

**Regular Council Meeting January 21, 2009 – 6:00 p.m.** The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Therese Lees and Tom Law were present. Marc Pilger was absent. Public Works Director Randy Fry, Finance Officer Leslie Sattler, City Administrator Dan Gifford, Fire Chief Lenny Sanders and Development Service Coor., Jared Reed were also present.

Lees made a motion, second by Raleigh, to approve the Agenda as presented. Roll call vote: Raleigh, Lees, Law and Crowner voted aye. Motion carried.

Lees made a motion, second by Raleigh, to approve the Consent Agenda as presented. Roll call vote: Lees, Law, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on January 7, 2008
2. Payment to Burlington Municipal Waterworks - \$20,148.15
3. Payment to Motorola - \$1,179.38
4. Payment to Iowa Department of Transportation - \$1,569.12
5. Payment to City of Burlington - \$3,321
6. Payment to QC Analytical Services - \$1,900
7. Payment to Des Moines County - \$2,370.96
8. Payment to DMC Regional Waste Commission - \$2,120.80
9. Pamela Hall's Resignation from the Fire Department
10. Mark Crooks re-appointment to the Board of Adjustment
11. Class C Beer Permit Renewal for Jai Ganesh Enterprises, 101 E. Mt. Pleasant
12. Clerk's Financial Report for December 2008
13. Claims as Presented in the amount of \$ 205,123.88

### **COMMITTEE REPORTS:**

FINANCE – Nothing to report

UTILITIES – Nothing to report

STREETS – City Administrator Gifford asked Engineer Steve Hausner to update the Council on the potential of applying for Federal Economic Stimulus Funding for Highway improvements. Hausner explained that all projects must be submitted to Southeast Iowa Regional Planning by January 22<sup>nd</sup> if the City is interested in applying for funding. Engineer Hausner and Gifford discussed the possibility of applying for funding to resurface Mt. Pleasant Street from West Burlington Ave. to Gear Ave. Staff has discussed including this project in the updated 5-year plan and felt that if funding was available this project could be moved up. Engineer Hausner estimated the construction to cost approximately 1.1 million dollars and estimated engineering services to be a little under \$55,000. With no objections from Council Engineer Hausner was directed to prepare an Engineering Services Agreement for the resurfacing of Mt. Pleasant Street from West Burlington Ave. to Gear Ave.

Public Works Director Fry presented a quote to replace the traffic signals at West Burlington Ave. and Mt. Pleasant with overhead span wire assemblies at a cost of \$16,820. Labor, concrete and electrical work would be and additional charge. Fry explained that the existing poles are not working properly and recommended that Council consider replacing it with the proposed overhead span wire assembly.

PUBLIC SAFETY – Chief Sanders reported that calls had slowed down in the last few weeks and the department was working on year end reports. The Quad Township will hold a Budget meeting

on February 11<sup>th</sup>. Mayor Trousil informed Council that the City's contract with the Quad Township for fire services will be expiring January 24<sup>th</sup>, 2009. Staff will schedule a meeting in February to discuss negotiating a new contract. Council was invited to attend.

SANITATION - Nothing to report.

### **CITIZEN'S INQUIRIES:**

**PUBLIC HEARING: Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Costs for Water Distribution System Improvements, Division II: Water Booster Station and Taking of Bids for Such Construction** – Mayor Trousil opened the Public Hearing at 6:30 p.m. to hear comments concerning the proposed project, which involves making a second connection to Burlington Water System and constructing a Booster Station on Division Street. Engineer Kelli Scott with Snyder and Associates asked Council if they had any questions concerning the plans, specifications, form of contract and estimated construction cost. Council had no questions. No verbal or written comments were received from the public and the Public Hearing was closed at 6:35 p.m.

