

AMENDED AGENDA

PLEDGE OF ALLEGIANCE  
MAYOR HANS TROUSIL PRESIDING  
CALL TO ORDER - ROLL CALL  
PERFECTING & APPROVAL OF AGENDA

CONSENT AGENDA

1. Approve Minutes from Regular City Council Meeting on May 7, 2008
2. Approve Payment to City of Burlington for County Wide Communication - \$3,224.22
3. Approve Payment to DMC Regional Waste Commission for Waste Management Fee - \$2,120.80
4. Approve Payment to Francis Pump & Well Service for Repairs in Beaverdale Subdivision - \$3,207.80
5. Approve Payment to Norm's Koestner Electric for Relocation of Air Raid Siren - \$6,439.61
6. Approve Payment to OC Analytical Services for Laboratory Fees - \$1,940.00
7. Approve Class C Liquor License Renewal for Diamond Dave's Taco Co.
8. Approve Special Class C Liquor License Renewal for All Star Maidrite Diner
9. Approve Class E Liquor License Renewal for Wal-Mart Supercenter
10. Approve Training for Officer Covert at Radar/Lidar Instructor School
11. Approve Training for Officer Mayberry at Interview and Interrogation Training
12. Approve Payment to City of Burlington for 2008 Bus Services - \$2,000
13. Approve Payment to the following Engineers and Contractors for Services approved under Engineering and Construction Contracts
  - a. First Construction Group, Inc. for Swimming Pool Construction - \$162,206.80
  - b. French-Reneker-Associates for Division and Gear Ave. Traffic Counts - \$1,959.10
  - c. French-Reneker-Associates for West Burlington Ave. PPC and HMA Resurfacing - \$13,482.39
  - d. Snyder & Associates for 2006 Water Distribution System Improvement Project - \$6,597.48
  - e. Shipley Construction Co. for West Burlington Ave. PPC Widening and HMA Resurfacing - \$72,609.87
14. Approve Clerk's Financial Report for April 2008
15. Approve Claims as Presented in the Amount of \$463,447.23

CITIZEN'S INQUIRIES:

PUBLIC HEARING: Consider Budget Amendment for Fiscal Year 2008

1. Consider a Resolution Approving the Budget Amendment for Fiscal Year 2008

COMMITTEE REPORTS:

STREETS  
PUBLIC SAFETY  
FINANCE  
SANITATION  
UTILITIES

NEW BUSINESS:

1. Consider Resolution Approving Payroll for FY08/09
2. Consider Hiring Katie Eagen as Department Head Secretary/Utility Billing Clerk
3. Consider Hiring Deb Swink as Administrative Assistant/Finance
4. Consider Hiring Lifeguards and Admissions/Slide Attendants for Swimming Pool
5. Consider Hiring Concession Staff for Swimming Pool
6. Consider Engineering Services Agreement with French-Reneker-Associates for Drainage Study at Agency and Broadway
7. Consider the Final Reading of an Ordinance Amending Chapter 55 Regulating Animal Protection and Control
8. Consider the First Reading of an Ordinance increasing Water Rates for FY08/09
9. Consider the Second Reading of an Ordinance increasing Sewer Rates for FY08/09
10. Consider the Second Reading of an Ordinance increasing Garbage Rates for FY08/09
11. Consider Sponsoring Burlington International Games
12. Consider Closed Session to Discuss Hiring Tracy Balbort as Building Inspector in accordance with Iowa Code Section 21.5(i)

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN

**Regular Council Meeting May 21, 2008 – 6:00 p.m.** The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Marc Pilger, Rod Crouner, Rick Raleigh, Tom Law and Therese Lees were present. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Public Works Director Randy Fry and Police Chief Alex Oblein were also present.

Lees made a motion, second by Pilger, to approve the Agenda. Roll call vote: Raleigh, Law, Lees, Pilger and Crouner voted aye. Motion carried.

