

Regular Council Meeting August 19, 2009 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rick Raleigh, Therese Lees and Marc Pilger were present. Rod Crowner and Tom Law were absent. Public Works Director Randy Fry, Finance Officer Leslie Sattler, Police Chief Alex Oblein, City Administrator Dan Gifford, Development Service Coordinator Jared Reed and Fire Chief Lenny Sanders were also present.

Lees made a motion, second by Raleigh, to approve the Agenda as presented. Roll call vote: Raleigh, Lees and Pilger voted aye. Motion carried.

Pilger made a motion, second by Lees, to approve the Consent Agenda as presented. Roll call vote: Lees, Pilger and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on August 5, 2009
2. Payment to Burlington Municipal Waterworks - \$22,118.81
3. Payment to City of Burlington for County Wide Communication - \$3,656.75
4. Payment to Sensus for Annual Software Support - \$1,320
5. Payment to Mississippi Valley Pump - \$20,065.22
6. Payment to Iowa Department of Natural Resources for Annual NPDES Fee - \$1,275
7. Payment to DMC Regional Waste Commission - \$2,120.80
8. Payment to Des Moines County I.T. Dept. - \$1,200
9. Payment to Des Moines County GIS Commission - \$5,687.97
10. Payment to Dataradio Corp. for FCC License in connection with Booster Station Project - \$1,000
11. Finance Officer Sattler's attendance to Iowa Public Employers Labor Relation Association Meeting
12. Firefighter attendance at Iowa Child and Youth Injury Prevention Conference
13. Fire Chief Sanders and Battalion Chief Barnett's attendance at National Fire Academy
14. Removal of Sean O'Neill from the Rolls of the Fire Department
15. Liquor License Renewal for Otis Campbell's Bar & Grill
16. Clerk's Financial Report for July, 2009
17. Claims as Presented \$210,091.37

COMMITTEE REPORTS:

FINANCE – Finance Officer Sattler reported that the City's Annual Financial Audit is underway.

UTILITIES – Public Works Director Fry reported that crews were working on the parking lot extension at the swimming pool and pouring sidewalk for the school as authorized by Council as part of the school's bleacher project.

STREETS – Administrator Gifford reported that the City will receive approximately \$30,000 from the State's I-Job Program over the next two years. Staff has discussed using the money to purchase flashing stop signs for the intersection of Division and Gear Ave. and additional seal coating projects. Gifford will prepare something for Council to consider at an upcoming meeting.

PUBLIC SAFETY – Chief Oblein reported that Officer Latron Covert will start work on August 24th and Officer Bonar will return on August 22nd. Officer Melssen will go back to patrol and Officer Waterman will join the Narcotics Taskforce beginning September 1st.

Fire Chief Sanders reported that the department has been working on implementing the MABES System which will simplify Mutual Aid Agreements between departments. He also reported that three fire fighters will be coming off probationary status as they have completed all training necessary to serve on the department. Sanders thanked Council for allowing two firefighters to attend National Fire Academy.

Mayor Trousil read a Proclamation for "Health Center Week"

SANITATION – Nothing to report.

OTHER STAFF REPORTS: Development Services Coordinator Reed reported that he is continuing to conduct rental inspections and enforce nuisance abatement.

Mayor Trousil read a letter from Paul Coates, Director of the Office of State and Local Government Programs with the Iowa State University recognizing City Clerk Fry and Finance Officer Sattler's attendance at the 2009 Iowa Municipal Professional Academy.

NEW BUSINESS:

Consider Payment to the following Engineers and Contractors – Raleigh made a motion, second by Lees, to approve a payment in the amount of \$4,560 to French-Reneker for Engineering Services related to the West Burlington Broadway and Agency Storm Sewer Project. Roll call vote. Raleigh, Lees and Pilger voted aye. Motion carried.

Approve Purchase of Blower for Sewer Treatment Plant Lagoon System – Raleigh made a motion, second by Lees, to approve the purchase of a blower for the lagoon system at the sewage treatment plant from USA Bluebook at a cost of \$2,242 plus shipping as recommended by Public Works Director Fry. Roll call vote. Lees, Pilger and Raleigh voted aye. Motion carried. voted aye. Motion carried.