### **NEW BUSINESS:**

**Consider a Resolution Approving Plans and Specifications, Proposed Form of Contract and Estimate of Costs for Water Distribution System Improvements, Division II: Water Booster Station** – Mayor Trousil presented a Resolution approving the plans, specifications, form of contract and estimated costs for the Water Distribution System Improvement – Division II – Booster Station Project. Trousil explained that the second connection will take place at Broadway and Division Street. Water main will then run west on Division Street to the location of the Booster Pump Station where Great River Medical Center donated a portion of their ground. From the Booster Station, water main will be installed to fill the elevated storage tank. Engineers have estimated the construction at \$998,000. Crowner made a motion, second by Lees, to approve the plans, specifications, form of contract and estimated cost for Division II of the Water Distribution System Improvement Project. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider a Resolution Awarding the Contract for the Water Distribution System Improvements, Division II: Water Booster Station** – Mayor Trousil informed Council that bids were received and opened at 1:00 p.m. in City Hall. Nine Contractors bid on the project and bids ranged from S.G. Construction's low bid of \$745,248 to Millard Co. high bid of \$928,900. Mayor Trousil asked Council to table the issue of awarding the bid until the regular Council meeting on February 4<sup>th</sup> to allow Engineers to review the bids more carefully. Council did not object and Lees made a motion, second by Crowner, to table the issue of awarding the bid until February 4<sup>th</sup>. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider Payment to French-Reneker-Associates** - Crowner made a motion, second by Raleigh, to approve a payment of \$3,851.53 to French-Reneker-Associates for engineering services related to the Broadway/Agency Storm Water Study. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

**Consider Incentive Pay for Fire Department** – Fire Chief Sanders presented a memo asking Council to approve incentive pay for 13 fire fighters who met certain criteria over the last six months. Incentive pay in the amount of \$5,000 will be split between the 13 fire fighters. Quad Township will reimburse the City \$2,500 for this payment. Lees made a motion, second by Crowner, to approve incentive pay for 13 fire fighters. Roll call vote. Law, Lees, Crowner and Raleigh voted aye. Motion carried.

**Consider the Final Reading of an Ordinance Restricting Parking on Huston St. and Layne Drive** – Council discussed approving the final reading of an ordinance restricting parking on Huston St. from S. Gear Ave. west and on Layne Dr. from Huston Street north between the hours of 12:00 a.m. and 6:00 a.m. to allow Public Works to perform street and hydrant maintenance. City Administrator Gifford was directed to contact the businesses that were in this location. He was not able to directly talk to the owner of Rheinschmidt Marble and Granite, but left a message with an employee inviting Mr. Rheinschmidt to contact City Hall or attend the Council meeting if he had any concerns. No verbal or written comments were received concerning the proposed parking regulation. Raleigh made a motion, second by Law, to approve the final reading of an Ordinance restricting parking. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried. Gifford was directed to write a letter to the businesses in this location informing them that the ordinance had passed.

**Consider Releasing 13 Million Dollars of TIF Valuation for Budgeting Purposed in FY09/10** – Council discussed releasing 13 Million Dollars of TIF valuation for the 09/10 budget year. This will allow other taxing agencies to collect more property tax money in the TIF districts. Last year council voted to release 13.9 Million of TIF valuation. Crowner made a motion, second by Lees, directing Finance Officer Sattler to certify 13 Million Dollars less in TIF for the FY 09/10 Budget. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**OLD BUSINESS:**

**Consider Training for Fire Chief and Battalion Chief at Arson Investigator's School** – Chief Sanders request to attend Arson Investigator's School was tabled at the last meeting so City Administrator Gifford could discuss the issue with Fire Marshal Crooks and Fire Chief Sanders. Fire Chief Sanders reported that after discussions with Administrator Gifford and Fire Marshal Crooks it was determined that the City could receive some benefit to the training, but the Quad Township would benefit more as they do not receive services from Fire Marshal Crooks. Chief Sanders will be formally asking the Quad Township to cover two-thirds of the cost for the training. The City would still be responsible for approximately \$370. Lees asked by Battalion Chief Barnett was attending rather than one of the Assistant Chiefs. Chief Sanders explained that he was able to take the time off of work to attend where the others were not. Chief Sanders also informed Council that they would still have to be accepted to the school before it was official. Lees made a motion, second by Crowner, to approve Fire Chief Sanders and Battalion Chief Barnett's attendance at Arson Investigator's School. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

**CITIZEN'S INQUIRIES:**


**MAYOR'S INQUIRIES:** Administrator Gifford told Council he had discussed hosting the Chamber's "Business After Hours" event in February to celebrate the City's 125<sup>th</sup> Birthday.


