

TENTATIVE AGENDA

PLEDGE OF ALLEGIANCE  
MAYOR HANS TROUSIL PRESIDING  
CALL TO ORDER - ROLL CALL  
PERFECTING & APPROVAL OF AGENDA

CONSENT AGENDA

1. Approve Minutes from Regular City Council Meeting on February 6, 2008
2. Approve Minutes from Special City Council Meeting on February 13, 2008
3. Approve Class C Commercial Liquor License Renewal for Hank's Place, 1201 Derek Lincoln Dr.
4. Approve City Administrator Gifford's Attendance at ICM
5. Approve Dana Buster's Attendance at Sleuth User's Conference
6. Approve Payment to City of Burlington for County Wide Communication - \$3,224.22
7. Approve Payment to DMC Regional Waste Commission for Waste Management Fee - \$2,120.80
8. Approve Payment to QC Analytical Services for January Lab Testing - \$1,940
9. Approve City Clerk's Financial Report for January 2008
10. Approve Claims as Presented in the Amount of \$1,103,136.52

CITIZEN'S INQUIRIES:

COMMITTEE REPORTS:

FINANCE  
SANITATION  
UTILITIES  
STREETS  
PUBLIC SAFETY

NEW BUSINESS:

1. Consider Donation to West Burlington Post Prom Committee
2. Consider Donation of Daily Pool Admission Passes to Burlington Public Library for Summer Reading Program
3. Consider Payment to French-Reneker-Associates for Engineering Services - \$4,549.66
4. Consider Entering into a Three Year Contract with The American Test Center for Ladder and Ladder Truck Testing
5. Consider a Resolution Adding Hiring Nathan Toops to the Rolls of the Fire Department
6. Consider Payment to First Construction Group for Swimming Pool Construction
7. Consider the Final Reading of an Ordinance Amending Chapter 158 of the City Code Related to Business Licenses
8. Consider the Final Reading of an Ordinance Amending Chapter 124 of the Municipal Code Concerning Taxicab Licensing
9. Consider the Final Reading of an Ordinance Amending Chapter 125 of the Municipal Code Concerning Tree Service Businesses
10. Consider Employee Manual for West Burlington Swimming Pool

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN

[Council will hold a Work Session Following the Council Meeting to Discuss Swimming Pool Concessions](#)

**Regular Council Meeting February 20, 2008 – 6:00 p.m.** The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council members Marc Pilger, Rod Crouner, Rick Raleigh and Therese Lees were present. Tom Law was absent. City Administrator Dan Gifford, Fire Chief Terry Kesterke and Police Chief Alex Oblein were also present.

Lees made a motion, second by Raleigh, to approve the Agenda. Roll call vote: Pilger, Lees, Raleigh, Crouner voted aye. Motion carried.

Raleigh made a motion, second by Lees, to approve the Consent Agenda as follows. Roll call vote: Lees, Raleigh, Crouner, Pilger voted aye. Motion carried.

11. Approve Minutes from Regular City Council Meeting on February 6, 2008
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14. Approve City Administrator Gifford's Attendance at ICM
15. Approve Dana Buster's Attendance at Sleuth User's Conference
16. Approve Payment to City of Burlington for County Wide Communication - \$3,224.22
17. Approve Payment to DMC Regional Waste Commission for Waste Management Fee - \$2,120.80
18. Approve Payment to QC Analytical Services for January Lab Testing - \$1,940
19. Approve City Clerk's Financial Report for January 2008
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**CITIZEN'S INQUIRIES:** Carol Miller was present to request that the City Council consider amending our animal control ordinance and consider adopting an Ordinance that has stronger language that deals with the care of animals, such as proper shelter, food, water, and clean environment. Carol presented copies of the City of Burlington's animal code as a suggestion that the Council could possibly adopt. Gary Scott, Dean Robinson, Regina Roberts, Will Miller and Roy Brown were also present to support Carol in efforts to get a stronger and stricter animal control Code adopted for West Burlington. Mayor Trousil suggested that Carol meet with Chief Oblein and work at drafting a Ordinance that would be enforceable for West Burlington, keeping in mind that we do not have full-time animal control personnel.

Gary Scott also wanted to thank the Street crew for all of their hard work this winter, stating that they have been doing a fantastic job keeping the Streets clear.

Roy Brown also commended the Street department for doing a great job.

**COMMITTEE REPORTS:**

**FINANCE** - Dan Gifford, City Administrator reported that the Bonding Attorney's recommended that the city not use TIF funds to pay the \$15,000 for Emerald Glen Subdivision so the city will probably pay it with local option sales tax monies.

**SANITATION** – Dan Gifford, City Administrator reported that Randy Fry, Public Works Director is currently working on repairing the forced main line between Division and West Avenue on South Gear.

