

**AMENDED AGENDA**

**PLEDGE OF ALLEGIANCE  
MAYOR HANS TROUSIL PRESIDING  
CALL TO ORDER - ROLL CALL  
PERFECTING & APPROVAL OF AGENDA**

**CONSENT AGENDA**

1. Approve Otis Campbell's Bar & Grill's Request for an Outdoor Service Area on July 5th
2. Approve City Administrator Gifford's Attendance at IACMA Summer Conference
3. Approve City Administrator Gifford's Attendance at ICMA Annual Conference
4. Approve Bill Schurk and Lyle Polson's Attendance at a Water Workshop in Ankeny
5. Approve Fireworks Display Permit for Des Moines County Fair on July 26<sup>th</sup>, 2008
6. Approve Minutes from the June 19<sup>th</sup> Board of Zoning Adjustment Hearing
7. Approve Clerk's Financial Report for May 2008
8. Approve Payment to Embellishments & Designs - \$1,478.16
9. Approve Payment to Farner-Bocken Company - \$5,614.76
10. Approve Payment to Francis Pump & Well Service - \$1,653.73
11. Approve Payment to Iowa League of Cities - \$1,257.00
12. Approve Payment to Star Food Service Equipment - \$1,370
13. Approve Payment to ACCO - \$1,154.30
14. Approve Claims in the amount of \$674,353.06

**CITIZEN'S INQUIRIES:**

**PUBLIC HEARING: - Review State Environmental Information document related to the proposed improvements to the City's Booster Pump Station.**

**COMMITTEE REPORTS:**

UTILITIES  
STREETS  
PUBLIC SAFETY  
FINANCE  
SANITATION

**NEW BUSINESS:**

1. Discuss Community Development Block Grant for Owner Occupied Rehabilitation Program
2. Review and Discuss Preliminary Plans for Fire Department Addition
3. Consider Fire Department Emergency Lighting Upgrade Proposal
4. Consider Fire Department Personal Protective Equipment Proposal
5. Consider Water Rate Increase for SRF Loan
6. Consider Payment to the following Engineers and Contractors for Previously Approved Contracts
  - a. First Construction Group, Inc. - Swimming Pool Project - \$236,211.80
  - b. Ricchio, Inc. - Swimming Pool Project - \$44,269.00
  - c. Ricchio, Inc. - Swimming Pool Project - \$98,549.00
  - d. Hometown Plumbing and Heating - Swimming Pool Project - \$3,800.00
  - e. Shipley Construction Company - West Burlington Ave. HMA and PPC Resurfacing - \$207,283.47
  - f. French-Reneker-Associates - West Burlington Ave. HMA and PPC Resurfacing - \$13,609.37
  - g. French-Reneker-Associates - Safe-Routes-to-School Plan - \$1,000
7. Consider Hiring Additional Staff for the 2008 Swimming Pool Season

**OLD BUSINESS:**

**CITIZEN'S INQUIRIES:  
MAYOR'S INQUIRIES:  
ADJOURN**

**Regular Council Meeting July 2, 2008 – 6:00 p.m.** The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crowner, Rick Raleigh, Tom Law and Therese Lees were present. Marc Pilger was absent. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Public Works Director Randy Fry and Police Chief Alex Oblein were also present.

Lees made a motion, second by Raleigh, to approve the Agenda. Roll call vote: Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Lees made a motion, second by Raleigh, to approve the Consent Agenda as follows. Roll call vote: Law, Lees, Crowner and Raleigh voted aye. Motion carried.

1. Otis Campbell's Bar & Grill's Request for an Outdoor Service Area on July 5th
2. City Administrator Gifford's Attendance at IACMA Summer Conference
3. City Administrator Gifford's Attendance at ICMA Annual Conference
4. Bill Schurk and Lyle Polson's Attendance at a Water Workshop in Ankeny
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#### **CITIZEN'S INQUIRIES:**

**PUBLIC HEARING to Review State Environmental Information document related to the proposed improvements to the City's Booster Pump Station** – Mayor Trousil opened the Public Hearing at 6:04 p.m. Dan Eberhardt with Southeast Iowa Regional Planning described the purpose of this project is to make improvements to the water supply system to enhance reliability and increase capacity to better safety and reliably operate the City of West Burlington's and Iowa Army Ammunition Plant's water supply systems for at least the next 20 years.