Approve Payment to Skelley and DeJaynes for Tree and Stump Removal at 220 Summer Street – Public Works Director Fry asked Council to authorize Skelley and DeJaynes Tree Service to remove a tree and stump at 220 Summer Street at a cost of \$1,825. Lees made a motion, second by Raleigh, to approve the tree removal as recommended by Public Works Director Fry. Roll call vote. Pilger, Raleigh and Lees voted aye. Motion carried.

Approve a Resolution adding Andy Nebergall to the Rolls of the Fire Department – Raleigh made a motion, second by Lees to approve adding Andy Nebergall to the rolls of the Fire Department as recommended by Fire Chief Sanders and the membership of the Fire Department. Roll call vote. Raleigh, Lees and Pilger voted aye. Motion carried.

Approve Purchase of Nozzles for Fire Department – Raleigh made a motion, second by Lees, to approve the purchase of two Akron SabreJet nozzles and one cellar nozzle for Engine 2. In a memo to Council, Chief Sanders explained that this purchase is part of a three-year plan to upgrade all nozzles to dual-function equipment, which allows a fire fighter to select different levels of water pressure depending on conditions in a structure fire. Roll call vote. Lees, Pilger and Raleigh voted aye. Motion carried.

Approve Purchase of Defibrillators Units for Fire Department – Lees made a motion, second by Pilger, to approve the purchase of two Zoll Automated External Defibrillators to replace units that are no longer upgradeable. The total cost for these units will be \$6,152.95 which is under the amount that was included in the budget. Roll call vote. Pilger, Raleigh and Lees voted aye. Motion carried. Lees asked Chief Sanders what he planned to do with the current units. Chief Sanders explained that he may put them on other pieces of equipment that do not have defibrillators or possibly donate them to another department.

Consider Contracting with Iowa Codification Inc. for City Code Codification Services – Lees made a motion, second by Pilger, to approve a contract with Iowa Codification in the amount of \$9,750 to update the City Code of Ordinances. Roll call vote. Raleigh, Lees and Pilger voted aye. Motion carried. Iowa Codification will review our current code to check compliance with local provisions, state law, internal duplications, inconsistencies and incomplete or omitted regulations. An initial payment of \$3,350 will be due when the contract is signed, a second installment due when the draft is delivered and the final payment due upon delivery of the new Code.

Consider Engineering Services Agreement with French-Reneker-Associates in connection with Mall road dedication project – Mayor Trousil explained that staff has been working with the Mall concerning the dedication of a portion of the ring road located on the north end of the property connecting Huston Street with South Gear Avenue and the portion of the road running along the east side of the property that leads to Van Weiss Blvd.

Engineer Matt Walker with French-Reneker-Associates was present to answer questions concerning the project of proposed agreement. The proposed Engineering Services Agreement includes engineering and technical needs during the preliminary phase of the project. Services include survey work, base design, alignment and storm sewer layout, determining right-of-way needs, preparation of acquisition plats and preparing a construction cost estimate. The cost for these services will be \$19,200. Raleigh made a motion, second by Pilger, to approve the Engineering Services Agreement with French-Reneker-Associates as presented. Roll call vote. Pilger, Raleigh and Lees voted aye. Motion carried.

Consider the Purchase of In-Car Video Cameras for Police Department – Chief Oblein presented a request to purchase two True View Plus In-Car Video Camera systems to replace units that currently use video tapes. The new units record to a DVD and allow a higher quality recording, less expensive storage and the ability to prerecord events. The total cost for both units will be \$8,444 including shipping. Roll call vote. Raleigh, Lees and Pilger voted aye. Motion carried.

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES: Mayor Trousil reported that a representative with General Electric Plant had contacted him to inform him that they would be reducing their work force by approximately 50 employees.

ADJOURN: There being no further business, the meeting adjourned at 6:30 p.m. upon motion by Raleigh, second by Pilger. Voice vote: All ayes. Motion carried.