**UTILITIES** – Nothing to report

**STREETS** – Nothing to report

**PUBLIC SAFETY** – Chief Oblein reported that the radars in the squad cars were being certified today. Chief Oblein also reported that the tobacco sting will be conducted soon. Chief Oblein also wanted to extend his appreciation to all the, fire, police and sheriff, departments that assisted during the recent traffic fatality that occurred early Wednesday morning.

**Consider Donation to West Burlington Post Prom Committee** - Raleigh made a motion, second by Pilger, to approve - donating \$250.00, four (4) single pool passes and a one (1) day pass for all the students who participated in post prom. Roll call vote: Raleigh, Crouner, Pilger, Lees voted aye. Motion carried.

**Consider Donation of Daily Pool Admission Passes to Burlington Public Library for Summer Reading Program** - Lees made a motion, second by Pilger, to approve donating daily pool admission passes to the Burlington Public Library for the Summer Reading Program. Roll call vote: Crouner, Pilger, Lees, Raleigh voted aye. Motion carried.

**Consider Payment to French-Reneker-Associates for Engineering Services - \$4,549.66** - Crowner made a motion, second by Raleigh, to approve payment of \$4,549.66 to French-Reneker-Associates for Engineering Services. Roll call vote: Pilger, Lees, Raleigh, Crowner voted aye. Motion carried.

**Consider Entering into a Three Year Contract with The American Test Center for Ladder and Ladder Truck Testing** – Lees made a motion, second by Crowner, to approve entering into a three-year contract with The American Test Center for Ladder and Ladder Truck Testing. Roll call vote: Lees, Raleigh, Crowner, Pilger voted aye. Motion carried.

**Consider a Resolution Adding Hiring Nathan Toops to the Rolls of the Fire Department** – Lees made a motion, second by Pilger, to approve a Resolution hiring Nathan Toops to the rolls of the West Burlington Fire Department. Roll call vote: Raleigh, Crowner, Pilger, Lees voted aye. Motion carried.

**Consider Payment to First Construction Group for Swimming Pool Construction** – Crowner made a motion, second by Raleigh, to approve payment to First Construction Group for swimming pool construction. Roll call vote: Crowner, Pilger, Lees, Raleigh voted aye. Motion carried.

**Consider the Final Reading of an Ordinance Amending Chapter 158 of the City Code Related to Business Licenses** – Lees made a motion, second by Raleigh, to approve the final reading of an Ordinance amending Chapter 158 of the City Code related to business licenses. Roll call vote: Pilger, Lees, Raleigh, Crowner voted aye. Motion carried.

**Consider the Final Reading of an Ordinance Amending Chapter 124 of the Municipal Code Concerning Taxicab Licensing** – Lees made a motion, second by Pilger, to approve the final reading of an Ordinance amending Chapter 124 of the City Code concerning taxicab licensing. Roll call vote: Lees, Raleigh, Crowner, Pilger voted aye. Motion carried.

**Consider the Final Reading of an Ordinance Amending Chapter 125 of the Municipal Code Concerning Tree Service Businesses** – Pilger made a motion, second by Lees, to approve the final reading of an Ordinance amending Chapter 125 of the City Code concerning tree service businesses. Roll call vote: Raleigh, Crowner, Pilger, Lees voted aye. Motion carried.

**Consider Employee Manual for West Burlington Swimming Pool** – Lees made a motion, second by Pilger, to approve the employee manual for the West Burlington Swimming Pool. Roll call vote: Crowner, Pilger, Lees, Raleigh, voted aye. Motion carried.

**CITIZEN'S INQUIRIES:** None

**MAYOR'S INQUIRIES:** None

**ADJOURN** : There being no further business, the meeting adjourned at 7:12 p.m. upon motion by Lees, second by Pilger. Voice vote: All ayes. Motion carried.

**Council held a Work Session Following the Council Meeting to Discuss Swimming Pool Concessions** – Marion Wetjen with Farner Bocken was present to discuss Council options for the new swimming pool concessions. The Council discussed proposed menu items to offer and the equipment that would be needed. Dan Gifford, City Administrator stated that Marion was going to take a set of plans with her, so another employee at Farner Bocken could review them and help us determine what we have space for as far as equipment, such as: coolers, freezers, warmers, fryers, hotdog cookers, convection ovens, etc. Gifford also stated that they have talked with other pools to get ideas of what types of food was their best sellers and he is working on preparing a menu; which will also help determine what equipment will be needed. Marion Wetjen also reported that there will be a Food Show in Des Moines, at the Fairgrounds, on April 19<sup>th</sup> & 20<sup>th</sup>. that the Council would be welcome to attend to get a better idea of what is available.

