

Regular Council Meeting February 18, 2009 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Tom Law, Therese Lees and Marc Pilger were present. Public Works Director Randy Fry, Finance Officer Leslie Sattler, Police Chief Alex Oblein, City Administrator Dan Gifford, Fire Chief Lenny Sanders and Development Service Coor., Jared Reed were also present.

Lees made a motion, second by Pilger, to approve the Agenda as presented. Roll call vote: Law, Lees, Pilger and Crowner voted aye. Motion carried. Raleigh arrived following the vote on the Consent Agenda.

Lees made a motion, second by Pilger, to approve the Consent Agenda as presented. Roll call vote: Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on February 4, 2009
2. Approve Payment to QC Analytical Services - \$1,552
3. Approve Payment to DMC Regional Waste Commission - \$2,120.80
4. Approve Payment to Burlington Municipal Waterworks - \$20,754.15
5. Approve Payment to Access Energy - \$1,247.46
6. Approve Payment to City of Burlington for County Wide Communication - \$3,321.00
7. Approve Payment to Cochrane Compressor - \$1,904
8. Claims as Presented in the amount of \$182,876.70

PUBLIC HEARING: Council held a Public Hearing to discuss a loan agreement providing for the issuance of \$850,000 in General Obligation Water Improvement Bonds in connection with Division II of the Water Distribution System Improvement Project. No verbal or written comments were received. Mayor Trousil closed the hearing at 6:02 p.m.

COMMITTEE REPORTS:

FINANCE – Dennis Hinkle and Kent Gaudian with Grow Greater Burlington were present and addressed Council with a request to consider contributing to the development of a Comprehensive five-year action plan that will focus on much-needed new business development, business expansion and job retention. The "Partnering for the Future Campaign" has developed goals that include the creation of 1,000 direct jobs, 596 indirect jobs and increased economic development in the greater Burlington area. They have established a fundraising goal of 1.5 million dollars. At this time they are about \$8,000 short of 1.3 million. Council will consider contributing \$25,000 over the next five-years to the campaign at the next regular council meeting.

UTILITIES – The Public Works Department plans to install the new fire hydrant on Layne Drive in the next week if weather permits.

STREETS – Nothing to report

PUBLIC SAFETY – Chief Oblein reported that Richard Hand, who was offered the police officer position, has sold his house in California and plans to be back in Iowa by the end of the month. The department was notified that the annual Ragbrai will be going through West Burlington. This includes about 20,000 bicyclists. Chief Oblein will host a tobacco compliance class for local businesses on February 24th.

Fire Chief Sanders reported that the department had met with Trustees from the Quad Township and they have agreed to cover half the cost of hiring George Oster & Associates to develop a cost sharing analysis for fire service outside the city limits.

SANITATION - Public Works Director Fry reported that Spring Clean-up will be the end of April or first part of May. He will confirm the dates at the next meeting.

CITIZEN'S INQUIRIES:

NEW BUSINESS:

Consider Letter of Intent to enter into a Loan Agreement and Issuance of \$850,000 General Obligation Water Improvement Bonds – Jeff Heil with Ruan Securities reviewed a letter of intent stating the Ruan Securities will assist the City in financing \$850,000 General Obligation Water Improvement Bonds. The bonds will be dated March 1st, 2009 and will mature over a three-year period and will bear interest 2.79%. Bonds will be sold to Ruan Securities at a 1.2% discount. Ruan will give the local banks first chance to purchase the bonds from them. Ruan will receive a fee of \$1,750.00 to manage the sale of the bonds. Crowner made a motion, second by Raleigh, authorizing Mayor Trousil to sign a letter of intent with Ruan Securities. Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider a Resolution approving a Loan Agreement and Providing for the issuance of \$850,000 General Obligation Water Improvement Bonds, Series 2009, and providing for the levy of taxes to pay the same – Council held a Public Hearing and agreed to issue \$850,000 in General Obligation Water Improvement Bonds to pay for Division II of the Water Distribution System Improvement Project, which consists of a second connection to Burlington Municipal Water and construction of a Booster Station on Division Street. Crowner made a motion, second by Raleigh to approve a Resolution approving the Loan Agreement and issuance of General Obligation Water Improvement Bonds. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

