

Regular Council Meeting August 5, 2009 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Tom Law, Therese Lees and Marc Pilger were present. Public Works Director Randy Fry, Finance Officer Leslie Sattler, Police Chief Alex Oblein, City Administrator Dan Gifford, Development Service Coordinator Jared Reed and Fire Chief Lenny Sanders were also present.

Lees made a motion, second by Pilger, to approve the Agenda as presented. Roll call vote: Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Pilger made a motion, second by Lees, to approve the Consent Agenda as presented. Roll call vote: Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on July 15, 2009
2. Payment to Sherwood Company - \$1,250.00
3. Payment to Ideal Ready Mix Co - \$3,059.51
4. Payment to QC Analytical Services - \$1,552.00
5. Payment to Famer-Bocken Company - \$1,426.58
6. Gifford, Reed, Trousil and Fry Attendance at League of Cities Annual Conference
7. Clerk's Financial Report for June 2009
8. Emily Hall's Resignation from the Fire Department
9. EMT-B Training for 2 Fire Fighters
10. Chief Oblein's Attendance at FBI Training Conference
11. Claims as Presented \$280,440.50

COMMITTEE REPORTS:

FINANCE – Finance Officer Sattler reported that the City's Annual Financial Audit will begin August 17th.

UTILITIES – Public Works Director Fry expressed his frustration with the Booster Station Project stating that contractors are behind schedule and a piece of equipment owned by Fye Excavating has been sitting at the entrance to the RecPlex for the last month without moving. Kelli Scott with Snyder & Associates stated that she will be writing a letter to the contractor asking for an updated time schedule. According to the contract the project must be completed by November 15th to avoid penalty.

STREETS – Administrator Gifford reported that the City will receive approximately \$30,000 from the State's I-Job Program over the next two years. Staff has discussed using the money to purchase flashing stop signs for the intersection of Division and Gear Ave. and additional seal coating projects. Gifford will prepare something for Council to consider at an upcoming meeting.

PUBLIC SAFETY – Chief Oblein reported on the Tobacco/Alcohol Retailers Class, Taser Training for the Department, covering Ragbri and applying for a Governor's Highway Traffic Safety Grant to receive a new in-car video system for the department. Chief Oblein thanked the W.B. Police and Fire Department along with the DMC Sheriff's Department for their involvement in a recent attempted homicide case. He was happy to report that the victim was in stable condition and a suspect was arrested.

Fire Chief Sanders reported that the department has been responding to an average of two calls per day. He is waiting to hear from three grant applications that have been submitted. Sanders informed Council that the department has been approached with the opportunity to do a controlled burning of a house for training purposes.

SANITATION – Nothing to report.

OTHER STAFF REPORTS: Development Services Coordinator Reed reported that he is continuing to work with Wal-Mart on repairs to their parking lot by the Garden Center. Reed has also been conducting rental inspections and nuisance abatement.

NEW BUSINESS:

Consider Payment to the following Engineers and Contractors - Lees made a motion, second by Raleigh, to approve a payment to French-Reneker-Associates for Engineering Services in the amount of \$7,200.00 and payment to S.G. Construction for work completed on the Booster Station Project - \$83,341.60. Roll call vote. Lees, Pilger, Crowner, Raleigh and Law voted aye. Motion carried.

