

CITY OF WEST BURLINGTON
REGULAR COUNCIL MEETING
122 BROADWAY ST.

October 1, 2008
6:00 PM

TENTATIVE AGENDA

**PLEDGE OF ALLEGIANCE
MAYOR HANS TROUSIL PRESIDING
CALL TO ORDER - ROLL CALL
PERFECTING & APPROVAL OF AGENDA**

CONSENT AGENDA

1. Approve Minutes of the Regular City Council Meeting on September 17, 2008
2. Approve Fireworks Permit for West Burlington High School Homecoming – October 3, 2008
3. Approve Finance Officer Sattler's Attendance at Iowa Municipal Finance Officers Association Fall Meeting
4. Approve Payment to Grow Greater Burlington for Water Needs Assessment - \$2,500
5. Approve Payment to Elder Implement Co - \$1,158.88
6. Approve Payment to Sandry Fire Supply - \$1,271.50
7. Approve Clerk's Financial Report for August
8. Approve Claims as Presented in the amount of \$266,836.29

PROCLAMATION: "Red Ribbon Week" – October 23 -31, 2008

CITIZEN LIFESAVER AWARDS: Presentation to Sue Waterman, Glenn Nelson and ABC Fire Staff

COMMITTEE REPORTS:

FINANCE
UTILITIES
STREETS
PUBLIC SAFETY
SANITATION

CITIZEN'S INQUIRIES:

NEW BUSINESS:

1. Consider a Resolution Appointing John Schuff as 2nd Assistant Fire Chief
2. Consider the Purchase of Emergency Lighting for the Fire Department Med 10 Unit
3. Consider Minor Renovations to the existing Fire Station
4. Consider the Second Reading of an Ordinance Amending Chapter 158 by removing Temporary and Permanent Business License and placing it in its own Chapter 127
5. Consider Payment to the following Engineers and Contractors for Contracts Previously approved by the City Council
 - a. Ricchio, Inc. for Swimming Pool Construction - \$65,242
 - b. French-Reneker-Associates for Broadway and Agency Drainage Report - \$1,125
 - c. French-Reneker-Associates for West Burlington Ave. PPC & HMA Resurfacing - \$2,519.51
6. Consider Purchase of Police Car from Kansas Highway Patrol
7. Consider Approval of Financial Statements for Fiscal Year 2008
8. Consider Purchase of Overhead Projector for Council Chambers

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN

City Council will hold a Work Session following the City Council meeting to discuss Storm Water Drainage Study

Regular Council Meeting October 1, 2008 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Tom Law, Marc Pilger and Therese Lees were present. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Fire Chief Lenny Sanders, Police Chief Alex Oblein and Development Service Coor., Jared Reed were also present.

Lees made a motion, second by Pilger, to approve the Agenda. Roll call vote: Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Lees made a motion, second by Pilger, to approve the Consent Agenda as follows. Roll call vote: Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

1. Minutes of the Regular City Council Meeting on September 17, 2008
2. Fireworks Permit for West Burlington High School Homecoming – October 3, 2008
3. Finance Officer Sattler's Attendance at Iowa Municipal Finance Officers Association Fall Meeting
4. Payment to Grow Greater Burlington for Water Needs Assessment - \$2,500
5. Payment to Elder Implement Co - \$1,158.88
6. Payment to Sandry Fire Supply - \$1,271.50
7. Clerk's Financial Report for August
8. Claims as Presented in the amount of \$266,836.29

PROCLAMATION: Mayor Trousil read a Proclamation naming October 22 -31, 2008 "Red Ribbon Week"

CITIZEN LIFESAVER AWARDS: Mayor Trousil and Fire Chief Lenny Sanders presented Citizen Lifesaver Awards to the following people who went above and beyond to assist the Fire Department in lifesaving rescues as described below:

Sue Waterman – On August 13th, 2008 Mrs. Waterman was notified by her son that someone needed help at the Flint Creek bridge on Flint Bottom Road. Being a nurse, she responded immediately. When she arrived on the accident scene, she found an excavator that had overturned into Flint Creek, with the operator still inside. With no concern for her personal safety, Mrs. Waterman waded into the creek and held the operator's head out of the water, keeping him from drowning. While the rescue was lengthy, there was a positive outcome. Without Mrs. Waterman's quick action, the outcome may not have been the same.