Gifford also asked Council if they were interested in attending the Annual Chamber Dinner on January 30<sup>th</sup>. Council agreed to reserve two tables.

**ADJOURN:** There being no further business, the meeting adjourned at 7:00 p.m. upon motion by Lees, second by Crowner. Voice vote: All ayes. Motion carried.

*Feb. 4, 2009*

Approved

  
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Kelly D. Fry, City Clerk

  
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Hans K. Trousil, Mayor

## CITY OF WEST BURLINGTON

### CLAIMS LIST 1/21/09

AHLERS & COONEY	LEGAL SERVICES	987.00
AIRGAS NORTH CENTRAL	ANNUAL DEPOSIT	12.20
ALLIANT ENERGY	GAS UTILITY/POOL	19,369.09
AMERICAN PLANNING ASSOC.	MEMBERSHIP GIFFORD 4/09-3/10	381.00
AXA EQUITABLE	DEFERRED COMP.	350.00
BALZER INC.	CURB GUARDS	136.10
BANCARD CENTER	MISC. EXP.	554.42
BAUER BUILT INC.	4 TIRES/LABOR	419.00
BURL AREA FAMILY PRATICE	PSF	70.80
BURL MUNICIPAL WATER	GE WATER	21,040.00
C & J JANITORIAL SRV	FIRE STATION CLEANING	135.00
CESSFORD CONSTRUCTION CO	SAND	423.56
CITY OF BURL	COMMUNICATIONS	3,331.00
CITY OF WEST BURL	WTR BOND SINKING	966.51
COE EQUIPMENT INC.	14' CABLE FOR BOOM	373.92
CRAY GODDARD MILLER & TAYL	LEGAL SERVICES M.TAYLOR	72.00
DAVIS RADIOLOGY PC	PSF	80.00
DENNYS AUTO SERVICE	REPAIR 2006 FORD F250	519.37
DES MOINES CO. ABSTRACT	AIRGAS-NORTH PROPERTY	750.00
DES MOINES CO. ATTORNEY	MONTHLY FEE FOR PROSECUTION	333.33
DES MOINES CO. NEWS	2009 SUBSCRIPTION/1YR	28.00
DES MOINES CO. REGIONAL	WASTE MANGEMENT FEE	2,212.24
DES MOINES COUNTY IT DEPAR	YEARLY MAINTENANCE FY 2009	3,345.96
DES MOINES STAMP MANUFACTU	NAME PLATE K.WILLEFORD	18.50
DRAKE HARDWARE & SOFTWARE	WEBSITE	270.00
EASTERN IA LIGHT & POWER	ELECTRICITY/BEAVERDALE	70.81
EBS - EMPLOYEE BENEFIT SYS	FLEX	517.77
ELECTRONIC APPLICATIONS CO	PROGRAMMED RADIO/M.MOORE	157.60
FAMILY MEDICINE OF MT PLEA	PSF	30.40
FARM KING OF BURL	DRILL BITS,SOCKETS & MISC	196.53
FASTENAL COMPANY, THE	PLOW BOLTS	232.21
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	11,071.00
FP MAILING SOLUTIONS	POSTAGE	400.00
FRANCIS PUMP & WELL SERVIC	BEAVERDALE PROPERTY	175.00
FRANK MILLARD & CO. INC.	SERVICE CALL W/CRANE	320.00
FRENCH-RENEKER-ASSOCIATES	WB STORM SEWER BROAD/AGENCY	3,851.53
GIFFORD, DAN	PSF	26.72
GRBH	FIRE DEPT.PHYSICALS	2,025.00
GRMC	MEDICAL SERVICES/C.TODD	761.00
GREENWOOD CLEANING	CREDIT/FREIGHT	319.57
HENRY COUNTY HEALTH	PSF	392.71
HILLYER CHIROPRACTIC	PSF	21.00
HOLTKAMP'S TRAILER REPAIR	REPAIR DUMP TRUCK	599.98
HY-VEE #1042	PSF	243.64
HY-VEE #1044	PSF	13.09
HYGIENIC LABORATORY	WATER TESTING	459.00
INDUSTRIAL MOTORS INC.	BLOWER MOTOR	69.00
INTERNATIONAL ASSOCIATION	2009 MEMBERSHIP BUSTER	50.00