Consider a Resolution Accepting the 2006 Water Distribution System Improvement Project, Division 1: Water Mains and Approving the Release of Retainage to K.M.King, Inc. - Kelli Scott with Snyder & Associates reported that a final walkthrough of the Hwy 406 project had been completed and all contract requirements appear to be fulfilled. The project consisted of extending water main along Hwy 406 and making a connection to the Iowa Army Ammunition Plant. The original construction contract with K.M. King Inc. was \$999,645.75. During construction there were reductions totaling \$42,120.40 reducing the final contract amount to \$957,525.35. Snyder & Associates recommended Council accept the project and release \$45,432.46 in retainage to K.M. King Inc. Crowner made a motion, second by Raleigh, to approve a Resolution accepting the 2006 Water Distribution System Improvement Project Division 1 Water Mains and release \$45,432.46 in retainage to K.M. King Inc. Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider Purchase of P.A.S.S. Devices for the Fire Department - Fire Chief Sanders presented a request to purchase four Personal Alert Safety System (P.A.S.S.) Devices at a cost of \$900 each. Fire Chief Sanders explained that the Fire Department has applied for grant to replace all the P.A.S.S. devices; however, eight units have failed and need to be replaced immediately. The Quad Township has agreed to cover the cost of replacing the other four units. The P.A.S.S. device is a motion activated alarm that monitors a firefighter's activity during firefighting operations. If a firefighter becomes motionless for 30 seconds a loud alarm will sound and flashing lights will turn on allowing the firefighter to be located. The device can also be activated by the firefighter in a "panic" mode. Crowner made a motion, second by Raleigh, to approve the purchase of four P.A.S.S. devices for the Fire Department at a cost of \$3,600. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

Consider Updating IFSTA Training Library for the Fire Department - Fire Chief Sanders explained to Council that the current library of training videos and manuals are very outdated and in need of replacement. Fire Chief Sanders requested permission to replace the complete IFSTA Training Library at a cost of \$1,509.75. Lees made a motion, second by Pilger, to approve the purchase of new training material for the Fire Department. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Consider Hiring Police Officer - Chief Oblein explained to Council that the department has been operating shorthanded for approximately two years due to an officer's on-duty injury in August of 2007. The Department has also been notified that another officer with the department will not be returning to active service due to a serious illness. To compensate for the shortage of officers it has been necessary to pull our officer assigned to the Southeast Iowa Narcotics Task Force back to our patrol division to help cover these two vacancies. In addition another officer has been working a split shift and the City hired a part-time officer to provide extra manpower during busy times and special operations. By pulling our officer from the drug task force we are no longer eligible to receive our share of grant funds received for the task force, which amounts to approximately \$3,727 per month. Chief Oblein presented a request to hire a full-time officer to eventually replace our officer that will be leaving due to serious illness. Hiring a full-time officer that is already certified would allow our Drug Task Force Officer to return to the Task Force allowing the department to utilize grant funding. The cost to hire a certified officer at a starting wage equal to 90% of the regular salary would be \$4,654.58 per month. This does include benefits.

Chief Oblein explained to Council that during the last round of hiring they had a certified officer who applied and would have been hired except other obligations made him unavailable until July. Since his other obligations have ended and the officer has indicated that he is still interested in a position with the department Chief Oblein recommended Council offer a conditional offer of employment to LaTron Covert, who has been a certified police officer since 2003. Chief Oblein feels that LaTron has a good work ethic and will be an asset to the department. Latron is the son of current West Burlington Officer Ringo Covert. Crowner asked City Administrator Gifford if he had a recommendation for the Chief's request. Gifford stated that, after looking at the benefits to the department and considering the financial impact to the City, he felt that it was in the best interest of the City to hire another full-

time officer and he supported the recommendation to hire Latron Covert. There being no further discussion Raleigh made a motion, second by Lees, to approve hiring a full-time police officer and making a conditional offer of employment to Latron Covert. Roll call vote. Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN: There being no further business, the meeting adjourned at 6:30 p.m. upon motion by Lees, second by Crowner. Voice vote: All ayes. Motion carried.

