

CITY OF WEST BURLINGTON  
REGULAR COUNCIL MEETING  
122 BROADWAY ST.

September 17, 2008  
6:00 PM

**TENTATIVE AGENDA**

**PLEDGE OF ALLEGIANCE  
MAYOR HANS TROUSIL PRESIDING  
CALL TO ORDER - ROLL CALL  
PERFECTING & APPROVAL OF AGENDA**

**CONSENT AGENDA**

1. Approve Minutes of the Regular City Council Meeting on September 3, 2008
2. Approve Payment to QC Analytical Services, LLC - \$1,552
3. Approve Payment to Burlington Municipal Waterworks - \$22,915.65
4. Approve Payment to DMC Regional Waste Commission - \$2,120.80
5. Approve Payment to City of Burlington - \$3,321
6. Approve Payment to Municipal Supply, Inc. - \$2,792
7. Approve Payment to USA Blue Book - \$4,145.95
8. Approve Payment to Titan Machinery - \$4,575.83
9. Approve Payment to The Hawkeye - \$1,022.47
10. Approve Schurk and Mesecher attendance at Wastewater Conference
11. Approve Payment to Alexis Fire for \$11,746.00
12. Approve Claims as Presented in the amount of \$145,008.54

**COMMITTEE REPORTS:**

**FINANCE  
UTILITIES  
STREETS  
PUBLIC SAFETY  
SANITATION**

**CITIZEN'S INQUIRIES:**

**NEW BUSINESS:**

1. Consider Engineering Services Agreement with Metzger Johnson Architects, Inc. for Fire Station Addition
2. Consider Replacing Grinder Unit at Sewage Treatment Plan
3. Consider Payment to Snyder & Associates for Engineering Services
4. Consider Street Finance Report for 2008
5. Consider the First Reading of an Ordinance Amending Chapter 158 by removing Temporary and Permanent Business License and placing it in its own Chapter 127
6. Review Agency and Broadway Street Storm Water Drainage Study
7. Consider Payment to the following Engineers and Contractors for Contracts Previously approved by the City Council
  - a. K. M. King Inc., Division I Water Improvement Project - \$ 127,123.56

**OLD BUSINESS:**

**CITIZEN'S INQUIRIES:**

**MAYOR'S INQUIRIES:**

**ADJOURN**

City Council will hold a Work Session following the City Council meeting to discuss the first draft of the Rental Housing Code.

**Regular Council Meeting September 17, 2008 – 6:00 p.m.** The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Tom Law and Therese Lees were present. Marc Pilger was absent. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Public Works Director Randy Fry, Fire Chief Lenny Sanders, Police Chief Alex Oblein and Development Service Coor., Jared Reed were also present.

Lees made a motion, second by Raleigh, to approve the Agenda. Roll call vote: Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Lees made a motion, second by Raleigh, to approve the Consent Agenda as follows. Roll call vote: Lees, Law, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on September 3, 2008
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#### **COMMITTEE REPORTS:**

**FINANCE** – Crowner mentioned that the Lion’s Club brought in a donation of \$150 and the National Federation of the Blind’s SE Iowa Chapter donated \$50 toward the 4<sup>th</sup> of July Celebration.

**UTILITIES** – Nothing to report

**STREETS** – Nothing to report

**PUBLIC SAFETY** – Chief Oblein reported that the department is still working on the Governors Highway Traffic Safety Grant and attending various training opportunities.

Fire Chief Sanders reported that the department had responded to over 400 emergency calls so far this year.

**SANITATION** – Raleigh thanked Public Works Department for all their hard work during a heavy rain storm over the weekend, which caused flooding throughout town.

Public Works Director Fry reported that an unusual number of homes had sewer backup and basement flooding due to the excessive amount of rain over a three day period.

City Administrator Gifford asked Council to consider picking up carpet for residents that had basement flooding. He felt that because the situation was out of the ordinary picking up carpet would not be unreasonable. Raleigh stated that he thought that was reasonable and Council did not object. Fry will have crews collect carpet this week.

#### **CITIZEN’S INQUIRIES:**

Dan Hockett, 417 West Burlington Ave., addressed Council stating that he had sewer backup in his home during the weekend's heavy rains. He was concerned that something was wrong with the sanitary sewer system that caused his basement to flood. Mr. Hockett felt that the heavy rain did not cause the sewer backup. Mayor Trousil pointed out that not only was their heavy rain on Saturday, but it had already rained for three days prior, which left the ground completely saturated prior to Saturday's heavy rain.