IA ASSOCIATION OF MUNICI	FEE JAN-JUNE 09	13,823.00
IA DEPT OF TRANSPORATION	CALCIUM CHLORIDE FLAKE	1,569.12
IA MUNICIPAL FINANCE OFF	ANNUAL DUES 4/09-3/10 SATTLER	45.00
IA TELECOM COMMUNICATION	TELEPHONE SERVICE	203.60
J & S ELECTRONIC BUSINESS	UNITY DESKTOP S509A-K00	700.00
JC PENNY	JEANS/R MESECHER	63.98
JIM'S LOCK & SAFE	KEY/UNIT 3	3.00
KONE INC.	MAINTENANCE 1/09-3/09	595.89
L3 MOBILE VISION INC.	REPAIR IN-CAR MONITOR	309.00
LAVEINE SANITATION INC.	GARBAGE & TRASH HAULING	7,942.64
LISCO/LTDS	TELEPHONE SERVICE	466.93
MARTIN EQUIPMENT	FILTERS	147.74
MAYBERRY, BRIAN	PSF	6.32
MENARDS	MISC. EXP.	662.40
MERSCHMAN FERTILIZER L.L.C	SALT	1,513.05
MID-STATES ORGANIZED CRIME	2009 MEMBERSHIP OBLEIN	100.00
MIRACLE CAR WASH	CAR WASHES	12.25
MISCELLANEOUS VENDOR	UTILITY REFUND	14.04
MISSISSIPPI VALLEY HUMAN R	MEMBERSHIP DUES	25.00
MOORE, MARK	PSF	108.73
NAPA AUTO PARTS	NAPA AUTO PARTS	461.90
POSTMASTER	BULK MAILING ANNUAL FEE	180.00
POWERNET GLOBAL	TELEPHONE SERVICE	58.68
PRINTRAK INTERNATIONAL INC	LIVESCAN MAINTENANCE #002495	1,179.38
QC ANALYTICAL SERVICES LLC	DECEMBER WATER TESTS	1,900.00
QWEST	TELEPHONE SERVICE	105.28
REIF OIL CO.	FUEL	4,297.33
RYAN, SHAUN	PSF	3.20
SATTLER, LESLIE	PSF	20.88
SCHNEDEN, JOHN	PSF	89.89
SIRCHIE FINGER PRINT LABOR	EVIDENCE MATERIALS	402.84
SITUMEANG MD, DJONGGI	PSF	77.60
ST LUKE'S DRUG AND ALCOHOL	DRUG TESTING	36.00
SUMMIT SUPPLY	WINTER WORK GLOVES	8.45
TREASURER STATE OF IA	JANUARY SALES TAX	3,493.00
TWO RIVERS INSURANCE SERVI	PROPERTY, LIABILITY, W/C PREMI	84,883.00
TYLER TECHNOLOGIES, INC	BARCODE SCANNER MAINTENANCE	77.00
US CELLULAR	TELEPHONE SERVICE	112.52
WRIGHT EXPRESS	FUEL	1,242.68
001 GENERAL FUND		104,715.45
110 ROAD USE		17,053.20
600 WATER		45,193.22
601 BEAVERDALE ESCROW		198.60
602 WESTWOOD HILLS ES		23.60
603 WOODSMAN SUB. ESC		23.61
610 SEWER		21,928.45
820 MEDICAL INSURANCE		1,146.98
821 FLEX ACCOUNT		517.77
950 TRUST & AGENCY		13,823.00
952 4TH OF JULY CELEB		500.00
GRAND TOTAL		205,123.88

**Regular Council Meeting February 18, 2009 – 6:00 p.m.** The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Tom Law, Therese Lees and Marc Pilger were present. Public Works Director Randy Fry, Finance Officer Leslie Sattler, Police Chief Alex Oblein, City Administrator Dan Gifford, Fire Chief Lenny Sanders and Development Service Coor., Jared Reed were also present.