Lees made a motion, second by Pilger, to approve the Consent Agenda as follows. Roll call vote: Law, Lees, Pilger, Crouner and Raleigh voted aye. Motion carried. Crouner asked that item #13 concerning pay requests from engineers and contractors be removed from the consent agenda and placed under Finance for further discussion. Roll call vote.

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#### **CITIZEN'S INQUIRIES:**

#### **PUBLIC HEARING: Considering Budget Amendment for FY07/08.**

Mayor Trousil opened the Public Hearing at 6:06 p.m. No written or verbal comments were received. Finance Officer Sattler prepared a budget amendment to account for unbudgeted expenditures made in FY07/08. Sattler stated that additional spending was mostly due to capital projects, snow removal expenses and interest due for swimming pool bond. The Public Hearing was closed at 6:09 p.m.

**Consider a Resolution Approving the Budget Amendment for Fiscal Year 2008** – Crouner made a motion, second by Pilger, to approve a resolution adopting the Budget Amendment for Fiscal Year 07/08. Roll call vote. Law, Lees, Pilger, Crouner and Raleigh voted aye. Motion carried.

#### **COMMITTEE REPORTS:**

**STREETS** - Public Works Director Fry reported that is progressing on Storm Sewer and road improvements on West Burlington Ave. Gifford reported that Alyssa Sarrazin is working on a landscape plan for the swimming pool project. There was a \$10,000 bid allowance in the pool project for landscaping at the pool. Alyssa was able to develop a landscaping plan for considerably less. Gifford will provide Council with the contractor's suggested design as well as Alyssa's design.

Council discussed where engineer and contractor pay requests should be placed on the agenda. Crouner stated that he did not have a problem making the payments, but would like to have the opportunity to discuss issues that relate to the projects during the meeting if necessary. After a brief discussion City Clerk was directed to place engineer and contractor pay requests as one item under New Business.

**PUBLIC SAFETY** – Chief Oblein reported that Officer Moore and City Staff attended D.A.R.E. and G.R.E.A.T. Graduation for the 5<sup>th</sup> and 6<sup>th</sup> Grade students at West Burlington Elementary School. Officer Waterman and Sergeant Ryan have recently completed various training classes.

**FINANCE** – Mayor Trousil asked Council to consider payment to the following Engineers and Contractors for Services approved under various Engineering and Construction Contracts

1. First Construction Group, Inc. for Swimming Pool Construction - \$162,206.80
2. French-Reneker-Associates for Division and Gear Ave. Traffic Counts - \$1,959.10

3. French-Reneker-Associates for West Burlington Ave. PPC and HMA Resurfacing - \$13,482.39
4. Snyder & Associates for 2006 Water Distribution System Improvement Project - \$6,597.48
5. Shipley Construction Co. for West Burlington Ave. PPC Widening and HMA Resurfacing - \$72,609.87

**SANITATION** - Public Works Director Fry reported that a motor at the West Lift Station has quit working and needs to be repaired as soon as possible. The cost for repairs is estimated at \$3,800. Public Works Director Fry notified Council he has sent the motor in and will have a memo ready for the next Council meeting.

**UTILITIES** - City Administrator Gifford notified Council that he has been working with representatives from Mediacom concerning access to a government channel. In a letter addressed to City Administrator Gifford, Mediacom states that the City will receive a designated access channel within the next 90 days. Gifford stated that the City will need to purchase some equipment and will be responsible for designing and updating information to be displayed on the channel.

**NEW BUSINESS:**

**Consider Final Reading of an Ordinance Amending City Code Chapter 55 Regulating Animal Protection and Control** –

Lees made a motion, second by Pilger, to approve the final reading of an ordinance amending Chapter 55 of the City Code regulating Animal Protection and Control related to animal neglect and minimum standards for shelter. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

**Consider Resolution Approving Payroll for FY08/09** –

Crowner made a motion, second by Raleigh, to approve the payroll resolution as presented by Finance Officer Sattler. Roll call vote. Lees, Crowner, Raleigh, Law voted nay. Pilger abstained stating he did not feel comfortable voting on the resolution because it shows a wage increase for his wife Amy Pilger, who is the swimming pool manager. Motion failed. Lees recommended increasing the concession manager's salary from \$5,500 for the summer to \$6,000 for the summer and increasing the Assistant Concession Managers wage from \$8.00/hr to \$9.00/hr. Lees also suggested that the concession staff be increased as well. Pilger felt that lifeguards should be paid more than concession staff because they have a more critical job at the pool and are required to have specialized training. Crowner asked Administrator Gifford employee evaluations had been conducted. City Administrator Gifford stated that all employees had received favorable evaluations.