Consider Donation to Post Prom Committee – Council received a letter from the West Burlington Post Prom Committee asking for a donation to the 2009 Post Prom activities. Pilger made a motion, second by Crowner, to approve a donation of \$250, 4 Season Pool Passes and one daily admission pass for each participant. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Consider Fire Department Regional Radios Communications Grant – Fire Chief Sanders asked Council to consider hosting an application for a Regional Assistance to Fire Fighters Grant to achieve compliance with the 2013 narrow-banding requirement. The grant requires a 10% local match, which would be approximately \$4,000 for the City. Chief Sanders stated that the \$4,000 would then be divided between the City and the Quad Township based on equipment allotted to each entity. The application would include other departments in Des Moines County. Chief Sanders also asked Council to approve payment of \$500 to Steve Meyers for grant writing services. Lees made a motion, second by Crowner, to approve payment to Steve Meyers for to write the Regional Assistance to Fire Fighters Grant. Roll call vote. Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

Consider Conditional Offer of Employment to Elizabeth Schwandt for Position of Police Officer – Council discussed offering Elizabeth Schwandt a conditional offer of employment for the position of Police Officer. Chief Oblein stated that Schwandt will come to us from the Des Moines County Sheriff's Office where she has served as patrol deputy, which has allowed her to work closely with our officers on numerous calls and incidents. Several West Burlington officers were present in support of hiring Schwandt. Officer Covert stated that, in his opinion, Schwandt would be a positive addition to the department and was thought highly of by the rest of the department. There being no further discussion Lees made a motion, second by Law, to approve a conditional offer of employment to Elizabeth Schwandt for the position of Police Officer. Roll call vote. Lees, Pilger, Crowner, Raleigh and Law voted aye. Motion carried.

Approve a Contract with George Oster and Associates, LLPC to complete a cost share analysis between City of West Burlington and Quad County Fire Department and renegotiate a short term fire service contract - Council considered a proposal from George Oster and Associates to help the City develop a cost sharing analysis and renegotiate a fire service contract with the Quad Township Fire Department. At this time City Administrator Gifford is asking Council to proceed with Phase I of a two Phase plan. Phase I of the project is projected at \$2,000 with reimbursable costs not to exceed \$500 and will include an analysis of the cost share between City and Townships as well as developing a new short term contract for fire services between the City and the Quad Township. Phase II would include updating the fire department and emergency response services plan and is projected to cost \$14,500 with reimbursable costs not to exceed \$1,500. At this time the Quad Township has agreed to split the cost of Phase I. Lees made a motion, second by Raleigh, to approve hiring George Oster and Associates to proceed with Phase I of a Cost Share Analysis between the City and Quad Township as described in his proposal. Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider Payment to the following Engineers for Previously Approved Contracts – Raleigh made a motion, second by Crowner, to approve payment to Burbach Aquatics for the West Burlington Swimming Pool Project in the amount of \$2,739.88 and payment to French-Reneker-Associates for work on the Five-Year Street Program in the amount of \$3,217.50. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

Consider Amendments to Parking Regulations – Development Services Coordinator Reed presented a recommendation to consider amending the parking regulation ordinance to prohibit parking of campers, motor homes, travel trailers, boats and any other type of trailer on a public street. The proposed change would allow certain types of trailers to be parked on the street between April and October. Council discussed the proposal. Crowner felt that the regulation would be too restrictive. Lees felt that some trailers present a traffic hazard during the winter months. After a brief discussion Council agreed to look at the proposal again with some modifications. Dev. Services Coord. Reed will incorporate some of the recommended changes for Council to consider at a later date.