Lees made a motion, second by Pilger, to approve the Agenda as presented. Roll call vote: Law, Lees, Pilger and Crowner voted aye. Motion carried. Raleigh arrived following the vote on the Consent Agenda.

Lees made a motion, second by Pilger, to approve the Consent Agenda as presented. Roll call vote: Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on February 4, 2009
2. Approve Payment to QC Analytical Services - \$1,552
3. Approve Payment to DMC Regional Waste Commission - \$2,120.80
4. Approve Payment to Burlington Municipal Waterworks - \$20,754.15
5. Approve Payment to Access Energy - \$1,247.46
6. Approve Payment to City of Burlington for County Wide Communication - \$3,321.00
7. Approve Payment to Cochrane Compressor - \$1,904
8. Claims as Presented in the amount of \$182,876.70

**PUBLIC HEARING:** Council held a Public Hearing to discuss a loan agreement providing for the issuance of \$850,000 in General Obligation Water Improvement Bonds in connection with Division II of the Water Distribution System Improvement Project. No verbal or written comments were received. Mayor Trousil closed the hearing at 6:02 p.m.

#### **COMMITTEE REPORTS:**

**FINANCE** – Dennis Hinkle and Kent Gaudian with Grow Greater Burlington were present and addressed Council with a request to consider contributing to the development of a Comprehensive five-year action plan that will focus on much-needed new business development, business expansion and job retention. The "Partnering for the Future Campaign" has developed goals that include the creation of 1,000 direct jobs, 596 indirect jobs and increased economic development in the greater Burlington area. They have established a fundraising goal of 1.5 million dollars. At this time they are about \$8,000 short of 1.3 million. Council will consider contributing \$25,000 over the next five-years to the campaign at the next regular council meeting.

**UTILITIES** – The Public Works Department plans to install the new fire hydrant on Layne Drive in the next week if weather permits.

**STREETS** – Nothing to report

**PUBLIC SAFETY** – Chief Oblein reported that Richard Hand, who was offered the police officer position, has sold his house in California and plans to be back in Iowa by the end of the month. The department was notified that the annual Ragbrai will be going through West Burlington. This includes about 20,000 bicyclists. Chief Oblein will host a tobacco compliance class for local businesses on February 24<sup>th</sup>.

Fire Chief Sanders reported that the department had met with Trustees from the Quad Township and they have agreed to cover half the cost of hiring George Oster & Associates to develop a cost sharing analysis for fire service outside the city limits.

**SANITATION** - Public Works Director Fry reported that Spring Clean-up will be the end of April or first part of May. He will confirm the dates at the next meeting.

#### **CITIZEN'S INQUIRIES:**

#### **NEW BUSINESS:**

**Consider Letter of Intent to enter into a Loan Agreement and Issuance of \$850,000 General Obligation Water Improvement Bonds** – Jeff Heil with Ruan Securities reviewed a letter of intent stating the Ruan Securities will assist the City in financing \$850,000 General Obligation Water Improvement Bonds. The bonds will be dated March 1<sup>st</sup>, 2009 and will mature over a three-year period and will bear interest 2.79%. Bonds will be sold to Ruan Securities at a 1.2% discount. Ruan will give the local banks first chance to purchase the bonds from them. Ruan will receive a fee of \$1,750.00 to manage the sale of the bonds. Crowner made a motion, second by Raleigh, authorizing Mayor Trousil to sign a letter of intent with Ruan Securities. Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider a Resolution approving a Loan Agreement and Providing for the issuance of \$850,000 General Obligation Water Improvement Bonds, Series 2009, and providing for the levy of taxes to pay the same** – Council held a Public Hearing and agreed to issue \$850,000 in General Obligation Water Improvement Bonds to pay for Division II of the Water Distribution System Improvement Project, which consists of a second connection to Burlington Municipal Water and construction of a Booster Station on Division Street. Crowner made a motion, second by Raleigh to approve a Resolution approving the Loan Agreement and issuance of General Obligation Water Improvement Bonds. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