Aug. 19, 2009
Approved

Kelly D. Fry
Kelly D. Fry, City Clerk

Hans K. Trousil
Hans K. Trousil, Mayor

CITY OF WEST BURLINGTON

CLAIMS LIST 8/05/09

3E	GLOBES	243.86
ACCESS ENERGY	GAS	57.53
ACCO UNLIMITED	CHEMICALS	1,267.40
ALLGOOD ANIMAL HOSPITAL	EUTHANASIAS	85.00
AMERICAN BOTTLING	POP	413.24
AMERICINN	LODGING	252.42
AUTOZONE	FUSIBLE LINK	5.98
AXA EQUITABLE	DEFERRED COMP.	375.00
BANCARD CENTER	POSTAGE	42.95
BRISSEY, MICHAEL	PARTIAL SELF FUNDING	10.07
BRITE-WAY SERVICES	WINDOW CLEANING	38.50
BROCKWAY CO.	SERVICE FEE	684.13
BUDGET LIGHTING	LIGHT BULBS	377.00
BURL AREA FAMILY PRATICE	PARTIAL SELF FUNDING	175.70
BURL MUNICIPAL WTR	WTR TESTING	17.00
UNITED WAY	EE DEDUCTION	3.00
CITY OF BURLINGTON	ANIMAL SHELTER HOUSING	185.20
CITY OF WEST BURLINGTON	MEDICAL UNION DEDUCTIONS	877.68
CITY OF WEST BURLINGTON	FLEX DEPENDENT CARE DEDUCT	1,522.93
CLEAR FALLS	COOLER RENT	8.00
CLINE, TROY	PARTIAL SELF FUNDING	20.55
COMM WORKERS OF AMERICA	UNION DUES	569.04
CRAY GODDARD MILLER & TAYLOR	LEGAL SRV	1,352.00
CROWNER, ROD	REIMBURSEMENT	679.15
CULLIGAN WATER	BOTTLED WATER	45.70
DANDE WORKWEAR	SHIRTS	171.30
DAVIS RADIOLOGY	PARTIAL SELF FUNDING	14.00
DEERFIELD SEMINARS	FMLA SEMINAR	245.00
DES MOINES CO. REGIONAL WASTE	BRUSH	815.74
DIAMOND VOGEL	PAINT THINNER	102.35
DORAN & WARD PRINTING	NOTE CARDS	392.00
DUNLOP, JILL	POOL PASS REFUND	140.00
EBS	FLEX	937.61
ED ROEHR SAFETY PRODUCT	PARTS	124.14

ELECTRONIC APPLICATIONS	BATTERY	57.60
EMBELLISHMENTS & DESIGN	SHIRTS	586.54
FAMILY MEDICINE OF MT PLEASANT	PARTIAL SELF FUNDING	68.80
FARNER-BOCKEN	CONCESSIONS	2,306.52
FASTENAL	NUTS & BOLTS	8.36
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	13,507.40
FRENCH-RENEKER	ENGINEERING SRV	7,200.00
FRY, RANDY	PARTIAL SELF FUNDING	217.86
GIFFORD, CLINTON	LIFEGUARD CLASS REIMBURSMENT	62.50
GIFFORD, DAN	PARTIAL SELF FUNDING	18.18
GRANDSTAY RESIDENTIAL	LODGING	649.90
GRMC	PARTIAL SELF FUNDING	334.65
GREENWOOD CLEANING	PAPER PRODUCTS	214.15
HENRY COUNTY HEALTH CTR	PARTIAL SELF FUNDING	2,488.69
HUFFMANS FARM & HOME	PRIMER & PAINT BRUSHES	233.15
HY-VEE #1042	PARTIAL SELF FUNDING	337.36
HY-VEE #1044	PARTIAL SELF FUNDING	856.00
HYGIENIC LABORATORY	WTR TESTING	489.00
IDEAL READY MIX	CONCRETE	5,090.39
IIMC	MEMBERSHIP FEE	125.00
IL DEPT OF REVENUE	WITHHELD TAXES	56.55
IA CHILD SUPPORT RECOVERY	PAYROLL DEDUCTION	164.91
IA DEPT OF NATURAL RESORCES	ANNUAL WTR SUPPLY FEE	381.86
IA LEAGUE OF CITIES	WORKSHOP FEE	560.00
IPERS	RETIREMENT	6,097.39
JIM'S LOCK & SAFE	KEYS	15.00
L TRON CORP	USB CABLE	34.80
LANGE DC,TODD	PARTIAL SELF FUNDING	32.00
LISCO/LTDS	PHONE SRV	477.44
LOWE'S COMPANIES	BATTERIES,WOOD,GRASS SEED	381.51
MIDWEST JANITORIAL SRV	JANITORIAL FEE	360.06
MIDWEST RADAR & EQUIP.	RADAR CERTIFICATION	270.00
MISCELLANEOUS VENDOR	UTILITY REFUNDS	49.22
MOSLEY-NELSON, DEBBIE	PARTIAL SELF FUNDING	38.40
MPH INDUSTRIES	TURNING FORK	69.40
MUNICIPAL SUPPLY	METER RESETTER	597.30
OLD DOMINION BRUSH	PUMP	1,003.14
OUTDOOR RECREATION PRODUCT	SOCCER NETS	236.00
PEASLEY DO,DANIEL	PARTIAL SELF FUNDING	81.00
POSTMASTER	POSTAGE	323.65
POWERNET GLOBAL COMM.	PHONE SRV	52.27
QC ANALYTICAL SRV	WASTEWATER TEST	1,552.00
QWEST	PHONE SRV	189.47
RAINBO OIL	HYDRAULIC OIL	77.21
RDJ SPECIALTIES	STICKER BADGES	290.00
RENTAL SERVICE CORP.	RENTAL	121.00
S.G. CONSTRUCTION	PHASE 2 WTR PROJECT	206,188.95
SATTLER, LESLIE	MILEAGE REIMBURSEMENT	55.00
SATTLER, LESLIE	PARTIAL SELF FUNDING	71.68
SECRETARY OF STATE	NOTARY FEE	30.00
SHERWOOD CO.	CHAIRS & TENT RENTAL	1,250.00
SHOTTENKIRK SUPERSTORE	BATTERY	99.31
S.E. IA MEDICAL CTR	PARTIAL SELF FUNDING	676.90
SUMMIT SUPPLY	SAW BLADES	73.40
SWINK, DEB	CLASS REIMBURSEMENT	89.00
SYNERGY SERVICE	CALIBRATE METERS	195.00
TARGET STORES	RAFFLE PRIZES	77.40