Consider Engineering Services Agreement with Shoemaker Haaland to develop a Community Park Parking Lot Design Proposal – Administrator Gifford presented an Engineering Services Agreement with Shoemaker Haaland to have them look at Community Park and make recommendations to handle overflow parking from the pool and possibly change the layout of the ball diamonds. These engineering services would be provided at a cost of \$1,899.50. Administrator Gifford proposed using remaining funds from the pool project to cover the engineering costs. Law did not feel that hiring an engineering firm was necessary. Pilger asked Gifford to find out if the property located to the north of the pool was available to purchase and come back to Council with a purchase price before considering the proposal from Shoemaker Haaland. Raleigh made a motion, second by Crowner, to table the Engineering Services Agreement with Shoemaker Haaland until the next Council Meeting. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Consider Setting a Public Hearing for March 4, 2009 at 6:00 p.m. to approve the Budget for FY2009/2010 - Lees made a motion, second by Raleigh to set a Public Hearing for March 4th, 2009 at 6:00 p.m. to approve the Budget for FY2009/2010. Roll call vote. Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN: There being no further business, the meeting adjourned at 7:15 p.m. upon motion by Lees, second by Pilger. Voice vote: All ayes. Motion carried.

March 4, 2009

Approved

Kelly D. Fry
Kelly D. Fry, City Clerk

Hans K. Trousil
Hans K. Trousil, Mayor

CITY OF WEST BURLINGTON

CLAIMS LIST 2/18/09

ABC FIRE EXT. SALES & SERV	ANNUAL INSP FIRE EXT.	460.40
ACCESS ENERGY	PROPANE	1,186.31
AIRGAS NORTH CENTRAL	OXYGEN	146.62
ALLIANT ENERGY	UTILITIES	19,151.80
AXA EQUITABLE	DEFERRED COMP.	350.00
BALZER INC.	REPAIR BLOWER	16.00
BANCARD CENTER	WINTER FIRE SCHOOL EXP.	503.62
BARNGROVER & SONS GLASS CO	REPLACE WINDSHIELD & LABOR	509.02
BAUER BUILT INC.	TIRE REPAIR	35.00
BRISSEY, WILLIAM	PSF	221.71
BROZENE HYDRAULIC SERVICE	SNOW PLOW FLAGS	72.16
BURBACH AQUATICS INC.	REIMBURSABLE CHARGES 1/08-6/08	2,739.88
BURL AREA FAMILY PRATICE	PSF	144.80
BURL EAR,NOSE AND THROAT	PSF	660.80
BURL HYDRAULIC SERVIE	HOSE REPAIRS	119.60
BURL MUNICIPAL WATER	13,652,000 GALLONS	22,024.65
BURL/WEST BURL	ANNUAL DINNER 2009	650.00
C & J JANITORIAL SRV	FIRE STATION CLEANING	135.00
C-CAT,INC.	PEST MANAGEMENT	42.00
CESSFORD CONSTRUCTION CO	PATCH	1,587.68
CITY OF BURL	ANIMAL SHELTER HOUSING	3,465.27
CITY OF WEST BURL	WTR BOND SINKING	966.51
COCHRANE COMPRESSOR,LP	DISCHARGE SILENCER FOR BLOWER	1,904.00
DAVIS RADIOLOGY PC	PSF	12.80
DES MOINES CO. ATTORNEY	MONTHLY FEE FOR PROSECUTION	333.33
DES MOINES CO. NEWS	PUBLICATIONS	279.55
DES MOINES CO. REGIONAL	WASTE MANGEMENT FEE	2,273.68
EASTERN IA LIGHT & POWER	ELECTRICITY BEAVERDALE	73.25
EBS - EMPLOYEE BENEFIT SYS	MARCH BILLING	14,021.57
ELECTRONIC APPLICATIONS CO	INSTALLED MONITOR IN UNIT 3	44.00
FARM KING OF BURL	BOOTS, SHOVELS & MISC	422.18
FASTENAL COMPANY, THE	NUTS & BOLTS	101.93
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	12,919.76
FIRST CONSTRUCTION GROUP	POOL CONSTRUCTION	51,818.00
FRY, RANDY	PSF	126.93
GIFFORD, DAN	PSF	21.38
GRANDSTAY RESIDENTIAL	LODGING FIREFIGHTERS/TRAINING	684.00
SUITES	PSF	2,213.19
GRMC	PSF	20.00
GREAT RIVER WOMENS HEALTH	ADD FOR POLICE OFFICER	345.72
HAWK EYE, THE		