Glenn Nelson – On September 13, 2008 Mr. Nelson assisted rescuers from surrounding agencies in their attempt to rescue two citizens from floodwaters on Flint Creek Bridge. Due to space constraints and the speed of the floodwater, boats from emergency response agencies were unable to launch successfully. Mr. Nelson offered the use of his 16' johnboat and piloting skills to assist in the rescue. If he had not stepped forward, rescuers would have been forced to take other actions which may not have been as safe as the remedy he offered.

ABC Fire Staff – On September 26th, the staff of ABC Fire Extinguisher Sales and Service were working in their shop when an ambulance and fire crews were dispatched for a motor vehicle collision with injuries less than 100 feet from their door. The staff of ABC Fire took time from their workday to provide important assistance at the scene, helping stabilize the patient until sufficient manpower arrived to take over patient care.

In a written statement Fire Chief Lenny Sanders expressed his gratitude stating that in a community such as ours, it is important to reward people who go the extra mile to serve their fellow citizens.

COMMITTEE REPORTS:

FINANCE – Nothing to report

UTILITIES – Mayor Trousil reported that Contractors along with City crews were working on winterizing the swimming pool.

STREETS – Lees reported that the street needed to be patched at the intersection of Broadway and Agency Rd.

Crowner reported that the street sign was missing on Park Place.

PUBLIC SAFETY – Chief Oblein reported that the department is preparing for the Homecoming Parade on Thursday, October 2nd at 5:30 p.m.

Officers will conduct tobacco compliance checks over the next couple of months and Chief Oblein plans to hold a tobacco compliance check for retailers.

Fire Chief Sanders reported that the department had responded to 450 emergency calls so far this year. Two Firefighters recently completed Fire School in Cedar Falls. The aerial truck is experiencing an electrical problem that requires the unit to be taken out of service temporarily. The Department has received several applications for membership, which are being considered at this time.

SANITATION – Nothing to report

CITIZEN'S INQUIRIES:

Mayor Trousil introduced Boy Scouts Andy Crooks and Aaron Abbit who are working on their citizenship awards by attending a City Council meeting.

NEW BUSINESS:

Consider a Resolution Appointing John Schuff as 2nd Assistant Fire Chief - Lees made a motion, second by Raleigh, to approve a Resolution appointing John Schuff as 2nd Assistant Fire Chief. Roll call vote. Lees, Pilger, Crowner, Raleigh and Law voted aye. Motion carried. Mayor Trousil administered the Oath of Office to 2nd Assistant Fire Chief Schuff.

Consider the Purchase of Emergency Lighting for the Fire Department Med 10 Unit – Raleigh made a motion, second by Pilger, to approve the purchase of emergency lighting for the Fire Department's new Med 10 Unit at a cost of \$2,329.96. This lighting package replaces the original emergency lighting planned for the unit. Fire Chief Sanders feels that the proposed lighting package is more appropriate and will make the unit safer and more user-friendly. . Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider Minor Renovations to the existing Fire Station - Chief Sanders asked Council to consider allowing the department to renovate the fire station meeting room, kitchen, front restrooms, Chief's office and communications room with new flooring and paint at a cost of \$2,401.22. Lees made a motion, second by Pilger, to approve the renovation plans. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried. Chief Sanders felt that the work would be completed in time for the soup supper on November 1st.

Consider the Second Reading of an Ordinance Amending Chapter 158 by removing Temporary and Permanent Business License and placing it in a new Chapter of the City Code - Lees made a motion, second by Raleigh, to approve the second reading of the ordinance. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider Payment to the following Engineers and Contractors for Contracts Previously approved by the City Council – Raleigh made a motion, second by Crowner, to approve payments to Ricchio, Inc. for Swimming Pool Construction in the amount of \$65,242, French-Reneker-Associates for Broadway and Agency Drainage Report in the amount of \$1,125 and French-Reneker-Associates for West Burlington Ave. PPC & HMA Resurfacing in the amount of \$2,519.51. Roll call vote. Lees, Pilger, Crowner, Raleigh and Law voted aye. Motion carried.