Hockett also felt that the city should inform residents that if water in their basement came from a floor drain it was from the sanitary sewer system and they should be sure to clean accordingly. Mr. Hockett went on to ask Council if they could tell him how often the weather could cause this type of problem in the future. Obviously, Council could not guess what the weather would do in the future or if Mr. Hockett would have this type of problem in the future. Council assured Mr. Hockett that the City did everything they possibly could to keep the storm water and sanitary sewer system running as efficiently as they could.

Pauline Rein, 417 West Burlington Ave., also had a small amount of sewer backup during the storm and reported that this was the 2<sup>nd</sup> time in 49 years she has had this happen. Ms. Rein stated that in the past we have had more rain than what we saw on Saturday and she did not have this type of problem. The last time Ms. Rein had this problem was last spring during construction on West Burlington Ave. Several homes in Ms. Rein's neighborhood had sanitary sewer backup when someone vandalized a pump that was being used by Shipley Construction to by-pass sewer during construction.

Matt Morgan, 213 Ballard, addressed Council concerning the heavy rain and flooding that occurred over the weekend. Mr. Morgan is an Engineer with Klinger & Associates and stated that he along with some of his co-workers did a little research on their own to try and understand why so many homes experienced flooding during this storm. They found that the problem was not necessarily the intensity of the rain, but rather the longevity of the storm. The City had rain on Thursday and Friday which completely saturated all the un-designed storage of rain water, so by Saturday the intense rain had nowhere to go, which caused the unusual flooding of basements in the entire area including most cities in Southeast Iowa.

Connie Dicky, 421 West Burlington Ave., reported that she also had flooding in her basement. She also asked Council to look at the storm sewer intake in front of her house. She didn't think that the intake is working properly.

#### **NEW BUSINESS:**

#### **Consider Engineering Services Agreement with Metzger Johnson Architects, Inc. for Fire Station Addition**

- Lees made a motion, second by Crowner, to enter into an Engineering Services Agreement with Metzger Johnson Architects, Inc. for the design and construction of an addition to the Fire Department Building. Engineering costs would be 10% of the construction cost plus \$9,270 to cover additional survey work, field measurements and various testing. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider Replacing Grinder Unit at Sewage Treatment Plant** – Crowner made a motion, second by Raleigh, to approve the purchase of a new grinder unit for the influent structure at the sewage treatment plant at a cost of \$25,110. Fry had hoped that the current unit would last until a new one could be placed in the budget, but the unit has completely failed. The cost to repair the unit would be \$25,631.89 and a new unit with a one year warranty would cost \$25,110. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider Payment to Snyder & Associates for Engineering Services** – Raleigh made a motion, second by Crowner, to approve a payment of \$17,352.04 to Snyder & Associates for engineering services related to the 2006 Water Distribution System Improvement Project. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

**Consider Street Finance Report for 2008** – Crowner made a motion, second by Raleigh, to approve the Annual Street Finance Report for 2008. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

**Consider the First Reading of an Ordinance Amending Chapter 158 by removing Temporary and Permanent Business License and placing it in a new Chapter of the City Code** - Council discussed amending the City Code by removing Temporary and Permanent Business Licenses from its current location in the Code Book under Chapter 158 titled Construction Permits and placing it in a new chapter by itself. The fees and context of the ordinance were not changed, just the location in the code book. Raleigh made a motion, second by Crowner, to approve the first reading of the ordinance. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider Payment K. M. King Inc., Division I Water Improvement Project - \$ 127,123.56** – Crowner made a motion, second by Raleigh, to approve a payment of \$127,123.56 to K.M. King Inc., for construction completed on Division I of the Water Distribution System Improvement Project. Kelly Scott with Snyder & Associates updated Council on the progress of the project which includes installation of water main on Hwy 406 Rd., Highway 34 and into the IAAP. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

