

CITY OF WEST BURLINGTON
REGULAR COUNCIL MEETING
122 BROADWAY ST.

September 3, 2008
6:00 PM

TENTATIVE AGENDA

PLEDGE OF ALLEGIANCE
MAYOR HANS TROUSIL PRESIDING
CALL TO ORDER - ROLL CALL
PERFECTING & APPROVAL OF AGENDA

CONSENT AGENDA

1. Approve Minutes of the Regular City Council Meeting on August 20, 2008
2. Approve Payment to Sensus Metering Systems for Annual Support - \$1,320
3. Approve Training for Lt. Newberry at TRAC's User Conference
4. Approve Training for Lt. Newberry at FBI Command Institute
5. Approve Training for Sgt. Ryan at Homeland Security Conference
6. Approve Payment to Ideal Ready Mix - \$1,375
7. Approve Claims as Presented in the amount of \$122,543.32

COMMITTEE REPORTS:

FINANCE - Update from Southeast Iowa Regional Planning Commission Concerning
Owner Occupied Rehabilitation Program

UTILITIES

STREETS

PUBLIC SAFETY

SANITATION

CITIZEN'S INQUIRIES:

PUBLIC HEARING: To Consider an Urban Renewal Plan Amendment to Authorize and Facilitate the Undertaking of
an Economic Development Urban Renewal Project Consisting of the Expansion and Improvement
of the Municipal Fire Protection Facilities

1. Consider a Resolution Approving an Amendment to the City's Urban Renewal Plan

NEW BUSINESS:

1. Consider Appointment of Andrew Klein and Brian Denlea to the Rolls of the Fire Department
2. Consider Payment to Metzger Johnson Architects - \$8,950
3. Approve Appointment of Katie Eagen as Deputy City Clerk

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN

City Council will hold a Work Session following the City Council meeting to discuss various department issues.

Regular Council Meeting September 3, 2008 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Marc Pilger and Therese Lees were present. Tom Law was absent. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Public Works Director Randy Fry, Fire Chief Lenny Sanders were also present.

Lees made a motion, second by Pilger, to approve the Agenda. Roll call vote: Raleigh, Lees, Pilger and Crowner voted aye. Motion carried.

Lees made a motion, second by Raleigh, to approve the Consent Agenda as follows. Roll call vote: Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on August 20, 2008
2. Payment to Sensus Metering Systems for Annual Support - \$1,320
3. Training for Lt. Newberry at TRAC's User Conference
4. Training for Lt. Newberry at FBI Command Institute
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6. Payment to Ideal Ready Mix - \$1,375
7. Claims as Presented in the amount of \$122,543.32

COMMITTEE REPORTS:

FINANCE – Update from Southeast Iowa Regional Planning Commission Concerning Owner Occupied Rehabilitation Program – Sarah Hecox, Southeast Iowa Regional Planning Commission, informed Council that she along with Dan Eberhardt from SEIRP had driven through town and identified several homes that would potentially qualify for the rehab program. They identified approximately 65 homes in the area of West Burlington Ave to Spring and Huston to Mt. Pleasant Street. Sarah explained that the next step would be to send letters to the property owners to determine if there was interest in the program and see if they would meet the income criteria to qualify for the program. The program is only available to property owners who live in the home, not rental properties. Council agreed that they would like to have SEIRP proceed with the program. Sarah stated that they would send letters to homes in the identified area to see if they qualify for the program.

UTILITIES – Crowner asked Public Works Director Fry if any progress had been made on repairing the traffic signal on Mt. Pleasant Street by St. Mary's Church, that was damaged by lighting several months ago. Fry stated that the insurance company has authorized repairs to be made and replacement parts have been ordered.

Mayor Trousil asked Public Works Director Fry about an open utility panel on a pole in Longmeadow Park. Fry stated that Alliant had removed the meter and there was no power running to the panel. He will contact Alliant to see if the panel can be removed.