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Approved

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Stephonie Huseman, Deputy City Clerk

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Hans K. Trousil, Mayor

City of West Burlington  
 Claims List  
 2/20/2008

3E	TIMER-GENERATOR	133.06
ABC FIRE EXT. SALES & SERV	ANNUAL SERVICE	4.55
ALLIANT ENERGY	GAS & ELECTRICITY	17,408.23
AXA EQUITABLE	DEFERRED COMP.	425.00
BANCARD CENTER	GIFFORD-ENVIRONMENTAL WORKSHO	40.00
BANCARD CENTER	SATTLER-941	4.95
BANCARD CENTER	RYAN-TRAVEL FIRE SCHOOL	648.58
BANCARD CENTER	OBLEIN-MEALS/NAME PLATE	47.81
BAUER BUILT INC.	TIRE REPAIR	13.00
BAUER BUILT INC.	TIRE REPAIR	12.00
BRITE-WAY SERVICES	CITY HALL WINDOW CLEANING	35.00
BURLINGTON HYDRAULIC SERVI	HOSES	52.71
BURLINGTON HYDRAULIC SERVI	HOSES	22.82
BURLINGTON HYDRAULIC SERVI	HOSES	28.00
BURLINGTON MUNICIPAL WATER	WATER-13,941,000 GALLONS	20,346.17
BURLINGTON MUNICIPAL WATER	GE WATER	853.71
BUSTER,DANA	FLEX	22.00
CESSFORD CONSTRUCTION CO	SAND	175.96
CESSFORD CONSTRUCTION CO	SAND	483.53
CITY OF BURLINGTON	COMMUNICATIONS	3,224.22
CITY OF BURLINGTON	NETWORK SERVICES	10.00
CLINE, TROY	FLEX	276.99
CLINE, TROY	PARTIAL SELF FUNDING	13.77
CLINE, TROY	PARTIAL SELF FUNDING	86.24
CRAFTSMAN PRESS	BUSINESS CARDS	127.40
CRAFTSMAN PRESS	BUSINESS CARDS	85.26
CRAFTSMAN PRESS	#10 REGULAR ENVELOPES	86.00
CRAFTSMAN PRESS	#10 WINDOW ENVELOPES	152.00
CURE SOLUTIONS LLC	WEBSITE	140.00
DES MOINES CO. NEWS	PUBLICATIONS	231.90
DES MOINES CO. REGIONAL	WASTE MANAGEMENT	2,120.80
DES MOINES CO. REGIONAL	LANDFILL FEES	197.04
EASTERN IOWA LIGHT & POWER	ELECTRICITY/BEAVERDALE	50.34
EBERT SUPPLY CO.	HAND SOAP/DEGREASER	44.70
EBS - EMPLOYEE BENEFIT SYS	MARCH HEALTH,DENTAL, LIFE INS	16,411.91
ELECTRONIC APPLICATIONS CO	PAGER REPAIR	90.00
ELECTRONIC APPLICATIONS CO	FIX VIDEO UNIT 2	162.54
FAMILY MEDICINE OF MT PLEA	PARTICAL SELF FUNDING	75.20
FARM KING OF BURLINGTON	SUPPLIES	163.20
FARMERS & MERCHANTS BANK &	FARMERS & MERCHANTS BANK & TR	1,000,000.00
FASTENAL COMPANY, THE	CHAIN	31.24
FASTENAL COMPANY, THE	ICE MELT	41.58
FASTENAL COMPANY, THE	ELECTRICAL SUPPLIES	33.82
FASTENAL COMPANY, THE	DRILL BITS/ARBOR	26.69
FASTENAL COMPANY, THE	ICE MELT	46.41
FBINAA-IOWA CHAPTER	REGISTRATION-OBLEIN	75.00
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	3,994.36