In order to provide a more reliably and sufficient supply from the Burlington water system, a second supply connection with pressure booster station shall be constructed to the West Burlington system at a location approximately one mile from the present connection. This second connection will also support the IAAP's water supply.

Most of this connection has been evaluated in a previous environmental review; however one portion of the project, the booster pump station, was incorrectly mapped originally. This environmental review will assess the impact of the booster pump station in its correct location.

The Area of Potential Effect (APE) for the Booster Pump Station project begins along Division Street in Section 2, Township 69, and Range 3W (see enclosed map). The Booster Pump Station is 145' x 145', or about 0.48 acres. Of that amount, approximately 20' x 145', or about 0.07 acres was previously disturbed for sewer construction, and 0.41 acres is cultivated. The access and utility easement leading to Site "C" is 30' x 280', or about 0.19 acres, and is cultivated. The construction staging area will be located along Division Street in City Right of Way by the project area. The project is construction of a water booster station at Division Street which includes chemical addition, high service pumps and an integrated utility control system.

The Environmental Study determined that;

- The project will not significantly affect the pattern and type of land use (industrial, commercial, agricultural, recreational, and residential) or growth and distribution of population.

- The project will not conflict with local, regional or State land use plans or policies.
- The project will not impact wetlands.
- The project will not affect threatened and endangered species or their habitats.
- The project will not displace population, alter the character of existing residential areas, affect a floodplain, or impact farmlands.
- The project will not have effect on parklands, preserves, other public lands or areas of recognized scenic, recreational, archaeological, or historic value.
- The project will not have a significant adverse effect upon local ambient air quality, local ambient noise levels, surface water or groundwater quality or quantity, water supply, fish, shellfish, wildlife, and their natural habitats.

Mayor Trousil opened the floor for comments. No verbal or written comments were received. The Public Hearing was closed at 6:10 p.m.

Lees made a motion, second by Raleigh, to authorize Mayor Trousil to sign the State Environmental Information Document stating the project description, scope, and anticipated environmental impacts in the provided document are accurate and complete to the best of the City's knowledge. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

#### **COMMITTEE REPORTS:**

**STREETS** - Public Works Director Fry informed Council that the Hwy 406 Water Improvement Project is progressing nicely. Shipley Construction will be finishing up the West Burlington Ave. Resurfacing Project for Council's acceptance at the next meeting.

**PUBLIC SAFETY** – 2<sup>nd</sup> Assistant Fire Chief Lenny Sanders reported that the department was functioning with the same level of service in the absence of Fire Chief Terry Kesterke and 1<sup>st</sup> Assistant Chief Tim Kesterke. Fire Chief Terry Kesterke and 1<sup>st</sup> Assistant Chief Tim Kesterke were placed on Administrative Leave pending an investigation into the fire department membership's request to have them removed from their positions in the department.

Police Chief Oblein reported that the department was preparing for the 4<sup>th</sup> of July activities and the Flood Aid Victim Relief Concert on July 5<sup>th</sup>. Both events will be held in the downtown area.

Chief Oblein also reported that funding has been secured for the Narcotic Task Force. The local match, which is split between Burlington, Des Moines County and West Burlington, will consist of approximately \$28,682.

Chief Oblein informed Council that the Smoke-Free Air Act started July 1<sup>st</sup>. The local police department's involvement in regulating the new act will be limited to responding to patrons who refuse to abide by the smoking ban. Complaints of establishments not enforcing the smoking ban should be directed to the State. The State will issue fines to establishments who are not in compliance.

**FINANCE** – Crowner reminded everyone that the 4<sup>th</sup> of July Celebration will be held on Friday, July 4<sup>th</sup> in downtown West Burlington. Activities will begin at 6:30 a.m. and end with fireworks at 10:00 p.m.

**SANITATION** - Nothing to report

**UTILITIES** - Nothing to report

#### **NEW BUSINESS:**

**Discuss Community Development Block Grant for Owner Occupied Rehabilitation Program** – Dan Eberhardt and Sara Hecox with Southeast Iowa Regional Planning Commission presented the Community Development Block Grant for Owner Occupied Rehabilitation Program to City Council. The City can apply for the grant for owner occupied rehabilitation of homes

in a targeted neighborhood. Potential qualified homeowners could receive up to \$24,999 to rehabilitate their property. Grants must be submitted in November 2008 and are awarded in March 2009. Property owners must meet certain qualifications, such as, must have owned the home for at least 6 months, must own and live in the property, taxes must be paid to date, the property must be insured, utility bills must be paid to date and the property must comply with city nuisance ordinances and must fall into the income eligibility levels. Properties can receive improvements to siding, windows, roofing, sidewalks, furnace, electrical and plumbing. When the rehabilitation is complete the City will file a lien on the property for 5 years. Each year 20% of the lien will be forgiven. The City will be listed as an additional mortgagee on the homeowners insurance. When complete the property must be brought to minimum state rehab standard. If the bid exceeds the \$24,999 the homeowner is responsible for the remaining balance.