Sept. 2, 2009

 Approved
Kelly D. Fry

 Kelly D. Fry, City Clerk

Hans K. Trousil

 Hans K. Trousil, Mayor

City of West Burlington	
Claim List 08/19/09	
ACCO	582.20
ALLIANT ENERGY	21092.34
AMERICAN BOTTLING	339.84
AUTOZONE	35.98
AXA EQUITABLE	375.00
BANCARD CENTER	45.00
BANCARD CENTER	1854.18
BANCARD CENTER	1560.63
BANCARD CENTER	204.95
BANCARD CENTER	895.70
BANCARD CENTER	260.32
BANCARD CENTER	520.57
BAUER BUILT	454.40
BILT RITE FENCE	790.00
BUDGET LIGHTING	366.00
BURLINGTON AREA FAMILY PR	218.80
BURLINGTON MUNICIPAL WATER	22970.22
BURLINGTON PEDIATRIC ASSOC	68.80
CHAMBER OF COMMERCE	3482.00
C-CAT	42.00
CENTRE STATE INTERN'L	533.31
CESSFORD CONSTRUCTION	481.66

CHIEF SUPPLY	HELMETS	366.99
CITY OF BURLINGTON	ANIMAL SHELTER HOUSING	277.80
CITY OF BURLINGTON	COMMUNICATONS	3656.75
CITY OF BURLINGTON	NETWORK SERVICES	10.00
CITY OF WEST BURLINGTON	WTR BOND SINKING	973.88
CLINE, TROY	PARTIAL SELF FUNDING	265.84
CMI	REPAIR PBT	160.17
COMMON CENTS EMS SUPPLY	GLOVES	120.55
CRAY GODDARD MILLER & TAYLOR	LEGAL SERVICES	380.00
DANDE WORKWEAR	PANTS	158.95
DATARADIO CORP	FCC LICENSE	1000.00
DELL MARKETING	COMPUTER	688.00
DENNYS AUTO SERVICE	REPAIR AUTO	489.98
DES MOINES CO PUBLIC HEALTH	POOL INSPECTION	493.00
DES MOINES CO. ATTORNEY	MONTHLY PROSECUTION	333.33
DES MOINES CO. AUDITOR	GIS 4/1/09-06/30/09	5687.97
DES MOINES CO. NEWS	PUBLICATIONS	329.12
DES MOINES CO. REGIONAL	WASTE MANAGEMENT FEE	2120.80
DES MOINES COUNTY IT DEPT	EXPORT SLEUTH DATA	975.00
DES MOINES COUNTY IT DEPT	ANNUAL MAINTENANCE	1200.00
EASTERN IOWA LIGHT & POWER	ELECTRICITY	71.98
EBERT SUPPLY	HAND CLEANER, DEGREASER	51.80
EBS	FLEX & PARTIAL SELF FUNDING	1445.60
EBS	MONTHLY BILLING	16840.81
ELECTRONIC APPLICATIONS	SERVICE CALL	80.00
ELECTRONIC APPLICATIONS	REPAIR PAGERS	195.72
FARM KING	CLOTHING & SUPPLIES	208.14
FARNER-BOCKEN	CONCESSIONS	553.88
FASTENAL	PART	0.21
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	11871.43
FINISH LINE PONY RIDES	BOUNCE HOUSE	125.00
FIREHOUSE MAGAZINE	SUBSCRIPTION	69.95
FISHER ENTERPRISES	PORTABLE TOILETS	580.00
FLANNEL JAMMERS	ENTERTAINMENT	200.00
GALLS	PINS	163.22
GIERKE ROBINSON	SAND BAGS & ADA PANELS	440.00
GIFFORD, DAN	PARTIAL SELF FUNDING	3.20
GREAT RIVER BUSINESS HEALTH	PHYSICALS	264.00
G.R.M.C.	PARTIAL SELF FUNDING	3416.11
GREENWOOD CLEANING SYSTEM	TISSUE	81.96
HAWK EYE	PUBLICATIONS	822.80
HUFFMANS	SUPPLIES	168.49
HY-VEE	PARTIAL SELF FUNDING	258.33
INDUSTRIAL MOTORS	REPAIR MOTOR	115.75
IA CHILD SUPPORT RECOVERY	PAYROLL DEDUCTION	25.67
IA DEPT OF NATURAL RESOURCES	ANNUAL NPDES PERMIT	1275.00
IOWA LEAGUE OF CITIES	CONFERENCE REGISTRATION	385.00
IOWA ONE CALL	NOTIFCATIONS	55.80
IA STATE UNIVERSITY	IFSTA LIBRARY & FF BOOKS	1509.95
IA STATE UNIVERSITY	FIRE SCHOOL	225.00
IA TELECOM COMM.	PHONE SRV	205.05
JC PENNY	CLOTHING	185.89
JIM'S BODY SHOP & TOWING	TOW UNIT	35.00
JIM'S LOCK & SAFE	SERVICE CALL	65.00
K. M. KING	406 & SECOND CONNECTION	45432.46
KONE	ELEVATOR REPAIR	225.00
LANGE DC, TODD	PARTIAL SELF FUNDING	32.00