HENKE	SEAL KIT	76.51
HILLYER CHIROPRACTIC	PSF	100.40
HOLTKAMP'S TRAILER REPAIR	SWITCH ASSEMBLY	415.94
HY-VEE #1042	PSF	33.64
HY-VEE #1044	PSF	1,347.34
INDUSTRIES FOR THE BLIND,	GREAT T-SHIRTS FOR STUDENTS	234.00
IA ASSOCIATION OF BLD	2009 SEMINAR REGISTRATION	440.00
IA TELECOM COMMUNICATION	TELEPHONE SERVICE	201.41
JAMESON ORTHOPEDIC CLINIC	PSF	64.80
JIM'S LOCK & SAFE	3 DUP KEYS	9.00
LAVEINE SANITATION INC.	GARBAGE & TRASH HAULING	7,942.64
MAGNIFICENT EVENTS,LTD	DEPOSIT 4TH. JULY BAND	300.00
MELSSEN, ELDON	PSF	31.68
MENARDS	SALT,TOOLS & PARTS	623.61
MERSCHMAN FERTILIZER L.L.C	SALT	790.90
NAPA AUTO PARTS	MISC PARTS	977.44
NATIONAL VOLUNTEER FIRE CO	NVFC ANNUAL MEMBERSHIP DUES	50.00
POWERNET GLOBAL		
COMMUNICAT	TELEPHONE SERVICE	73.47
QC ANALYTICAL SERVICES LLC	WASTE WATER TESTING	1,552.00
QWEST	TELEPHONE SERVICE	105.18
REIF OIL CO.	FUEL	2,798.51
SCHNEDEN,JOHN	PSF	87.01
SNYDER & ASSOCIATES INC.	406 & 2ND CONNECTION	11,482.21
SOUTHEASTERN COMMUNITY		
COL	FIREFIGHTERS EMT CLASS	3,788.00
SOUTHEASTERN IA MEDICAL	PSF	14.57
SPURLING, TODD C. DC	PSF	132.00
STAATS	FIREFIGHTER AWARD	17.00
TAYLOR, LARRY J. OD	PSF	60.00
TITAN MACHINERY	PAVEMENT BREAKER BIT	407.36
TREASURER STATE OF IA	FEB SALES TAX	4,010.00
US CELLULAR	TELEPHONE SERVICE	110.51
USA BLUEBOOK	PRESSURE GAUGE & FILTERS	127.89
WEST BURL. PETTY CASH FUND	PETTY CASH REIMBURSEMENT	163.72
WEST BURL SCHOOLS	REIMBURSE FOR DARE SUPPLIES	234.33
WRIGHT EXPRESS	FUEL	1,176.73
YOHE DC,DAWN M	PSF	92.80
001 GENERAL FUND		49,203.98
110 ROAD USE		8,941.84
301 GENERAL OBLIGATION/TIF		54,557.88
600 WATER		45,980.71
601 BEAVERDALE ESCROW		24.41
602 WESTWOOD HILLS ES		24.42
603 WOODSMAN SUB. ESC		24.42
610 SEWER		18,433.19
820 MEDICAL INSURANCE		5,385.85
952 4TH OF JULY CELEB		300.00