Consider Purchase of Police Car from Kansas Highway Patrol – Police Chief Oblein presented a request to purchase a police car from the Kansas Highway Patrol that would replace a 2003 Crown Vic. Funds in the amount of \$17,200 were approved in the FY08/09 budget for purchase and upgrading of equipment in this vehicle. Chief Oblein proposed that this unit be purchased in a color other than white and equip it with interior emergency lights as well as covert exterior lighting in efforts to use the vehicle for traffic enforcement; concentrating on problem areas such as school zones and neighborhoods experiencing traffic problems. With no visible markings the unit could also be utilized for special projects and surveillance by

the entire department. Crowner wasn't pleased with the unit being unmarked, but wasn't opposed to the purchase. Lees made a motion, second by Law, to approve the purchase of a Kansas Highway Patrol unit at a cost of \$15,500. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

Consider Approval of Financial Statements for Fiscal Year 2008 – Lees made a motion, second by Pilger, to approve the financial audit for Fiscal Year 2008 as performed by CPA Associates. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Consider Purchase of Overhead Projector for Council Chambers - City Administrator Gifford presented a quote of \$1,805.21 from CDWG for the purchase of a DLP overhead projector for Council Chambers. The City received a brand new screen from Des Moines County Emergency Management at no cost to the City. Council budgeted for the purchase of a projector in the FY08/09 budget. Crowner made a motion, second by Pilger, to approve the purchase of a DLP projector from CDWG at a cost of \$1,805.21.

OLD BUSINESS:

CITIZEN'S INQUIRIES: Boy Scout Ross Lee, who is also working on his citizenship badge, introduced himself to Council.

MAYOR'S INQUIRIES:

ADJOURN: There being no further business, the meeting adjourned at 6:38 p.m. upon motion by Lees, second by Pilger. Voice vote: All ayes. Motion carried.

City Council held a Work Session and reviewed a storm water Study for the intersection of Agency Rd. and Broadway.

October 15, 2008

Approved

s/f

Kelly D. Fry, City Clerk

s/f

Hans K. Trousil, Mayor

CITY OF WEST BURLINGTON	CLAIMS LIST	10/1/2008
ALLGOOD ANIMAL HOSPITAL	EUTHANASIA	67.00
ANDERSON, RONALD E.	SIDEWALK REIMBURSEMENT	112.93
AUDITOR OF STATE-IOWA	FILING FEE	625.00
	PERMATEX RTV SILICONE	
AUTOZONE	ADHESIVE	4.99
AXA EQUITABLE	DEFERRED COMP.	350.00
BALZER INC.	SQUARE TUBING	49.28
	REG.FEE WASTEWATER	
BANCARD CENTER	CONFERENCE	200.00
BAUER BUILT INC.	TIRE REPAIR	104.00
	MEALS	
BONAR, ANGELA	REIMBURSEMENT/A.BONAR	85.67
BRITE-WAY SERVICES	CITY HALL WINDOW CLEANING	45.00
BURLINGTON AREA FAMILY PRA	PARTIAL SELF FUNDING	81.00
BURLINGTON/W. BURLINGTON U	UNITED WAY EE DEDUCTION	4.00
	REIMBURSEMENT/LODGING	
BUSTER,DANA	BUSTER	83.46
CALDERWOOD MD, GREGG W	PARTIAL SELF FUNDING	184.50
CITY OF BURLINGTON	ANIMAL SHELTER HOUSING	291.69
CITY OF WEST BURLINGTON	WATER BOND SINKING	1,072.05
CITY OF WEST BURLINGTON	MEDICAL UNION DEDUCTIONS	782.40
	FLEX DEPENDENT CARE	
CITY OF WEST BURLINGTON FL	DEDUCT	927.10
	COOLER RENT,BOTTLE	
CLEAR FALLS BOTTLED WATER	DEPOSIT	16.25
CLEVELAND MD,MARK G	PARTIAL SELF FUNDING	84.00
COMMUNICATION WORKERS OF A	UNION DUES	557.79
COVERT, RINGO	PARTIAL SELF FUNDING	126.10
CRAY GODDARD MILLER & TAYL	LEGAL SERVICES	396.00
DANDE WORKWEAR LLC	JEANS/BILL SCHURK	176.94
DAWS MD,WILLIAM	PARTIAL SELF FUNDING	60.00
DENNYS AUTO SERVICE	TIRE REPAIR	26.00
DEPT. OF PUBLIC DEFENSE	4 NIGHTS LODGING/R.COVERT	92.00
DES MOINES STAMP		
MANUFACTU	NAME PLATES	37.00
DORAN & WARD PRINTING CO	PATIENT CARE REPORT/1000	258.38
EASTERN IOWA LIGHT & POWER	ELECTRICITY/BEAVERDALE	48.00
EBS - EMPLOYEE BENEFIT SYS	MEDICAL INSURANCE	17,462.55
	TRACTOR REPAIR/SEWER	
ELDER IMPLEMENT CO.	PLANT	1,158.88
EMBELLISHMENTS & DESIGNS E	SCREEN PRINTING WBFD VESTS	120.25
FARMERS & MERCHANTS BANK &	SAFE DEPOSIT BOX	12.00
FASTENAL COMPANY, THE	SUPPLIES	82.52
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	12,093.70
FRENCH-RENEKER-ASSOCIATES	ENGINEERING SERVICES	3,644.51