Mayor Trousil also asked if anything could be done about the traffic signal at the Elementary School that was leaning. Fry stated that he has looked at it and engineers from French-Reneker-Associates looked at it and determined that nothing could be done to correct it without taking it completely out and resetting it.

STREETS – Public Works Director Fry informed Council that he was planning to have Fall Clean-up on October 13th for the entire town. There were no objections from Council.

PUBLIC SAFETY – Fire Chief Sanders reported that the department was running smooth and staff had been cleaning and organizing the station.

Fire Chief Sanders along with 1st Assistant Chief Van Scoy attended a Recruitment Retention class and plan to use some of the ideas to help with our department. Two fire fighters will be attending Instructor I Certification in October.

Mayor Trousil informed Council that Mark Collins from Alliant Energy contacted him concerning a 4 Mile Fun Run that he was coordinating on November 1st to raise money for the Hospice House. He asked if the Police Department would be able to help with traffic at some of the major intersections during the race. Mayor Trousil will coordinate this request with Chief Oblein.

SANITATION – Nothing to report.

CITIZEN'S INQUIRIES:

PUBLIC HEARING: To Consider an Urban Renewal Plan Amendment to Authorize and Facilitate the Undertaking of an Economic Development Urban Renewal Project Consisting of the Expansion and Improvement of the Municipal Fire Protection Facilities – Mayor Trousil opened the public hearing. No verbal or written comments were received. Public Hearing was closed at 6:20 p.m.

Consider a Resolution Approving an Amendment to the City's Urban Renewal Plan – Lees made a motion, second by Pilger, to approve a resolution amending the City's Urban Renewal Plan to authorize and facilitate the undertaking of an economic development urban renewal project consisting of the expansion and improvement of the municipal fire protection facilities. Roll call vote. Pilger, Crowner, Raleigh and Lees vote aye. Motion carried.

NEW BUSINESS:

Consider Appointment of Andrew Klein and Brian Denlea to the Rolls of the Fire Department – Raleigh made a motion, second by Lees, to approve a Resolution adding Andrew Klein and Brian Denlea to the rolls of the Fire Department pending they pass an employment physical. Gifford stated that the Fire Department had voted on adding these two fire fighters and he had no problem with their appointment as long as they pass their employment physicals. Roll call vote. Crowner, Raleigh, Lees and Pilger voted aye. Motion carried.

Consider Payment to Metzger Johnson Architects – Crowner made a motion, second by Raleigh, to approve a payment of \$8,950 to Metzger Johnson Architects for work on the Fire Station Addition. Roll call vote. Raleigh, Lees, Pilger and Crowner voted aye. Motion carried.

Approve Appointment of Katie Eagen as Deputy City Clerk – Pilger made a motion, second by Raleigh, to appoint Katie Eagen as Deputy City Clerk. Roll call vote. Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN: There being no further business, the meeting adjourned at 6:24 p.m. upon motion by Lees, second by Raleigh. Voice vote: All ayes. Motion carried.

Council held a Work Session following the meeting and discussed the swimming pool season with the new facility as well as items that need to be corrected before the project is accepted.

