

REVISED AGENDA

**PLEDGE OF ALLEGIANCE
MAYOR HANS TROUSIL PRESIDING
CALL TO ORDER - ROLL CALL
PERFECTING & APPROVAL OF AGENDA**

CONSENT AGENDA

1. Approve Minutes from Regular City Council Meeting on May 21, 2008
2. Approve Training for City Clerk and Finance Officer at Iowa Municipal Professionals Academy
3. Approve Training for Six Fire Fighters at Summer Fire School
4. Approve Karen Van Scoy's Removal from the Fire Department
5. Approve Payment to Belson Outdoors for Deck Chairs at the Swimming Pool - \$5,625.00
6. Approve Payment to Display Sales for Light Pole Decorations - \$1,255.00
7. Approve Payment to Municipal Supply for Water Meter Parts - \$1,056.00
8. Approve Payment to Motion Technology Inc. for Swimming Pool Concession Equipment - \$8,350.00
9. Approve Payment to Wapsi Valley Archaeology for Survey Work - \$1,595.00
10. Approve Claims as Presented in the amount of \$1,418,682.48

CITIZEN'S INQUIRIES:

COMMITTEE REPORTS:

STREETS
PUBLIC SAFETY
FINANCE
SANITATION
UTILITIES

NEW BUSINESS:

1. Consider granting a one week extension to Home Town Plumbing concerning Contract #3 of the Swimming Pool Project
2. Consider the Final Reading of an Ordinance Concerning Garbage Collection Fees
3. Consider the Final Reading of an Ordinance Concerning Sewer Rates
4. Consider the Second Reading of an Ordinance Concerning Water Rates
5. Consider Approval of Safe Routes to School Plan
6. Approve Payment to the following Engineers and Contractors for Services approved under Engineering and Construction Contracts
 - a. Hometown Plumbing and Heating for Swimming Pool Construction - \$7,600.00
 - b. Shipley Construction Co. for West Burlington Ave. PPC Widening and HMA Resurfacing - \$35,939.10
7. Consider a Resolution Setting a Public Hearing Date to Review an Application for State Revolving Fund Concerning Proposed Improvements to the City's Booster Pump Station
8. Consider a Resolution be included in Iowa Cities E-Payment Aggregation System (iCash)
9. Discuss Building Inspector Position
10. Consider Hiring Concession Staff for Swimming Pool

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN

Regular Council Meeting June 4, 2008 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Marc Pilger, Rod Crowner, Rick Raleigh, Tom Law and Therese Lees were present. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Public Works Director Randy Fry and Police Chief Alex Oblein were also present.

Lees made a motion, second by Pilger, to approve the Agenda. Roll call vote: Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Pilger made a motion, second by Lees, to approve the Consent Agenda as follows. Roll call vote: Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

1. Minutes from Regular City Council Meeting on May 21, 2008
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3. Training for Six Fire Fighters at Summer Fire School
4. Karen Van Scoy's Removal from the Fire Department
5. Payment to Belson Outdoors for Deck Chairs at the Swimming Pool - \$5,625.00
6. Payment to Display Sales for Light Pole Decorations - \$1,255.00
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10. Claims as Presented in the amount of \$1,418,682.48

CITIZEN'S INQUIRIES:

COMMITTEE REPORTS:

STREETS - Public Works Director Fry asked Council to consider adding grading over the new storm sewer pipe that was installed on West Burlington Ave. The opening to the pipe is very wide and may cause a safety concern if children enter it. Shipley Contracting has estimated the cost for grading at \$5,790. Council did not object. Lees made motion, second by Pilger, to approve the installation of grates on the storm sewer pipe. Roll call vote. Lees, Pilger, Crowner, Raleigh and Law voted aye. Motion carried. French-Reneker-Associates will prepare a change order for the grading.

Public Works Director Fry also reported that lightning had struck the West Lift Station damaging three starters. The estimated cost of repairing the starters is \$15,000 - \$20,000. Hans recommended proceeding with the repairs. There were no objections from Council. The signal the traffic signals at St. Mary's Church

PUBLIC SAFETY - Chief Oblein reported that he had applied for a grant to pay for a surveillance camera system.

FINANCE - Administrator Gifford reported that the park restrooms have received continuous vandalism and staff has discussed locking the doors and allowing residents to pick up a key at City Hall. Gifford asked Council for their feelings on the issue. Council agreed that they didn't like the idea of having to keep the restrooms locked, but agreed that it was becoming necessary. Staff will have a sign made to notify residents that the restrooms will be closed.