FRY, KELLY	MILEAGE & MEALS	
G.S. ROBINS AND CO.	REIMBURSEMENT	44.39
	150 LB.CYL CHLORINE GAS	278.25
GEORGE'S LAWNMOWER &	SHARPEN CHAIN SAW, FUEL	
GET WIRELESS, LCC	FILTER	22.90
GIFFORD, DAN	FIXED WIRELESS TERMINAL	606.00
GREAT RIVER MEDICAL CENTER	PARTIAL SELF FUNDING	18.18
GREENWOOD CLEANING	MED SURG.SUPPLIES	6.22
SYSTEMS	SUPPLIES	156.50
GROW GREATER BURLINGTON	WATER NEEDS ASSESMENT	2,500.00
HAPPY JOES PIZZA	PIZZA CONCESSIONS POOL	266.00
HENDRIX MD,JAMES	PARTIAL SELF FUNDING	60.00
HILLYER CHIROPRACTIC	PARTIAL SELF FUNDING	36.50
HOLTKAMP'S TRAILER REPAIR	TRUCK REPAIRS	1,829.09
HUFFMANS FARM & HOME	SUPPLIES	917.19
HY-VEE #1042	PARTIAL SELF FUNDING	285.96
HY-VEE #1044	PARTIAL SELF FUNDING	782.55
IACP CONFERENCE REGISTRATI	ANNUAL FEE/IACP NET	250.00
IDEAL READY MIX CO. INC.	CONCRETE	160.75
ILLINOIS DEPARTMENT OF REV	ILLINOIS W/H	48.79
IOWA ASSOCIATION OF CHIEFS	08/09 DUES IACOP & PO INC.	20.00
IOWA MUNICIPAL FINANCE OFF	IMFOA REG.LESLIE SATTLER	100.00
IOWA PRISON INDUSTRIES	NO SMOKING SIGNS	39.50
IOWA PUBLIC EMPLOYEES' RET	RETIRERMENT	5,776.29
IOWA STATE UNIVERSITY	15 BOOKS FIRE FIGHTING	680.00
K. M. KING INC.	406 & 2ND CONNECTION	127,123.56
MCCULLOCH, DEBORAH A.	TRAVEL EXP.	92.55
MELVIN,T.W,	PARTIAL SELF FUNDING	29.20
MISCELLANEOUS VENDOR	JOHNSON, LINDA	12.27
MOORE, MARK	PARTIAL SELF FUNDING	24.53
MUNICIPAL SUPPLY INC.	WATER METER	900.06
NEWBERRY, BRAD	WIRELESS TRANSCEIVER	41.00
	REPAIR STARTER @ LIFT	
NORM'S KOESTNER ELECTRIC C	STATION	548.39
OPTIMIST CLUB OF BURLINGTO	MEMBERSHIP 08/09 OBLEIN	48.00
PHILLIPS 66	FUEL	88.17
	BATTERIES FOR THERMAL	
PHOTOVISIONS	IMAGING	276.00
POSTMASTER	POSTAGE NEWSLETTER	477.65
PRESENTA PLAQUE	WALNUT, BLACK MARBLE	
CORPORATIO	PLAQUES	198.77
RENTAL SERVICE CORPORATION	PUMP RENTAL	82.00
RICCHIO INC.	POOL CONSTRUCTION	65,242.00
RON'S CERTIFIED AUTOMOTIVE	RELAY SWITCH/LABOR	93.79
SANDRY FIRE SUPPLY L.L.C.	SAFTEY VESTS AND BOOTS	1,271.50
SATTLER, LESLIE	PARTIAL SELF FUNDING	82.28
SAYERS	ANNUAL NETMOTION MAINT.	550.00
SHIVE HATTERY	CAPITAL IMPROVEMENTS	100.00

