raleigh, to approve hiring Cody Carpenter as a Fire Fighter pending physical and background check. Roll call vote. Crowner, Raleigh, Lees and Pilger. Voted aye. Motion carried.

Consider the Second Reading of an Ordinance Amending Restricted Parking Regulations – Huston & Layne Dr. – Lees made a motion, second by Pilger, to approve the second reading of an ordinance restricting parking on Huston & Layne Dr. between the hours of 12:00 a.m. and 6:00 a.m. Lees asked City Administrator to contact Rheinschmidt Marble and Granite to inform him of the new regulations. Roll call vote. Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

Approve Lt. Newberry and Chief Oblein attendance at Midwest Odometer & Title Fraud Enforcement Asso. Conference – Lees asked for more information related to the Police Department's request to send the Chief and Lt. Newberry to this training. Oblein explained that with the department starting to perform Salvage Title inspections for rebuilt vehicles, the proposed training would be beneficial. The conference will provide instruction on several areas of vehicle odometer and title fraud as well as other useful information on vehicle theft and fraud. This year the conference will be in Coralville, IA. Lees and Mayor Trousil felt that one person should attend the conference rather than two. Oblein agreed to send one person rather than two. Lees and Crowner weren't convinced that the City would benefit from doing Salvage Title inspections and asked for more information on the financial benefit other departments have seen from doing them. After a lengthy discussion on the issue, Lees made a motion, second by Crowner, to approve training for one person at Midwest Odometer & Title Fraud Enforcement Conference. Roll call vote. Pilger, Crowner, Raleigh and Lees voted aye. Motion carried.

Approve Training for Fire Chief Sanders and Battalion Chief Barnett at Arson Investigator's School – Fire Chief Sanders explained that according to State and City Code the Fire Chief has the responsibility to investigate the cause, origin, and circumstances of a fire. Attending the two-week training would help meet those requirements without having to rely on Fire Marshal Crooks or the State Fire Marshal's Office. Chief Sanders and Battalion Chief Barnett asked for reimbursement of lodging and tuition expenses at a cost of approximately \$1,230.75. They would cover the cost of their own meals due to the extended nature of the class. Administrator Gifford asked Council to table the issue until he had an opportunity to discuss the training with Fire Marshal Crooks. He wants to make sure the training would be duplicating services we already have available. Lees made a motion, second by Raleigh, to table the request for training until the next meeting. Roll call vote. Crowner, Raleigh, Lees and Pilger voted aye. Motion carried.

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN: There being no further business, the meeting adjourned at 7:05 p.m. upon motion by Lees, second by Crowner. Voice vote: All ayes. Motion carried.

Jan. 21, 2009

Approved

Kelly D. Fry

Kelly D. Fry, City Clerk

Hans K. Trousil

Hans K. Trousil, Mayor

**City of West Burlington
Claims List January 7, 2009**

3E	FUSE & RECEPTACLE	23.17
AUTOZONE	WIPER BLADES	15.98
AXA EQUITABLE	DEFERRED COMP.	350.00
BONAR, ANGELA	PSF	9.79
	CDL	
BRISSEY, WILLIAM	REIMBERSEMENT/W.BRISSEY	20.00
BRITE-WAY SERVICES	CITY HALL WINDOW CLEANING	145.00
BURL.AREA FAMILY		
PRACTICE	PSF	64.80
BURL.HYDRAULIC SERVICE	FLAGS	91.94
BURL PEDIATRIC ASSOC	PSF	60.00
BURL.W. BURL.UNITED		
WAY	EE DEDUCTION	4.00
BURL/WEST BURL	HOTEL MOTEL TAX	7,372.79
BUSTER,DANA	FLEX	95.80
CENTER FOR BUISNESS	REG.FEE	30.00
CENTRE STATE INTN'L INC.	BLOWER & MOWER	161.07
CESSFORD CONSTRUCTION		
CO	SAND	872.32
CITY OF BURL.	COMMUNICATIONS	3,321.00
CITY OF W.BURL	MEDICAL UNION DEDUCTIONS	742.62
CITY OF W.BURL	FLEX FUND	927.10
CLEAR FALLS BOTTLED		
WATER	BOTTLED WATER	16.25
COMMUNICATION		
WORKERS	UNION DUES	557.79
CRAFTSMAN PRESS	WINDOW & REG.ENVELOPES	238.00
CRAY GODDARD MILLER &		
TAYL	LEGAL SERVICES M.TAYLOR	666.00
CULLIGAN WATER		
CONDITIONING	DISPENSER RENTAL	8.00