**Consider Hiring Katie Eagen as Department Head Secretary/Utility Billing Clerk** –

Crowner made a motion, second by Pilger, to approve hiring Katie Eagen as Department Head Secretary/Utility Billing Clerk with a starting wage of \$12.00 per hour and increasing to \$12.50 after six months. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

**Consider Hiring Deb Swink as Administrative Assistant/Finance** –

Crowner made a motion, second by Lees, to approve hiring Deb Swink as Administrative Assistant for Finance Department. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

**Consider Hiring Lifeguards and Admissions/Slide Attendants for Swimming Pool** –

Crowner made a motion, second by Lees, to approve hiring 15 people for swimming pool staff. Roll call vote. Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

**Consider Hiring Concession Staff for Swimming Pool** –

Crowner made a motion, second by Raleigh, to approve hiring 14 people for swimming pool concession stand staff. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Pilger abstained stating he was related to one of the people being recommended. Motion carried.

**Consider Engineering Services Agreement with French-Reneker-Associates for Drainage Study at Agency and**

**Broadway** – Engineer Steve Hausner, French-Reneker-Associates, presented an Engineering Services Agreement to Council to perform a drainage study at Agency and Broadway. The cost of the study is a lump sum of \$4,500. Council discussed having a study done at this location following a request by an Airgas representative who stated that a drainage problem was causing flooding in the parking lot and on occasion inside the business located at Agency and Broadway. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried. Council agreed that they wanted City Administrator Gifford to ask Airgas to contribute toward the study.

**Consider the First Reading of an Ordinance increasing Water Rates for FY08/09** –

Raleigh made a motion, second by Crowner, to approve the first reading of an Ordinance increasing water rates for FY 08/09 by 3.8%. Roll call vote. Law, Lees, Crowner, Raleigh voted aye. Pilger voted nay. Motion carried.

**Consider the Second Reading of an Ordinance increasing Sewer Rates for FY08/09** – Raleigh made a motion, second by Crowner, to approve the second reading of an ordinance increasing sewer rates from \$2.27 to \$2.57 per 1,000 gallons of water used. Roll call vote. Lees, Pilger, Crowner, Raleigh and Law voted aye. Motion carried.

**Consider the Second Reading of an Ordinance increasing Garbage Rates for FY08/09** - Raleigh made a motion, second by Crowner to approve the second reading of an ordinance increasing garbage rates from \$8.03 to \$8.15 per month. Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider Sponsoring Burlington International Games** – Connie Dickie, 421 West Burlington Ave., was present to ask Council's permission to use the West Burlington name in raising funds to send a local group of students to Canada to participate in the 40<sup>th</sup> reunion of the Burlington International Games. The reunion will be held in August. Due to conflicts within the committee last year Connie would like to use West Burlington's name in creating a separate organization. Connie did not request any form of funding, only permission to use the name (West Burlington). Council did feel that Connie needed to have City Council's permission to use the City's name in forming her organization. Crowner asked Gifford to contact Tim Scott, who was involved in the committee last year, to see if there was any reason that he may be aware of.

**Consider Closed Session to Discuss Hiring Tracy Balbort as Building Inspector in accordance with Iowa Code Section 21.5(i)** - Lees made a motion, second by Pilger, to go into closed session at 7:10 p.m. in accordance with Iowa Code Chapter 21.5(i) to discuss hiring Tracy Balbort as Building Inspector. Roll call vote. Law, Pilger, Crowner, Raleigh and Lees voted aye. Motion carried.