	PLANNING	
SOUTHEASTERN COMMUNITY COL	LEECP TRAINING	10.00
	OFFICE SUPPLIES,UPS	
STAPLES CREDIT PLAN	SAMPLES	1,178.25
STUDENT VIOLENCE	STUDENT VIOLENCE	
CONFERENC	CONFERENCE	150.00
SUMMIT SUPPLY	SAFTEY GLASSES	10.25
TREASURER STATE OF IOWA	WITHHELD TAXES	1,851.00
TREASURER STATE OF IOWA	SEPTEMBER SALES TAX	6,119.48
	INCODE USER	
TYLER TECHNOLOGIES	MEETING/SATTLER	25.00
UNIFORM DEN INC.	UNIFORM PANTS	107.90
UNIVERSAL SILENCER	AIR FILTERS FOR BLOWERS	286.96
USA BLUEBOOK	CORP STOP,BALL CHECK VALVE	109.83
VERIZON WIRELESS	CELLUAR TELEPHONE	759.01
WALMART	POOL CONCESSIONS/SUPPLIES	95.50
WEST BURL. PETTY CASH FUND	PETTY CASH REIMBURSEMENT	170.82
WEYERS OD, BRAD	PARTIAL SELF FUNDING	336.00
WRIGHT EXPRESS	FUEL	1,936.57
001 GENERAL FUND		37,574.20
110 ROAD USE		4,314.59
121 LOCAL OPTION SALES TAX		3,737.93
125 TIF		2,519.51
301 GENERAL OBLIGATION/TIF		
BO		65,246.00
600 WATER		138,124.95
601 BEAVERDALE ESCROW		16.00
602 WESTWOOD HILLS ESCROW		16.00
603 WOODSMAN SUB. ESCROW		16.00
610 SEWER		12,053.65
820 MEDICAL INSURANCE		
RESERVE		2,190.80
821 FLEX ACCOUNT		346.66
950 TRUST & AGENCY		680.00
GRAND TOTAL		266,836.29

REVENUES - AUGUST 2008

GENERAL FUND	\$ 83,697.06
ROAD USE	\$ 22,735.86
EMPLOYEE BENEFITS	\$ 168.21
LOCAL OPTION SALES TAX	\$ 32,188.98
TIF	\$ 761.60
DEBT SERVICE	\$ 60.78
GENERAL OBLIGATION/TIF	
BO	\$ 671.98
WATER	\$ 55,268.62
BEAVERDALE ESCROW	\$ 831.46
WESTWOOD HILLS ESCROW	\$ 235.26

SEWER	\$ 34,839.51
TRUST & AGENCY	\$ 29,430.79
TRUST & AGENCY-WTR	
DEPOS	\$ 50.00
4TH OF JULY CELEBRATION	\$ 682.70
GRAND TOTAL	<u>\$261,622.81</u>