**Consider Donation to Post Prom Committee** – Council received a letter from the West Burlington Post Prom Committee asking for a donation to the 2009 Post Prom activities. Pilger made a motion, second by Crowner, to approve a donation of \$250, 4 Season Pool Passes and one daily admission pass for each participant. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

**Consider Fire Department Regional Radios Communications Grant** – Fire Chief Sanders asked Council to consider hosting an application for a Regional Assistance to Fire Fighters Grant to achieve compliance with the 2013 narrow-banding requirement. The grant requires a 10% local match, which would be approximately \$4,000 for the City. Chief Sanders stated that the \$4,000 would then be divided between the City and the Quad Township based on equipment allotted to each entity. The application would include other departments in Des Moines County. Chief Sanders also asked Council to approve payment of \$500 to Steve Meyers for grant writing services. Lees made a motion, second by Crowner, to approve payment to Steve Meyers for to write the Regional Assistance to Fire Fighters Grant. Roll call vote. Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

**Consider Conditional Offer of Employment to Elizabeth Schwandt for Position of Police Officer** – Council discussed offering Elizabeth Schwandt a conditional offer of employment for the position of Police Officer. Chief Oblein stated that Schwandt will come to us from the Des Moines County Sheriff's Office where she has served as patrol deputy, which has allowed her to work closely with our officers on numerous calls and incidents. Several West Burlington officers were present in support of hiring Schwandt. Officer Covert stated that, in his opinion, Schwandt would be a positive addition to the department and was thought highly of by the rest of the department. There being no further discussion Lees made a motion, second by Law, to approve a conditional offer of employment to Elizabeth Schwandt for the position of Police Officer. Roll call vote. Lees, Pilger, Crowner, Raleigh and Law voted aye. Motion carried.

**Approve a Contract with George Oster and Associates, LLPC to complete a cost share analysis between City of West Burlington and Quad County Fire Department and renegotiate a short term fire service contract** – Council considered a proposal from George Oster and Associates to help the City develop a cost sharing analysis and renegotiate a fire service contract with the Quad Township Fire Department. At this time City Administrator Gifford is asking Council to proceed with Phase I of a two Phase plan. Phase I of the project is projected at \$2,000 with reimbursable costs not to exceed \$500 and will include an analysis of the cost share between City and Townships as well as developing a new short term contract for fire services between the City and the Quad Township. Phase II would include updating the fire department and emergency response services plan and is projected to cost \$14,500 with reimbursable costs not to exceed \$1,500. At this time the Quad Township has agreed to split the cost of Phase I. Lees made a motion, second by Raleigh, to approve hiring George Oster and Associates to proceed with Phase I of a Cost Share Analysis between the City and Quad Township as described in his proposal. Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider Payment to the following Engineers for Previously Approved Contracts** – Raleigh made a motion, second by Crowner, to approve payment to Burbach Aquatics for the West Burlington Swimming Pool Project in the amount of \$2,739.88 and payment to French-Reneker-Associates for work on the Five-Year Street Program in the amount of \$3,217.50. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

**Consider Amendments to Parking Regulations** – Development Services Coordinator Reed presented a recommendation to consider amending the parking regulation ordinance to prohibit parking of campers, motor homes, travel trailers, boats and

any other type of trailer on a public street. The proposed change would allow certain types of trailers to be parked on the street between April and October. Council discussed the proposal. Crowner felt that the regulation would be too restrictive. Lees felt that some trailers present a traffic hazard during the winter months. After a brief discussion Council agreed to look at the proposal again with some modifications. Dev. Services Coord. Reed will incorporate some of the recommended changes for Council to consider at a later date.