**Review Agency and Broadway Street Storm Water Drainage Study** – In May of 2008 Council hired French-Reneker-Associates to evaluate a storm water drainage problem at the intersection of Agency Rd. and Broadway Street to see if there was a solution to correct the problem. In 2000 a Storm Water Master Plan was prepared by another engineering firm, but the cost to correct the drainage problem was not feasible. Engineer Steve Hausner, presented a report to Council with his findings and two options to address the drainage issue. Hausner explained that although they explored many different options, no feasible, less costly, alternatives were found. Hausner reviewed two options with Council. Option #1 consisted of a 54-inch storm sewer running from Agency Road southwest to the box culvert on Division Street. The estimated cost associated with this option was \$1,033,000 including engineering fees. Option #2 consisted of a 54-inch storm sewer from Agency Road to a detention basin. The detention basin would be drained by a 36-inch storm sewer which runs to the box culvert on Division Street. The estimated cost associated with Option #2 was \$886,000. Neither estimated includes costs that would be associated with acquiring easements needed to cross from Agency Rd. to Division Street. Council agreed they would need to look at the issue in more detail and agreed to hold a work session to discuss French-Reneker’s proposal.

**OLD BUSINESS:**

**CITIZEN’S INQUIRIES:** Pauline Rein, 417 West Burlington Ave., expressed frustration that Council had not addressed her request for the City to share in the cost of making improvements to her back door that would keep storm water from coming into her home during heavy rain. Ms. Rein stated that she was not happy with the way her requests were left unanswered. Mayor Trousil reminded Ms. Rein that he along with several council members, past City Administrators and Public Works Directors had met with her and discussed her storm water issues on several occasions. Council may discuss Ms. Rein’s most recent request at a future work session.

**MAYOR’S INQUIRIES:**

**ADJOURN:** There being no further business, the meeting adjourned at 7:07 p.m. upon motion by Crowner, second by Lees. Voice vote: All ayes. Motion carried.

City Council held a Work Session and reviewed the first draft of a Rental Housing Code.

October 1, 2008

Approved

s/f

Kelly D. Fry, City Clerk

s/f

Hans K. Trousil, Mayor

**CITY OF WEST BURLINGTON**

CLAIMS LIST

September 17, 2008

3E	PHOTO EYE	11.40
ALEX AIR APPARATUS INC.	REPAIR HYDRAULIC HOSE	124.00
ALEXIS FIRE EQUIP. CO. INC	2008 FORD F550 CREW CAB	11,746.00
ALLIANT ENERGY	GAS UTILITIES POOL	20,296.72
AXA EQUITABLE	DEFERRED COMP.	350.00
BANCARD CENTER	HOTEL EXP. TRAINING D.BUSTER	965.36
BAUER BUILT INC.	TIRE REPAIR	264.00
BELSON OUTDOORS, INC.	BIKE RACK FOR POOL	644.00
BRITE-WAY SERVICES	WINDOW CLEANING	35.00
BURLINGTON AREA FAMILY PRA	PARTIAL SELF FUNDING	131.00
BURLINGTON MUNICIPAL WATER	GE WATER	23,983.00
BURLINGTON/WEST BURLINGTON	HOTEL/MOTEL TAX	5,891.99
C & J JANITORIAL SRV	FIRE STATION CLEANING	67.00
CADBURY SCHWEPPE	POP CONCESSIONS POOL	1,139.56
CITY OF BURLINGTON	ANIMAL SHELTER HOUSING	3,641.21
COVERT, RINGO	REIMBURSE MEAL EXP.COVERT	46.19
CRAFTSMAN PRESS	BUISNESS CARDS/JARED REED	221.00
CULLIGAN WATER CONDITIONIN	DISPENSER RENTAL, DEPOSIT FEE	31.80
DENNYS AUTO SERVICE	TIRE REPAIR	13.00
DES MOINES CO. ATTORNEY	MONTHLY FEE FOR PROSECUTION	333.33
DES MOINES CO. NEWS	PUBLICATIONS	198.93
DES MOINES CO. REGIONAL	WASTE MANGEMENT FEE	2,120.80
EBS - EMPLOYEE BENEFIT SYS	FLEX	364.62
ELECTRONIC APPLICATIONS CO	RADIO TRUCK 2 REPAIR	352.50
FARM KING OF BURLINGTON	CACULATOR, FLY STRIPS	11.47
FASTENAL COMPANY, THE	DRILL BITS	82.94
FBI-LEEDA	REG. FEE LEEDA/ FRANK NEWBERRY	650.00
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	12,057.54
FIVE FLAGS CO.	2 PLY TOILET TISSUE	50.00
GEORGE'S LAWNMOWER &	SHARPEN BLADE	5.50
GET WIRELESS, LCC	RECHARGEABLE 6-VOLT BATTERY	68.00
GIERKE ROBINSON CO.	CEMENT TOOLS	708.03
GREAT RIVER MENTAL HEALTH	PARTIAL SELF FUNDING	68.80
HAWK EYE, THE	4TH, JULY ADS, WEEDS & GRASS PUB.	1,043.09
HOPE HAVEN AREA DEVELOPMEN	ENGRAVED NAME PLATES W/HOLDERS	77.84
HY-VEE #1042	PARTIAL SELF FUNDING	4.00
HY-VEE #1044	PARTIAL SELF FUNDING	62.47
IDEAL READY MIX CO. INC.	CONCRETE FOR SIDEWALKS	1,198.38
INDUSTRIAL MOTORS INC.	SUPER SAWZALL BLADE	140.83
INTERNATIONAL ASSOCIATION	MEMBERSHIP IAFC/SANDERS	265.00
IOWA ASSOCIATION OF MUNICI	REG.FEE TRAINING FRY/ EAGAN	70.00
IOWA FIRE CHIEFS' ASSOCIAT	IACA MEMBERSHIP RENEWAL/6MO.	150.00
IOWA ONE CALL INC	NOTIFICATIONS 68	61.20
IOWA TELECOM COMMUNICATION	TELEPHONE SERVICE	204.33
KIRKWOOD COMM. COLLEGE	REG.FEE ETA FIRE SCHOOL	75.00
LAVEINE SANITATION INC.	ROLLOFF 11 YARD, LANDFILL FEE	8,008.74
LOWE'S COMPANIES INC.	GAS BLOWER, GRASS SEED	303.43
MAYBERRY,BRIAN	PARTIAL SELF FUNDING	12.16
MENARDS	PAINT, PRIMER, & LUMBER	372.19