City Administrator Gifford stated that he had been approached by Gary Deen, resident of West Burlington and Employee with the Iowa State Penitentiary, with a request for the City to donate a pool pass for the 2008 Annual State Employees Food Drive. For the past 25 years employees with the State of Iowa have held a state wide food drive. This year the Iowa State Penitentiary is holding an Auction to raise money for the food drive. Mr. Deen requested that the City consider donating a pool pass to be auctioned. Raleigh made a motion, second by Pilger, to donate five one-day pool passes to the Iowa State Penitentiary to be auctioned as part of the 2008 Sate Employee Food Drive. Roll call vote. Law, Pilger, Crowner, Raleigh and Lees voted aye. Motion carried.

SANITATION - Nothing to report

UTILITIES - Nothing to report

NEW BUSINESS:

Consider granting a one week extension to Home Town Plumbing concerning Contract #3 of the Swimming Pool Project – Administrator Gifford informed Council that Home Town Plumbing had asked for a one week extension on the Swimming Pool Project.

Administrator Gifford and Mayor Trousil both felt that the extension was justified due to bad weather and delays with other contractors. Raleigh made a motion, second by Gifford, to grant a one week extension to Home Town Plumbing from June 4th to June 12th, 2008. Roll call vote. Pilger, Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Council discussed opening dates for the pool and agreed on June 16th with an official Grand Opening on June 18th with a Ribbon Cutting at 5:30 p.m.

City Administrator Gifford stated that he had been approached by the Hawkeye with a request to purchase an ad to promote the new pool. Council agreed that they did not feel it was necessary to advertise at this time.

Consider the Final Reading of an Ordinance Concerning Garbage Collection Fees – Crowner made a motion, second by Raleigh, to approve the final reading of an Ordinance increasing Garbage Collection fees from \$8.03 to \$8.15 per month. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

Consider the Final Reading of an Ordinance Concerning Sewer Rates – Crowner made a motion, second by Raleigh, to approve the Final Reading of an Ordinance increasing sewer rates from \$2.27 to \$2.57 per month. Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Consider the Second Reading of an Ordinance Concerning Water Rates – Raleigh made a motion, second by Crowner, to approve the second reading of an ordinance increasing water rates by 3.8%. Pilger stated that he felt that the rates should be increased by the automatic 5% built into the water ordinance. Raleigh made a motion, second by Crowner, to approve the second reading of an ordinance increasing water rates by 3.8%. Roll call vote. Law, Lees, Crowner and Raleigh voted aye. Pilger voted nay. Motion carried.

Consider Approval of Safe Routes to School Plan – Crowner made a motion, second by Raleigh, to approve a Safe-Routes-to-School plan prepared by French-Reneker-Associates. Roll call vote. Law, Pilger, Crowner, Raleigh and Lees voted aye. Motion carried. Crowner asked what the next step was following the plan approval. City Administrator Gifford explained that once the plan is approved the City can apply for funding to pay for the proposed improvements.

Approve Payment to the following Engineers and Contractors for Services approved under Engineering and Construction Contracts – Crowner made a motion, second by Pilger, to approve payment to the following contractors:

- Hometown Plumbing and Heating for Swimming Pool Construction - \$7,600.00
- Shipley Construction Co. for West Burlington Ave. PPC Widening and HMA Resurfacing - \$35,939.10

Consider a Resolution Setting a Public Hearing Date to Review an Environmental Protection Document Concerning Proposed Improvements to the City's Booster Pump Station – Crowner made a motion, second by Raleigh, to approve a Resolution setting a Public Hearing date of July 2nd at 6:00 p.m. to review an environmental protection document related to the proposed improvements to the City's Booster Pump Station. Roll call vote. Crowner, Raleigh, Law, Lees and Pilger voted aye. Motion carried.

Consider a Resolution be included in Iowa Cities E-Payment Aggregation System (iCash) – Finance Officer Sattler asked Council to consider approving a Resolution allowing the City to be included in a 28 E Agreement with other Iowa Cities to establish a program that would allow resident the option of paying for fees and utility services via electronic transactions. By joining the other Iowa Cities they hope to keep the associated cost to a minimum. At this time the Iowa League of Cities is asking interested cities to contribute \$100 and approve a resolution authorizing the City to participate in the 28E Agreement to be known as The Iowa Cities E-Payment Aggregation System ("iCash") Roll call vote. Raleigh, Law, Lees, Pilger and Crowner voted aye. Motion carried.