**Consider Engineering Services Agreement with Shoemaker Haaland to develop a Community Park Parking Lot Design Proposal** – Administrator Gifford presented an Engineering Services Agreement with Shoemaker Haaland to have them look at Community Park and make recommendations to handle overflow parking from the pool and possibly change the layout of the ball diamonds. These engineering services would be provided at a cost of \$1,899.50. Administrator Gifford proposed using remaining funds from the pool project to cover the engineering costs. Law did not feel that hiring an engineering firm was necessary. Pilger asked Gifford to find out if the property located to the north of the pool was available to purchase and come back to Council with a purchase price before considering the proposal from Shoemaker Haaland. Raleigh made a motion, second by Crowner, to table the Engineering Services Agreement with Shoemaker Haaland until the next Council Meeting. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

**Consider Setting a Public Hearing for March 4, 2009 at 6:00 p.m. to approve the Budget for FY2009/2010** - Lees made a motion, second by Raleigh to set a Public Hearing for March 4<sup>th</sup>, 2009 at 6:00 p.m. to approve the Budget for FY2009/2010. Roll call vote. Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

**CITIZEN'S INQUIRIES:**

**MAYOR'S INQUIRIES:**

**ADJOURN:** There being no further business, the meeting adjourned at 7:15 p.m. upon motion by Lees, second by Pilger. Voice vote: All ayes. Motion carried.

*March 4, 2009*

Approved

*Kelly D. Fry*

Kelly D. Fry, City Clerk

*Hans K. Trousil*

Hans K. Trousil, Mayor

**CITY OF WEST BURLINGTON  
CLAIMS LIST 2/18/09**

ABC FIRE EXT. SALES & SERV	ANNUAL INSP FIRE EXT.	460.40
ACCESS ENERGY	PROPANE	1,186.31
AIRGAS NORTH CENTRAL	OXYGEN	146.62
ALLIANT ENERGY	UTILITIES	19,151.80
AXA EQUITABLE	DEFERRED COMP.	350.00
BALZER INC.	REPAIR BLOWER	16.00
BANCARD CENTER	WINTER FIRE SCHOOL EXP.	503.62
BARNGROVER & SONS GLASS CO	REPLACE WINDSHIELD & LABOR	509.02
BAUER BUILT INC.	TIRE REPAIR	35.00
BRISSEY, WILLIAM	PSF	221.71
BROZENE HYDRAULIC SERVICE	SNOW PLOW FLAGS	72.16
BURBACH AQUATICS INC.	REIMBURSABLE CHARGES 1/08-6/08	2,739.88
BURL AREA FAMILY PRATICE	PSF	144.80
BURL EAR, NOSE AND THROAT	PSF	660.80
BURL HYDRAULIC SERVIE	HOSE REPAIRS	119.60
BURL MUNICIPAL WATER	13,652,000 GALLONS	22,024.65
BURL/WEST BURL	ANNUAL DINNER 2009	650.00
C & J JANITORIAL SRV	FIRE STATION CLEANING	135.00