Approved

Kelly D. Fry, City Clerk

Hans K. Trousil, Mayor

| City of West Burlington Claims List | | |
|-------------------------------------|--------------------------------|-----------|
| 9/3/2008 | | |
| 3E | ELECTRICAL PARTS | 287.48 |
| ABC FIRE EXT. SALES & SERV | FIRE EXTINGUISHER RECHARGE | 50.75 |
| ACCO UNLIMITED CORP. | LIQUID CHLORINATING SOLUTION | 927.40 |
| ALLGOOD ANIMAL HOSPITAL | EUTHANASIA | 39.50 |
| AXA EQUITABLE | DEFERRED COMP. | 350.00 |
| BALZER INC. | 2 X 2 X 1/2" ANGLE | 5.32 |
| BANCARD CENTER | REG.FEE L.POLSON, B.SCHURK | 200.00 |
| BAUER BUILT INC. | TIRE & MOUNTING | 196.00 |
| BROCKWAY COMPANY INC. | QTRLY PREVENTATIVE MAINTENANCE | 432.00 |
| BUDGET LIGHTING, INC. | CLEAR MEDIUM LIGHT GLOBES | 19.95 |
| BURLINGTON AREA FAMILY PRA | PARTIAL SELF FUNDING | 481.15 |
| BURLINGTON HYDRAULIC SERVI | HOSE FOR SEWER JET | 181.25 |
| BURLINGTON MUNICIPAL WATER | BACTERIA SAMPLE POOL 8/12/08 | 34.00 |
| BURLINGTON/W. BURLINGTON U | UNITED WAY EE DEDUCTION | 4.00 |
| BUSTER,DANA | UCR TRAINING/ MEALS BUSTER | 78.81 |
| CADBURY SCHWEPPE | POP CONCESSIONS POOL | 674.76 |
| CDW GOVERNMENT INC. | OFFICE 2007 LICENCES | 2,412.61 |
| CESSFORD CONSTRUCTION CO | ROCK | 554.95 |
| CITY OF BURLINGTON | ANIMAL SHELTER HOUSING | 361.14 |
| CITY OF WEST BURLINGTON | MEDICAL UNION DEDUCTIONS | 782.40 |
| CITY OF WEST BURLINGTON FL | FLEX DEPENDENT CARE DEDUCT | 927.10 |
| CLEAR FALLS BOTTLED WATER | COOLER RENT & BOTTLE DEPOSIT | 2.00 |
| COMMUNICATION WORKERS OF A | UNION DUES | 557.79 |
| DENNYS AUTO SERVICE | TIRE REPAIR | 13.00 |
| EASTERN IOWA LIGHT & POWER | ELECTRICITY BEAVERDALE | 48.00 |
| EBS - EMPLOYEE BENEFIT SYS | MONTHLY BILLING SEPTEMBER | 16,874.97 |
| ELECTRONIC APPLICATIONS CO | HIGH CAPACITY BATTERIES | 306.50 |
| FARNER-BOCKEN COMPANY | CONCESSIONS | 1,409.14 |
| FEDERAL ELECTRONIC TAX PAY | FEDERAL TAXES | 14,586.76 |
| FEDERATION OF FIRE CHAPLAI | MEMBERSHIP YEAR 2008 DELANOS | 75.00 |
| FIVE FLAGS CO. | 1 LB. BURN OUT EXTREME SHOCK | 454.80 |
| FP MAILING SOLUTIONS | POSTAGE | 363.00 |
| GEORGE'S LAWNMOWER & | 3 CHAINS SHARPENED | 17.50 |
| GET WIRELESS, LCC | CELLULAR UNIT / LIFT STATION | 544.00 |
| GIFFORD, DAN | PARTIAL SELF FUNDING | 18.18 |
| GREAT RIVER MEDICAL CENTER | PARTIAL SELF FUNDING | 1,402.47 |
| GREENWOOD CLEANING SYSTEMS | PAPER PRODUCTS | 94.62 |
| HAPPY JOES PIZZA | PIZZA CONCESSIONS/ POOL | 698.83 |
| HAWK EYE, THE | 1 YEAR SUBSCRIPTION | 147.00 |
| HILLYER CHIROPRACTIC | PARTIAL SELF FUNDING | 26.25 |
| HOTSTICK U.S.A. | HOTSTICK REPAIR | 50.00 |
| HUFFMANS FARM & HOME | PAINT BRUSHES | 4.38 |