Council came out of closed session at 8:10 p.m. After deliberation Council decided not to offer the position to Tracy Balbort.

**OLD BUSINESS:** No Old Business to discuss.

**CITIZEN'S INQUIRIES:** None

**MAYOR'S INQUIRIES:** None

**ADJOURN :** There being no further business, the meeting adjourned at 8:10 p.m. upon motion by Lees, second by Pilger. Voice vote: All ayes. Motion carried.

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Approved

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Kelly D. Fry, City Clerk

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Hans K. Trousil, Mayor

City of West Burlington	Claims List	05/21/2008
ALLGOOD ANIMAL HOSPITAL	EUTHANASIAS	32.50
ALLIANT ENERGY	GAS & ELECTRICITY	12369.51
AXA EQUITABLE	DEFERRED COMP.	325.00
BANCARD CENTER	SATTLER-941/SOFTWARE/TRAVEL	1454.63
BURLINGTON AREA FAMILY PRA	PARTIAL SELF FUNDING	479.20
BURLINGTON MUNICIPAL WATER	WATER 13,321,000 GALLONS	19453.37
BURLINGTON/W. BURLINGTON	UNITED WAY EE DEDUCTION	4.00
BURLINGTON/WEST BURLINGTON	DC SUMMIT - GIFFORD	64.19

C & J JANITORIAL SRV	JANITORIAL SERVICE	67.50
CENTRE STATE INTN'L INC.	DUMP TRUCK REPAIR	216.81
CESSFORD CONSTRUCTION CO	LIMECRETE	602.85
CITY OF BURLINGTON	COMMUNICATIONS	3929.11
CITY OF WEST BURLINGTON	MEDICAL UNION DEDUCTIONS	1235.04
CITY OF WEST BURLINGTON FL	FLEX DEPENDENT CARE DEDUCT	977.10
CLEAR FALLS BOTTLED WATER	BOTTLED WTR & COOLER RENT	29.45
COMMUNICATION WORKERS OF	UNION DUES	541.60
CRAY GODDARD MILLER & TAYL	LEGAL SERVICES	936.00
DES MOINES CO. ATTORNEY	FEE FOR PROSECUTION	333.33
DES MOINES CO. REGIONAL	LANDFILL FEES	2681.92
DISPLAY SALES	BULBS	57.00
EASTERN IOWA LIGHT & POWER	ELECTRICITY/BEAVERDALE	48.14
EBS - EMPLOYEE BENEFIT SYS	FLEX	1005.58
ELECTRONIC APPLICATIONS CO	VIDEO REPAIRS - UNIT 2	78.00
EMPLOYEE DATA FORMS INC.	EMPLOYEE DATA CALENDARS	25.00
FARM KING OF BURLINGTON	SUPPLIES	67.95
FASTENAL COMPANY, THE	CHAIN	65.17
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	10241.72
FRANCIS PUMP & WELL SERVIC	REPAIR LEAK BEAVERDALE	3207.80
FRY, RANDY	PARTIAL SELF FUNDING	261.23
GEORGE'S LAWNMOWER &	SHARPEN CHAIN	13.00
GIFFORD, DAN	PARTIAL SELF FUNDING	58.18
GREAT RIVER BUSINESS HEALT	PHYSICAL/WILKE	156.00
HAWK EYE, THE	AD -BLDG INSP. & ADM ASST	451.30
HENDERSON CO RURAL HLTH	PARTIAL SELF FUNDING	56.80
HOLT SUPPLY CO.	PLUMBING SUPPLIES	130.08
HOMETOWN PLUMBING & HEATIN	POOL CONSTRUCTION	19000.00
HWY 34 COALITION	DONATION	250.00
HY-VEE #1044	PARTIAL SELF FUNDING	77.81
IL STATE DISBURSEMENT UNIT	PAYROLL DEDUCTION	140.00
ILLINOIS DEPARTMENT OF REV	ILLINOIS W/H	47.46
IOWA ONE CALL INC	NOTIFICATIONS - 89	80.10
IOWA PUBLIC EMPLOYEES' RET	IPERS REGULAR	4935.73
IOWA TELECOM COMMUNICATION	TELEPHONE SERVICES	200.67
J & S ELECTRONIC BUSINESS	TONER	138.00
JUAREZ,RAYMOND	EXERCISE EQUIPMENT	1000.00
JUDY'S BLOOMERS	FLOWERS/BROADWAY	337.00
L TRON CORPORATION	IMAGING SCANNERS	651.52
LAVEINE SANITATION INC.	GARBAGE & TRASH HAULING	7844.34
LISCO/LTDS	TELEPHONE SERVICES	369.49
MEDICAL SERVICE PLAN - U O	PARTIAL SELF FUNDING	185.60
MELVIN,T.W,	PARTIAL SELF FUNDING	7.02
MENARDS	SUPPLIES	788.89
MISSISSIPPI VALLEY PUMP	SRV CALL – WEST LIFT STATION	577.00
NAPA AUTO PARTS	PARTS	358.93
NORM'S KOESTNER ELECTRIC	MOVE EMERGENCY SIREN	6439.61
PINE GROVE STORE	BOOTS - MESECHER	123.00
POWERNET GLOBAL		
COMMUNICATION	TELEPHONE SERVICES	38.88
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTS	1940.00
QWEST	TELEPHONE SERVICE	74.00
RASHID, JOHN J MD	PARTIAL SELF FUNDING	210.40
REIF OIL CO.	FUEL	3608.63
RICCHIO INC.	POOL CONSTRUCTION	318963.00
RON'S CERTIFIED AUTOMOTIVE	REPAIR UNIT 5	157.46