C-CAT, INC.	PEST MANAGEMENT	42.00
CESSFORD CONSTRUCTION CO	PATCH	1,587.68
CITY OF BURL	ANIMAL SHELTER HOUSING	3,465.27
CITY OF WEST BURL	WTR BOND SINKING	966.51
COCHRANE COMPRESSOR, LP	DISCHARGE SILENCER FOR BLOWER	1,904.00
DAVIS RADIOLOGY PC	PSF	12.80
DES MOINES CO. ATTORNEY	MONTHLY FEE FOR PROSECUTION	333.33
DES MOINES CO. NEWS	PUBLICATIONS	279.55
DES MOINES CO. REGIONAL	WASTE MANGEMENT FEE	2,273.68
EASTERN IA LIGHT & POWER	ELECTRICITY BEAVERDALE	73.25
EBS - EMPLOYEE BENEFIT SYS	MARCH BILLING	14,021.57
ELECTRONIC APPLICATIONS CO	INSTALLED MONITOR IN UNIT 3	44.00
FARM KING OF BURL	BOOTS, SHOVELS & MISC	422.18
FASTENAL COMPANY, THE	NUTS & BOLTS	101.93
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	12,919.76
FIRST CONSTRUCTION GROUP	POOL CONSTRUCTION	51,818.00
FRY, RANDY	PSF	126.93
GIFFORD, DAN	PSF	21.38
GRANDSTAY RESIDENTIAL		
SUITES	LODGING FIREFIGHTERS/TRAINING	684.00
GRMC	PSF	2,213.19
GREAT RIVER WOMENS HEALTH	PSF	20.00
HAWK EYE, THE	ADD FOR POLICE OFFICER	345.72
HENKE	SEAL KIT	76.51
HILLYER CHIROPRACTIC	PSF	100.40
HOLTKAMP'S TRAILER REPAIR	SWITCH ASSEMBLY	415.94
HY-VEE #1042	PSF	33.64
HY-VEE #1044	PSF	1,347.34
INDUSTRIES FOR THE BLIND,	GREAT T-SHIRTS FOR STUDENTS	234.00
IA ASSOCIATION OF BLD	2009 SEMINAR REGISTRATION	440.00
IA TELECOM COMMUNICATION	TELEPHONE SERVICE	201.41
JAMESON ORTHOPEDIC CLINIC	PSF	64.80
JIM'S LOCK & SAFE	3 DUP KEYS	9.00
LAVEINE SANITATION INC.	GARBAGE & TRASH HAULING	7,942.64
MAGNIFICENT EVENTS, LTD	DEPOSIT 4TH. JULY BAND	300.00
MELSSSEN, ELDON	PSF	31.68
MENARDS	SALT, TOOLS & PARTS	623.61
MERSCHMAN FERTILIZER L.L.C	SALT	790.90
NAPA AUTO PARTS	MISC PARTS	977.44
NATIONAL VOLUNTEER FIRE CO	NVFC ANNUAL MEMBERSHIP DUES	50.00
POWERNET GLOBAL		
COMMUNICAT	TELEPHONE SERVICE	73.47
QC ANALYTICAL SERVICES LLC	WASTE WATER TESTING	1,552.00
QWEST	TELEPHONE SERVICE	105.18
REIF OIL CO.	FUEL	2,798.51
SCHNEDEN, JOHN	PSF	87.01
SNYDER & ASSOCIATES INC.	406 & 2ND CONNECTION	11,482.21
SOUTHEASTERN COMMUNITY		
COL	FIREFIGHTERS EMT CLASS	3,788.00
SOUTHEASTERN IA MEDICAL	PSF	14.57
SPURLING, TODD C. DC	PSF	132.00
STAATS	FIREFIGHTER AWARD	17.00
TAYLOR, LARRY J. OD	PSF	60.00
TITAN MACHINERY	PAVEMENT BREAKER BIT	407.36
TREASURER STATE OF IA	FEB SALES TAX	4,010.00
US CELLULAR	TELEPHONE SERVICE	110.51
USA BLUEBOOK	PRESSURE GAUGE & FILTERS	127.89
WEST BURL. PETTY CASH FUND	PETTY CASH REIMBURSEMENT	163.72

WEST BURL SCHOOLS  
WRIGHT EXPRESS  
YOHE DC,DAWN M

REIMBURSE FOR DARE SUPPLIES  
FUEL  
PSF

234.33  
1,176.73  
92.80

001	GENERAL FUND	
110	ROAD USE	49,203.98
301	GENERAL OBLIGATION/TIF	8,941.84
600	WATER	54,557.88
601	BEVERDALE ESCROW	45,980.71
602	WESTWOOD HILLS ES	24.41
603	WOODSMAN SUB. ESC	24.42
610	SEWER	24.42
820	MEDICAL INSURANCE	18,433.19
952	4TH OF JULY CELEB	5,385.85
		300.00