Dan Eberhardt and Sara Hecox explained that the next step is for Council to choose a target neighborhood. Once a neighborhood is selected Southeast Iowa Regional Planning will send out a survey to see if there is interest by property owners in the selected neighborhood and the Community Development Block Grant application can be filed.

City Administrator Gifford stated that the City has approximately \$75,000 of TIF money that has to be used to meet Low to Moderate Income Assistance requirements. This money could be used to off set the administrative costs associated with the grant.

Council expressed interest in applying for the grant and agreed to have Southeast Iowa Regional Planning evaluate some of the neighborhoods for potential rehabilitation and report back to them in August with a recommended target neighborhood.

**Review and Discuss Preliminary Plans for Fire Department Addition** – Dave Metzger with Metzger Johnson Architects presented preliminary plans for an addition to the south side of the Fire Department. Metzger proposed a steel structure with a brick façade, concrete floor, minimal heating and no plumbing. The cost of the improvements was estimated at approximately \$250,000. Metzger suggested that the Council may want to consider using solar panels which could be used to generate energy to heat the entire fire station. There would be an added cost of approximately \$50,000 to adding solar panels. Metzger will meet with City Administrator Gifford and representatives from the Fire Department to work out some of their concerns.

**Consider Fire Department Emergency Lighting Upgrade Proposal** – Lees made a motion, second by Raleigh, to approve the replacement of emergency lighting on Squad 4 at a cost of \$2,505 as proposed by 2<sup>nd</sup> Assistant Fire Chief Lenny Sanders. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

**Consider Fire Department Personal Protective Equipment Proposal** - 2<sup>nd</sup> Assistant Fire Chief Lenny Sanders presented a request to purchase turnout gear and personal protective equipment for several fire fighters at a cost of \$7,824. Lees made a motion, second by Raleigh, to approve the request as presented. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

**Consider Water Rate Increase for SRF Loan** – City Administrator Gifford presented a plan to fund the Highway 406 Water Main Extension Project. His recommendation is to reduce the revenue bond portion down to \$330,000, borrow \$400,000 in General Obligation Bonds from the State Revolving Fund low interest loan and spend down \$250,000 in reserves. The General Obligation portion will be repaid using 25% of our Local Option Tax that is set aside for property tax debt relief. The GO debt would have a term of twenty years, but may be reduced by applying additional local option tax. Originally City Administrator Gifford was opposed to using General Obligation Bonds because of the impact it would have on the City's total debt limit. However, new valuations show a slight increase, making the impact to the debt limit minimal and using \$250,000 of reserves should not impact the City's ability to borrow internally for TIF projects. Gifford presented an ordinance to increase the water rates by 2.9%. Council discussed when the rate increase should take affect and agreed that the increase will begin with the October 1<sup>st</sup> billing cycle. Raleigh made a motion, second by Lees, to approve the first reading of an ordinance increasing water rates by 2.9% beginning October 1<sup>st</sup>. Roll call vote. Raleigh, Law and Lees voted aye. Crowner voted nay. Motion carried.

**Consider Payment to the following Engineers and Contractors for Previously Approved Contracts**

Raleigh made a motion, second by Crowner, to approve payments to the following engineers and contractor for previously approved contracts. Roll call vote. Law, Lees, Crowner and Raleigh voted aye. Motion carried.

- First Construction Group, Inc. - Swimming Pool Project - \$236,211.80
- Ricchio, Inc. - Swimming Pool Project - \$44,269.00

- Ricchio, Inc. - Swimming Pool Project - \$98,549.00
- Hometown Plumbing and Heating - Swimming Pool Project - \$3,800.00
- Shipley Construction Company – West Burlington Ave. HMA and PPC Resurfacing - \$207,283.47
- French-Reneker-Associates – West Burlington Ave. HMA and PPC Resurfacing - \$13,609.37
- French-Reneker-Associates – Safe-Routes-to-School Plan - \$1,000

Raleigh asked that Pool Staff attend Council meetings to report on swimming pool issues.