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| HY-VEE #1042 | PARTIAL SELF FUNDING | 23.03 |
| HY-VEE #1044 | PARTIAL SELF FUNDING | 763.64 |
| IACP NATIONAL LAW ENFORCEM | SUBSCRIPTION RENEWAL | 30.00 |
| IDEAL READY MIX CO. INC. | 5 GAL KURE-N-SEAL | 2,422.75 |
| ILLINOIS DEPARTMENT OF REV | ILLINOIS W/H | 50.74 |
| IOWA PUBLIC EMPLOYEES' RET | IPERS REGULAR | 5,500.91 |
| LANGE DC,TODD | PARTIAL SELF FUNDING | 24.80 |
| LISCO/LTDS | TELEPHONE SERVICE | 523.61 |
| MELVIN,T.W, | PARTIAL SELF FUNDING | 130.90 |
| MENARDS | PRESSURE WASHER, PAINT | 337.99 |
| MIDLAND COMMUNICATIONS INC | CHANGED RINGING EXT. | 115.00 |
| MIKE CAMPBELL'S BODY SHOP | VEHICLE TOWING JULY 4TH. | 200.00 |
| MISCELLANEOUS VENDOR | IPC INC. | 85.40 |
| MOORE, MARK | PARTIAL SELF FUNDING | 41.84 |
| MPH INDUSTRIES INC. | INCAR CHARGING UNIT, BATTERIES | 448.00 |
| OLD DOMINION BRUSH | GUTTER BRUSHES | 412.57 |
| OMB EXPRESS POLICE SUPPLY | SUPPLIES & CLOTHING | 203.00 |
| PAFCO TRUCK BODIES INC. | PARTS FOR CRANE TRUCK | 321.70 |
| QWEST | 752-5108 TELEPHONE SERVICE | 48.69 |
| SATTLER, LESLIE | PARTIAL SELF FUNDING | 146.28 |
| SCHNEDEN,JOHN | PARTIAL SELF FUNDING | 87.01 |
| SENSUS METTERING SYSTEMS I | YEARLY RENEWAL SYSTEM SUPPORT | 1,320.00 |
| SHERWOOD CO. | SUPPLY NUMBERS FOR POOL | 70.40 |
| SHIPLEY CONTRACTING CO. IN | W. BURLINGTON AVE. | 38,095.55 |
| SNYDER & ASSOCIATES INC. | 2ND. CONNECTION & 406 EXT. | 12,514.29 |
| SOUTHEASTERN IOWA MEDICAL | PARTIAL SELF FUNDING | 183.20 |
| STAPLES CREDIT PLAN | SUPPLIES, UPS SAMPLES | 1,367.31 |
| STEWART, MIKE | REIMBURSEMENT STEWARD | 12.54 |
| THE UPS STORE | SHIPPING FEE /HOTSTICK REPAIR | 23.85 |
| TREASURER STATE OF IOWA | WITHHELD TAXES | 1,952.00 |
| TREASURER STATE OF IOWA | JULY SALES TAX | 6,427.00 |
| TRI CITY BLACKTOP INC | PATCH | 664.44 |
| VERIZON WIRELESS | CELLULAR TELEPHONE | 759.21 |
| WALMART | OFFICE SUPPLIES, CHLORINE | 476.80 |
| WEST BURLINGTON FIREFIGHTE | REIMBURSE WBFFA /ELECTRICAL | 64.11 |

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| GENERAL FUND | 41,500.48 | |
| ROAD USE | 5,575.38 | |
| LOCAL OPTION SALES TAX | 2,238.85 | |
| TIF | 38,095.55 | |
| GENERAL OBLIGATION/TIF BO | 70.40 | |
| WATER | 22,324.87 | |
| BEAVERDALE ESCROW | 16.00 | |
| WESTWOOD HILLS ESCROW | 16.00 | |

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| WOODSMAN SUB. ESCROW | 16.00 | |
| SEWER | 8,673.45 | |
| MEDICAL INSURANCE RESERVE | 3,318.03 | |
| FLEX ACCOUNT | 469.55 | |
| 4TH OF JULY CELEBRATION | 228.76 | |
| GRAND TOTAL | 122,543.32 | |