TREASURER STATE OF IA	WITHHELD TAXES	2,079.00
TREASURER STATE OF IA	JULY SALES TAX	5,887.00
TWO RIVERS INS. SRV	INSURANCE	163.00
UNIFORM DEN	EMBLEMS	158.95
US CELLULAR	PHONE SRV	117.78
VERIZON WIRELESS	PHONE SRV	818.04
WALMART	MISC SUPPLIES	255.20
WATERLOO TENT & TARP	WINCH	146.50
WEST BURL. PETTY CASH FUND	MISC EXPENSES	156.86
WRIGHT EXPRESS	FUEL	1,236.73
001 GENERAL FUND		43,782.46
110 ROAD USE		8,271.36
121 LOCAL OPTION		8.01
301 GENERAL OBLIGATION		380
600 WATER		213,183.46
610 SEWER		5,692.10
820 MEDICAL INSU		5,441.84
821 FLEX ACCOUNT		937.61
952 4TH OF JULY		2,743.66
GRAND TOTAL		280,440.50

REVENUES – JUNE 2009	
GENERAL FUND	501,790.83
HOTEL/MOTEL TAX	7,106.12
ROAD USE	21,761.80
EMPLOYEE BENEFITS	778.39
LOCAL OPTION SALES TAX	32,347.96
LMI SET ASIDE	5,208.54
GENERAL OBLIGATION/TIF BOND	4,402.80
TIF DEBT SERVICE	13,588.34
DEBT SERVICE	1,113,666.84
WATER	53,173.27
EQUIPMENT REPLACEMENT – FIRE	30,000
EQUIPMENT REPLACEMENT – WATER	28,400
EQUIPMENT REPLACEMENT - ADM	2,500
BEAVERDALE ESCROW	810.09
EQUIPMENT REPLACEMENT – SEWER	10,000
WESTWOOD HILLS ESCROW	225.00
WATER REVENUE BOND SINKING	2,210.10
SEWER	126,468.14
TRUST & AGENCY – WATER DEPOSIT	127.00
4 TH OF JULY	19,486.00
TOTAL REVENUES	1,974,051.22