FEDERAL ELECTRONIC TAX PAY	FICA W/H	4,691.84
FEDERAL ELECTRONIC TAX PAY	MEDICARE W/H	1,097.30
FRENCH-RENEKER-ASSOCIATES	W. BURLINGTON AVE	4,549.66
GLASGOW'S TROPHY SHOP	PLAQUE	48.45
GLOBAL TOUCH TELECOM	TELEPHONE SERVICE	40.14
GREAT RIVER BUSINESS HEALT	OFFICE VISIT	97.00
GREAT RIVER BUSINESS HEALT	PHYSICALS	780.00
GREAT RIVER MEDICAL CENTER	PARTIAL SELF FUNDING	3,450.24
GROUP SERVICES INC.	MED. INS. REIMBURSEMENT	125.00
GROUP SERVICES INC.	MED. INS. REIMBURSEMENT	311.90
HAWK EYE, THE	ADVERTISING-POOL	79.59
HILLYER CHIROPRACTIC	PARTIAL SELF FUNDING	28.80
HOLTKAMP'S TRAILER REPAIR	REPAIR DUMP TRUCK	996.96
HOLTKAMP'S TRAILER REPAIR	ADJUST CLUTCH	30.00
HY-VEE #1044	PARTIAL SELF FUNDING	20.50
HY-VEE #1044	PARTIAL SELF FUNDING	173.02
HY-VEE #1044	PARTIAL SELF FUNDING	44.50
HY-VEE #1044	PARTIAL SELF FUNDING	250.60
HY-VEE #1044	PARTIAL SELF FUNDING	4.53
HY-VEE #1044	PARTIAL SELF FUNDING	5.10
HY-VEE #1044	PARTIAL SELF FUNDING	33.04
IL STATE DISBURSEMENT UNIT	PAYROLL DEDUCTION	140.00
INDUSTRIAL MOTORS INC.	CORDLESS TOOL BATTERIES	210.00
INSTITUTE OF PUBLIC AFFAIR	POLICY LEADERS HANDBOOK	306.00
IOWA DEPARTMENT OF NATURAL	STORM WATER DISCHARGE -WW	600.00
IOWA ONE CALL INC	NOTIFICATIONS-14	36.00
IOWA TELECOM COMMUNICATION	TELEPHONE SERVICE	202.96
ISU EXTENSION GIS PROGRAM	GIS TRAINING-K. FRY	500.00
LAW ENFORCEMENT SYSTEMS IN	CITATION BOOKS	145.00
LISCO/LTDS	TELEPHONE SERVICE	369.12
MCDONALD SUPPLY CO.	RETURN SHIPPING CHARGE	5.77
MCDONALD SUPPLY CO.	RESTOCKING CHARGE	17.11
MEDTRONIC EMERGENCY REPSON	LIFEPACK UPDATE & BATTERY	445.46
MENARDS	SUPPLIES	468.35
MIRACLE CAR WASH	CAR WASHES	41.25
MISCELLANEOUS VENDOR	KERR, TERRY	1.40
MISCELLANEOUS VENDOR	FRANK BAXTER CO.	80.78
MISCELLANEOUS VENDOR	ALLEN, JOSH	3.37
MISCELLANEOUS VENDOR	DAMERON, BRIAN	17.70
MOELLER,BRADLEY	PARTIAL SELF FUNDING	3.20
MPH INDUSTRIES INC.	REPAIR CAMERA-UNIT 2	53.41
MUNICIPAL EMERGENCY SERVIC	AIR MASK	42.55
NAPA AUTO PARTS	PARTS	539.07
NFPA	ANNUAL MEMBERSHIP	150.00
NORTH AMERICAN SALT COMPAN	SALT	665.12
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTS	1,940.00
QC ANALYTICAL SERVICES LLC	WASTEWATER TESTS	830.28
QWEST	TELEPHONE SERVICE	74.00
REIF OIL CO.	FUEL	3,961.32
RON'S CERTIFIED AUTOMOTIVE	REPAIR UNIT 2	72.80
RON'S CERTIFIED AUTOMOTIVE	REPAIR SHAFT INDICATOR	67.96
SHERBONDY DC, DAVID A	PARTIAL SELF FUNDING	121.60

SHERBONDY DC, DAVID A	PARTIAL SELF FUNDING	40.80
SHERBONDY DC, DAVID A	PARTIAL SELF FUNDING	28.80
SOUTHEASTERN COMMUNITY COL	SAFETY DAY-SATTLER	30.00
SOUTHEASTERN IOWA MEDICAL	PARTIAL SELF FUNDING	125.60
SOUTHEASTERN IOWA MEDICAL	PARTIAL SELF FUNDING	53.60
TREASURER STATE OF IOWA	JAN. SALES TAX	3,904.00
TWO RIVERS INSURANCE SERVI	FEB. LIFE INSURANCE	375.69
VERIZON WIRELESS	CELLULAR TELEPHONES	499.63
VERIZON WIRELESS	CELLULAR TELEPHONES	254.56
YOHE DC,DAWN M	PARTIAL SELF FUNDING	52.00
YOHE DC,DAWN M	PARTIAL SELF FUNDING	46.40

Fund Totals

GENERAL FUND	535,453.53
ROAD USE	6,996.72
TIF	4,549.66
WATER	532,382.34
BEAVERDALE ESCROW	18.34
WESTWOOD HILLS ESCROW	16.00
WOODSMAN SUB. ESCROW	16.00
SEWER	18,310.50
MEDICAL INSURANCE RESERVE	5,094.44
FLEX ACCOUNT	298.99

GRAND TOTAL	1,103,136.52
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