Discuss Building Inspector Position - City Administrator Gifford asked Council to consider re-advertising to fill the position of Building Inspector. City Administrator Gifford suggested hiring an entry level planner who could gain the required training needed to be a certified Building Inspector as well as handle zoning issues, nuisance enforcement, establishing a rental inspection program, and provide support to the Planning and Zoning Commission. Gifford suggested a starting salary range

of \$35,000 - \$45,000 depending on their experience. Pilger felt that a salary range between \$30,000 and \$35,000 was more appropriate because of the training they would need before they could be certified. Council did not object to Gifford's request to advertise and directed him to prepare an appropriate job description and advertise the position with a starting salary of \$32,000.

Consider Hiring Concession Staff for Swimming Pool – Crowner made a motion, second by Pilger, to approve hiring concession staff for the Swimming Pool. Roll call vote. Law, Lees, Pilger, Crowner and Raleigh voted aye. Motion carried.

OLD BUSINESS: No Old Business to discuss.

CITIZEN'S INQUIRIES: None

MAYOR'S INQUIRIES: None

ADJOURN: There being no further business, the meeting adjourned at 8:10 p.m. upon motion by Lees, second by Pilger. Voice vote: All ayes. Motion carried.

Approved

Kelly D. Fry, City Clerk

Hans K. Trousil, Mayor

City of West Burlington
 Claims List
 06/04/2008

ALLGOOD ANIMAL HOSPITAL	EUTHANASIA	7.50
AUTOZONE	OIL UNIT 7	4.49
AXA EQUITABLE	DEFERRED COMP.	325.00
BAN-KOE SYSTEMS INC.	BARCODE READER	249.52
BANKERS TRUST COMPANY	BOND PRINCIPAL, INTEREST, AND AGENT FEES	791,682.50
BAUER BUILT INC.	FLAT REPAIR	13.00
BELSON OUTDOORS, INC.	STACKING DECK CHAIR'S	6,303.00
BRISSEY, WILLIAM	PARTIAL SELF FUNDING	262.02
BURLINGTON AREA FAMILY PRA	PARTIAL SELF FUNDING	235.20
BURLINGTON INTERNAL MEDICI	PARTIAL SELF FUNDING	76.00
BURLINGTON/W. BURLINGTON U	UNITED WAY EE DEDUCTION	8.00
BURLINGTON/WEST		
BURLINGTON	DC SUMMIT/GIFFORD	150.00
CESSFORD CONSTRUCTION CO	BOULDERS FOR POOL	220.40
CITY OF BURLINGTON	BUS SERVICE	2,000.00
CITY OF WEST BURLINGTON	MEDICAL UNION DEDUCTIONS	735.04
CITY OF WEST BURLINGTON FL	FLEX DEPENDENT CARE DEDUCT	977.10
CLEAR FALLS BOTTLED WATER	COOLER RENT	8.00
CLEVELAND MD,MARK G	PARTIAL SELF FUNDING	150.40
COMMUNICATION WORKERS OF A	UNION DUES	541.60
CROWNER, ROD	4TH OF JULY - POP UP GAZEBO	106.98
CURE SOLUTIONS LLC	5 CLIENT LICENCES & SERVICE	1,378.95
DENNYS AUTO SERVICE	TIRE REPAIR	13.00
DEPT. OF PUBLIC DEFENSE	DENFENSIVE TACTICS TRAINING	85.00
DEVALL,GALEN	BURN PERMIT REFUND	10.00
DISPLAY SALES	4TH. JULY/ BANNERS, LIGHTS	1,255.00
EBS - EMPLOYEE BENEFIT SYS	FLEX	1,554.38
FARMERS & MERCHANTS BANK &		
FEDERAL ELECTRONIC TAX PAY	CITY HALL LOAN	205,615.34
FIRST CONSTRUCTION GROUP I	FEDERAL TAXES	21,581.45
FP MAILING SOLUTIONS	POOL CONSTRUCTION	162,206.80
FRENCH-RENEKER-	POSTAGE	363.00
ASSOCIATES		
FRY, RANDY	TRRAFIC COUNT @ DIVISION & GEAR	15,441.49
GIFFORD, DAN	PARTIAL SELF FUNDING	108.60
GOODS FROM THE WOODS	PARTIAL SELF FUNDING	3.22
HARRIS PHD, JANEL K.	MULCH	420.64
HAYS MD,CARL H	PARTIAL SELF FUNDING	162.00
HUFFMANS FARM & HOME	PARTIAL SELF FUNDING	174.00
HY-VEE #1042	PRO TILLER	399.99
HY-VEE #1044	PARTIAL SELF FUNDING	121.76
IDEAL READY MIX CO. INC.	PARTIAL SELF FUNDING	1,239.56
IL STATE DISBURSEMENT UNIT	CONCRETE	88.50
ILLINOIS DEPARTMENT OF REV	PAYROLL DEDUCTION	280.00
INTERNATIONAL CITY/COUNTY	ILLINOIS W/H	98.11
IOWA COUNTY ATTORNEYS ASSO	MEMBERSHIP RENEWAL - GIFFORD	466.80
IOWA PUBLIC EMPLOYEES' RET		
	IOWA ACTS OF INTEREST	100.00
	IPERS REGULAR	9,992.95