**Consider Hiring Additional Staff for the 2008 Swimming Pool Season** - Crouner made a motion, second by Raleigh, to approve hiring Kassi Schaefer as a lifeguard and Summer West as Admission/Slide Attendant for the 2008 swimming pool season. Roll call vote. Lees, Crouner, Raleigh and Law voted aye. Motion carried.

**OLD BUSINESS:** No Old Business to discuss.

**CITIZEN'S INQUIRIES:** None

**MAYOR'S INQUIRIES:** None

**ADJOURN :** There being no further business, the meeting adjourned at 7:20 p.m. upon motion by Lees, second by Crouner. Voice vote: All ayes. Motion carried.

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Approved

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Kelly D. Fry, City Clerk

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Hans K. Trousil, Mayor

CITY OF WEST BURLINGTON  
CLAIMS LIST  
06/26/2008

ABC FIRE EXT. SALES & SERV	FIRE EXT. FOR POOL	493.00
ACCO UNLIMITED CORP.	POOL	1,154.30
ADOLPH KIEFER & ASSOCIATES	POCKET MASK, POOL	527.53
ADVANCED RADIATOR INC.	RADIATOR	145.26
ALEXIS FIRE EQUIP. CO. INC	PUMP TEST, OIL, GEAR BOX	825.00
AUTOZONE	COOLING TESTER & ADAPTER	105.00
AXA EQUITABLE	DEFERRED COMP.	325.00
BALZER INC.	STEEL	23.42
BANCARD CENTER	POOL SUPPLIES	468.86
BAUER BUILT INC.	TIRE REPAIR	17.00
BONAR, ANGELA	FLEX ACCOUNT	63.05
BURLINGTON AREA FAMILY PRA	PARTIAL SELF FUNDING	611.20
BURLINGTON INTERNAL MEDICI	PARTIAL SELF FUNDING	76.00
BURLINGTON/W. BURLINGTON U	UNITED WAY EE DEDUCTION	4.00
CADBURY SCHWEPPE	POP/ CONCESSIONS	1,647.04
CAMPBELL MD, CAM F	PARTIAL SELF FUNDING	20.00
CDW GOVERNMENT INC.	OFFICE 2007 LICENSES	3,500.73
CITY OF BURLINGTON	ANIMAL SHELTER HOUSING	101.86
CITY OF WEST BURLINGTON	MEDICAL UNION DEDUCTIONS	782.40
CITY OF WEST BURLINGTON FL	FLEX DEPENDENT CARE DEDUCT	927.10
CLEAR FALLS BOTTLED WATER	BOTTLED WATER & COOLER RENT	21.90
COMMERCIAL POOL AND SPA SU	BASKETS, SKIMMERS FOR POOL	126.23
COMMUNICATION WORKERS OF A	UNION DUES	541.60