METZGER JOHNSON ARCHITECTS	ARCHITECT FEE	8,950.00
MOELLER, BRADLEY	PARTIAL SELF FUNDING	4.00
MOORE, MARK	PARTIAL SELF FUNDING	43.01
MORNING SUN FARM IMPLEMENT	5 WHEELS	241.11
MUNICIPAL SUPPLY INC.	WATER METER	2,792.00
NAPA AUTO PARTS	BATTERY, BOLTS & SPARK PLUGS	240.75
OBLEIN, ALEX	FUEL	4.60
OSDI-OFFICE SYSTEMS DIVISI	POCKET & MANILLA TAB FOLDERS	208.31
POSTMASTER	SEPT WATER BILLS	316.54
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTING	1,552.00
QWEST	TELEPHONE SERVICE POOL	126.99
REIF OIL CO.	FUEL	4,576.74
SCHNEDEN, JOHN	REIMBURSEMENT FOR CDL LICENCE	20.00
SHOTTENKIRK SUPERSTORE	OIL, PVC VALVE & BATTERY	155.58
SNYDER & ASSOCIATES INC.	HWY 406 & SECOND CONNECTION	17,352.04
STRATEGIC INSIGHTS INC.	LICENCE RENEWAL	487.50
TITAN MACHINERY	GLASS FOR CASE BACKHOE	4,702.11
US CELLULAR	TELEPHONE SERVICE	207.72
USA BLUEBOOK	BLOWER	4,145.95
WAGONER, JASON	REIMBURSEMENT FOR MFPA 1582	38.00
WEST BURLINGTON SCHOOLS	HOTEL/MOTEL TAX	120.24
001 GENERAL FUND		61,066.02
002 HOTEL/MOTEL TAX		6,012.23
110 ROAD USE		4,419.15
121 LOCAL OPTION SALES TAX		1,823.16
301 GENERAL OBLIGATION/TIF BO		1,224.86
600 WATER		51,067.18
610 SEWER		17,683.41
820 MEDICAL INSURANCE RESERVE		325.44
821 FLEX ACCOUNT		364.62
952 4TH OF JULY CELEBRATION		1,022.47
GRAND TOTAL		145,008.54