JIM'S LOCK & SAFE	LOCKS, RESTROOMS LONGMEADOW	197.00
MCCABE TREE SERVICE	MCCABE TREE SERVICE	1,475.00
MIDWEST JANITORIAL SERVICE	JANITORIAL SERVICE	360.06
MISCELLANEOUS VENDOR	SCHOENEWE, FREDERICK	16.01
MOTION TECHNOLOGY, INC.	POOL CONNESSION STAND	8,350.00
MUNICIPAL SUPPLY INC.	METERS & MXUS	1,056.00
O'ROUKE PHD, PEGGY S.	PARTIAL SELF FUNDING	204.00
PARK WEST ESTATES LLC	TIF REBATE PARK WEST RESIDENT	13,038.41
PIN CENTER, THE	4TH. JULY LAPEL PINS	730.00
POSTMASTER	JUNE WATER BILL	312.91
PRAXAIR DISTRIBUTION INC.	SAFTEY GLASSES	23.26
QWEST	752.7108 TELEPHONE SERVICE	188.63
RIVER BASIN PUBLICATIONS	4TH. JULY/ PRINT RAFFLE TICKETS	135.00
SATTLER, LESLIE	PARTIAL SELF FUNDING	129.66
SHERWOOD CO.	STRIPING UNIT8	103.64
SHIPLEY CONTRACTING CO. IN	W. BURLINGTON AVE	72,609.87
SHOTTENKIRK PARTNERSHIP	TIF REBATE SHOTTENKIRK COMMER	75,310.85
SNYDER & ASSOCIATES INC.	HWY 406 & SECOND CONNECTION	6,597.48
SOUTHEASTERN IOWA MEDICAL	PARTIAL SELF FUNDING	96.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES AND SHIPPING	279.17
SUMMIT SUPPLY	SAFETY GLASSES	13.75
TENDER TOP GARDENS	FLOWERS/BROADWAY	95.68
TREASURER STATE OF IOWA	WITHHELD TAXES	3,391.00
TREASURER STATE OF IOWA	APRIL SALES TAX	3,892.00
VERIZON WIRELESS	CELLULAR TELEPHONES	836.50
WALMART	VHS TAPES/ PAPER TOWLES/ KLEENEX	23.06
WAPSI VALLEY ARCHAEOLOGY,	ARCHAEOLOGICAL SURVEY	1,595.00
WATERMAN, ALFRED	WATERMAN-TRAVEL/DT INS.	35.34
YOHE DC,DAWN M	PARTIAL SELF FUNDING	58.00

FUND TOTALS

GENERAL FUND	29,774.60
ROAD USE	5,197.15
LOCAL OPTION SALES TAX	2,359.09
TIF	118,431.01
TIF DEBT SERVICE	293,964.60
DEBT SERVICE	759,343.75
GENERAL OBLIGATION/TIF BO	177,329.72
WATER	17,381.67
SEWER	7,772.24
MEDICAL INSURANCE RESERVE	3,020.42
FLEX ACCOUNT	1,554.38
4TH OF JULY CELEBRATION	2,240.94
POOLED CASH FUND	312.91

TOTAL 1,418,682.48