CONTINENTAL FIRE SPRINKLER	SPRINKLER SERVICE	312.00
CURE SOLUTIONS LLC	CISCO INSTALLATION	455.00
DES MOINES COUNTY BABE RUT	DES MOINES COUNTY BABE RUTH	3,333.33
DES MOINES COUNTY PUBLIC H	FOOD LICENCE FOR POOL	67.50
EBS - EMPLOYEE BENEFIT SYS	FLEX	2,085.08
EMBELLISHMENTS & DESIGNS E	SHIRTS, VISORS, POOL	1,478.16
FARM KING OF BURLINGTON	SUPPLIES	99.38
FARNER-BOCKEN COMPANY	POOL CONCESSIONS	6,201.84
FASTENAL COMPANY, THE	TOOL FOR WORK @ POOL	62.10
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	14,111.52
FIRST CONSTRUCITON	POOL CONSTRUCTION	236,211.80
FIVE FLAGS CO.	CURVED BRUSH, TELESCOPIC POL	38.84
FRANCIS DO, GUY A.	PARTIAL SELF FUNDING	139.20
FRANCIS PUMP & WELL SERVIC	DIG UP & REPAIR 4" WATERMAIN	1,928.73
FRENCH-RENEKER-ASSOCIATES	W. BURLINGTON AVE.	14,609.37
FRY, RANDY	PARTIAL SELF FUNDING	939.72
FT. MADISON PHYSICIANS & SURGEONS	PARTIAL SELF FUNDING	60.80
GIFFORD, DAN	PARTIAL SELF FUNDING	18.18
GREAT RIVER MEDICAL CENTER	PARTIAL SELF FUNDING	238.96
GREAT RIVER WOMENS HEALTH	PARTIAL SELF FUNDING	162.00
GREENWOOD CLEANING SYSTEMS	GARBAGE BAGS	250.40
HACH COMPANY	DO KIT	76.95
HIGHWAY 61 COALITION	2008 DUES	250.00
HOMETOWN PLUMBING & HEATIN	POOL CONSTRUCTION	3,800.00
HR DIRECT	PERSONAL FILES	118.93
HUFFMANS FARM & HOME	ROCK FOR POOL	433.86
HY-VEE #1042	PARTIAL SELF FUNDING	205.74
HY-VEE #1044	PARTIAL SELF FUNDING	1,356.14
ILLINOIS DEPARTMENT OF REV	ILLINOIS W/H	47.41
IOWA CITY/COUNTY MANAGEMEN	GIFFORD MEMBERSHIP DUES	150.00
IOWA LEAGUE OF CITIES	ANNUAL DUES	1,257.00
IOWA PUBLIC EMPLOYEES' RET	IPERS REGULAR	5,461.00
IOWA STATE UNIVERSITY	BARNETT,HALL,TRICKLER,LIMKMA	255.00
J & S ELECTRONIC BUSINESS	PHONE FOR POOL	1,033.46
JIM'S LOCK & SAFE	KEY AND LOCK CORE	42.50
MAYBERRY,BRIAN	PARTIAL SELF FUNDING	23.84
MELVIN,T.W,	PARTIAL SELF FUNDING	143.30
MIDWEST JANITORIAL SERVICE	JANITORIAL SERVICE	360.06
MISCELLANEOUS VENDOR	EAGEN, TERI	3.16
MOELLER, BRADLEY	PARTIAL SELF FUNDING	3.20
O'ROUKE PHD, PEGGY S.	PARTIAL SELF FUNDING	373.61
PHILLIPS MD,ALAN E	PARTIAL SELF FUNDING	189.00
POSTMASTER	STAMPS	915.45
QWEST	TELEPHONE SERVICE	188.63
REYNOLDS,MARK MD	PARTIAL SELF FUNDING	608.31
RICCHIO INC.	POOL CUNSTRUCTION	142,818.00
RON'S CERTIFIED AUTOMOTIVE	REPAIR 1 TON PICKUP	74.75
SATTLER, LESLIE	PARTIAL SELF FUNDING	62.53
SCHNEDEN,JOHN	PARTIAL SELF FUNDING	195.85
SHERBONDY DC, DAVID A	PARTIAL SELF FUNDING	36.00
SHIPLEY CONTRACTING CO. IN	W. BURLINGTON, AVE.	207,283.47
SHOTTENKIRK SUPERSTORE	FUEL DOOR RELEASE BUTTON	126.07
SITUMEANG, DJONGGI	PARTIAL SELF FUNDING	296.25
STAATS	STAATS	85.00
STAPLES CREDIT PLAN	SUPPLIES	1,416.90

	STAR	HOLDING CABINET	1,370.00
	TARGET STORES	UMBRELLA FOR POOL	179.96
	TOTAL CONNEXIONS	CAR CHARGER FOR BLACKBERRY	24.99
	TREASURER STATE OF IOWA	WITHHELD TAXES	1,905.00
	TREASURER STATE OF IOWA	MAY SALES TAX	3,923.00
	TWO RIVERS INSURANCE SERVI	WATERSLIDE COVERAGE	488.00
	VERIZON WIRELESS	CELLULAR TELEPHONES	758.95
	WEST BURL. PETTY CASH FUND	POOL OPERATING CASH	480.00
	YOHE DC,DAWN M	PARTIAL SELF FUNDING	220.40
	FUND TOTALS		
001	GENERAL FUND		40,220.71
110	ROAD USE		2,495.35
125	TIF		220,892.84
301	GENERAL OBLIGATION/TIF BO		391,180.38
600	WATER		4,808.89
601	BEAVERDALE ESCROW		1,928.73
610	SEWER		4,561.43
820	MEDICAL INSURANCE RESERVE		5,980.23
821	FLEX ACCOUNT		2,148.13
952	4TH OF JULY CELEBRATION		136.37
	TOTAL		674,353.06