DAVIS RADIOLOGY	MEDICAL SERVICES	29.00
DES MOINES CO. NEWS	PUBLICATIONS	721.61
EASTERN IOWA LIGHT & POWER	BEAVERDALE ELECTRICITY	65.64
EBS - EMPLOYEE BENEFIT SYS	JANUARY BILLING	15,779.90
ELECTRONIC APPLICATIONS CO	VHF & UHF RADIOS/INSTALLATION	2,293.94
EMBELLISHMENTS & DESIGNS E	WB LOGO SHIRTS	59.08
FASTENAL COMPANY, THE	O RINGS	14.06
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	12,926.59
FT MADISON PHYSICIANS	PSF	81.00
FT. MADISON CLINIC	PSF	81.00
GIFFORD, DAN	PSF	29.12
GRANDSTAY RESIDENTIAL SUIT	LODGING/ L.SANDERS	342.00
GREAT RIVER BUSINESS HEALT	FIRE DEPT.PHYSICALS	1,210.00
GREENWOOD CLEANING SYSTEM	CLEANING SOLUTION	200.48
HANKS,DOUGLAS DC	PSF	57.40
HUFFMANS FARM & HOME	MISC. EXP.	253.68
HY-VEE #1042	PSF	67.53
HY-VEE #1044	PSF	187.05
ILL. DEPARTMENT OF REVENUE	ILLINOIS W/H	57.59
INTERNATIONAL CODE COUNCIL	MEMBERSHIP DUES/J.REED	100.00
IA DIVISION OF CRIMINAL	QUARTLEY MAINTENANCE FEE	303.85
IA ILLINOIS OFFICE SOLUT	20 LB. WHITE PAPER	279.70
IA ONE CALL INC	NOTIFICATIONS/39	108.90
IA PUBLIC EMPLOYEES'	IPERS	5,826.47
IA RURAL WATER ASSOC.	ANNUAL DUES	250.00
LOWE'S COMPANIES INC.	CLEANING & PAINTING SUPPLIES	227.83
MEDICAL SERVICE PLAN - U O	PSF	278.00
MERSCHMAN FERTILIZER L.L.C	SALT	1,534.50
MIDWEST JANITORIAL SERVICE	MONTHLY JANITORIAL SERVICES	360.06
MOELLER, BRADLEY	PSF	4.00
MES	SCBA FLOW TESTS	879.40
OPTIMIST CLUB OF BURL.	ANNUAL DUES	83.00
OSDI-OFFICE SYSTEMS DIVISI	BLACK MARKERS	43.23
PINE GROVE STORE	BOOTS	264.90
POSTMASTER	POSTAGE	760.41
PREFERRED SECURITY	DRUG TESTING	40.00

SERVICE		
QC ANALYTICAL SERVICES		
LLC	WASTEWATER TESTING	1,552.00
QWEST	TELEPHONE SERVICE	188.65
RAINBO OIL COMPANY	FUEL ADDITIVE	183.18
SATTLER, LESLIE	PSF	210.28
SHOTTENKIRK		
SUPERSTORE	ALTERNATOR & BATTERY	476.91
SNYDER & ASSOCIATES		
INC.	406 & 2ND.CONNECTION	4,547.67
SOUTHEAST IA REGIONAL		
PL	EPA GRANT ADMINISTRATION	5,000.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES	226.53
TARGET STORES	SUPPLIES	62.12
TREASURER STATE OF IA	WITHHELD TAXES	1,976.00
TREASURER STATE OF IA	DEC. SALES TAX	4,181.00
USA BLUEBOOK	SEWER JET TIPS	352.03
VERIZON WIRELESS	CELLULAR TELEPHONE	769.20
WALMART	MISC SUPPLIES	118.13
WEST BURLINGTON		
SCHOOLS	HOTEL MOTEL TAX	150.47
WRIGHT EXPRESS	FUEL	914.15
001 GENERAL FUND		39,063.74
002 HOTEL/MOTEL TAX		7,523.26
110 ROAD USE		6,550.82
600 WATER		18,084.54
601 BEAVERDALE		
ESCROW		21.88
602 WESTWOOD HILLS ES		21.88
603 WOODSMAN SUB. ESC		21.88
610 SEWER		9,643.48
820 MEDICAL INSURANCE		1,129.97
821 FLEX ACCOUNT		441.21
GRAND TOTAL		82,502.66