LAVEINE SANITATION	GARBAGE & TRASH HAULING	8178.56
MAIL FOUNDRY	E-MAIL FILTER	1404.00
MENARDS	SUPPLIES	136.90
MIRACLE CAR WASH	CAR WASH	7.25
EVANS, DAVID	UTILITY REFUND	6.09
MISSISSIPPI VALLEY PUMP	PUMP REPLACEMENT	20065.22
MOELLER, BRADLEY	PARTIAL SELF FUNDING	4.00
MORNING SUN FARM IMPLEMEN	FILTERS, REPAIR TRACTOR	147.75
MUNICIPAL SUPPLY	METER	551.72
NAPA AUTO PARTS	PARTS	316.77
NFPA	DUES	150.00
NORM'S KOESTNER ELECTRIC	LIFT STATION REPAIR	638.01
OMB EXPRESS POLICE SUPPLY	PATROL RIFLES	1720.00
QWEST	PHONE SERVICE	125.38
REED, JARED	FLEX	158.10
REIF OIL	FUEL	2617.19
RENTAL SERVICE CORPORATIO	GLOVES, SAW BLADE	213.97
RILEY PAINT	PAINT CANS	15.20
ROCK-N-RESCUE/J.E. WEINEL	HARNESSES & BRIDLE/EMS	627.57
SANDRY FIRE SUPPLY	BOOTS, HELMET, CLEANER	463.26
SCBAS	BREATHING AIR TEST	396.44
SCHNEDEN, JOHN	PARTIAL SELF FUNDING	99.29
SECRETARY OF STATE	NOTARY FEE	30.00
SENSUS METTERING SYSTEMS	SOFTWARE MAINTENANCE	1320.00
SHOTTENKIRK SUPERSTORE	SENSOR, BATTERY	134.29
SLEUTH SOFTWARE	DATA EXPORT	85.00
STAPLES CREDIT PLAN	CD'S, USB CABLE, PENS, BINDERS	1554.38
STEWART, DEIDRA	LIFE GUARD CERT. REIMBURSEMENT	150.00
SUMMIT SUPPLY	GLOVES	5.70
TITAN BROADCASTING	AD	396.00
TRI CITY BLACKTOP	UPM	702.90
UNIFORM DEN	BADGES, CLOTHING	873.55
UNITED STATES TREASURY	FWT, FICA, MEDIC LATE PENALTY	629.98
UNIVERSAL SILENCER	AIR FILTERS	287.02
WEST BURLINGTON SCHOOLS	HOTEL/MOTEL TAX	71.06
WRIGHT EXPRESS	FUEL	1261.59

GENERAL FUND	64579.67
HOTEL/MOTEL TAX	3553.06
ROAD USE	6846.07
LOCAL OPTION SALES TAX	3233.41
GENERAL OBLIGATION/TIF BOND	1530.66
WATER	84438.38
BEAVERDALE ESCROW	16.00
WESTWOOD HILLS ESCROW	16.00
WOODSMAN SUB. ESCROW	16.15
SEWER	38492.37
MEDICAL INSURANCE RESERVE	4366.37
FLEX ACCOUNT	1603.70
4TH OF JULY CELEBRATION	1399.53
TOTAL	210091.37

REVENUES – JULY 2009	
GENERAL FUND	76,275.53
HOTEL/MOTEL TAX	
ROAD USE	36,247.31
EMPLOYEE BENEFITS	487.83
LOCAL OPTION SALES TAX	32,484.96
LMI SET ASIDE	
GENERAL OBLIGATION/TIF BOND	142.89
TIF DEBT SERVICE	10,898.38
DEBT SERVICE	6.65
WATER	55,794.91
EQUIPMENT REPLACEMENT – FIRE	
EQUIPMENT REPLACEMENT – WATER	
EQUIPMENT REPLACEMENT - ADM	
BEVERDALE ESCROW	903.47
EQUIPMENT REPLACEMENT – SEWER	
WESTWOOD HILLS ESCROW	234.17
WATER REVENUE BOND SINKING	
SEWER	32,546.93
MEDICAL INSURANCE RESERVE	2,488.69
TRUST & AGENCY – WATER DEPOSIT	61.39
4 TH OF JULY	11,518.75
TOTAL REVENUES	260,091.86