SCHNEDEN,JOHN	PARTIAL SELF FUNDING	42.16
SHIPLEY CONTRACTING CO. IN	W. BURL AVE	22558.70
STAMP MAN SPECIALITIES	NOTARY STAMP NEWBERRY	31.40
THE UNIVERSITY OF IOWA	PARTIAL SELF FUNDING	167.96
TREASURER STATE OF IOWA	WITHHELD TAXES	1599.00
TREASURER STATE OF IOWA	GAMBLING LICENSE/4TH OF JULY	3932.00
TRI CITY BLACKTOP INC	COLD PATCH	966.84
TWO RIVERS INSURANCE SERVI	W/C AUDIT	2114.00
UNIFORM DEN INC.	RADIO HOLSTER/NEWBERRY	53.05
WRIGHT EXPRESS	FUEL	1781.52
Fund Totals		
GENERAL FUND		51612.40
ROAD USE		8820.45
LOCAL OPTION SALES TAX		76.08
TIF		22558.70
GENERAL OBLIGATION/TIF BO		337963.00
WATER		25230.06
BEAVERDALE ESCROW		3223.80
WESTWOOD HILLS ESCROW		16.14
WOODSMAN SUB. ESCROW		16.00
SEWER		10821.66
MEDICAL INSURANCE RESERVE		1506.36
FLEX ACCOUNT		1005.58
4TH OF JULY CELEBRATION		597.00
TOTAL		463447.23
	APRIL REVENUES	
GENERAL FUND		321,525.93
HOTEL/MOTEL TAX		
ROAD USE		20,419.86
EMPLOYEE BENEFITS		13,326.20
LOCAL OPTION SALES TAX		34,105.37
TIF DEBT SERVICE		631,330.11
DEBT SERVICE		62,356.15
GENERAL OBLIGATION/TIF BOND		3,057.69
WATER		53,070.10
BEAVERDALE ESCROW		855.01
WESTWOOD HILLS ESCROW		
WOODSMAN SUB. ESCROW		
SEWER		30,420.23
MEDICAL INSURANCE RESERVE		1,425.22
FLEX ACCOUNT		
TRUST & AGENCY – WATER DEPOSIT		132.18
4 <sup>TH</sup> OF JULY		
TOTAL REVENUES		1172024.05

