

CITY OF WEST BURLINGTON
SPECIAL COUNCIL MEETING
122 BROADWAY ST.

April 23, 2008
6:00 PM

TENTATIVE AGENDA

PLEDGE OF ALLEGIANCE
MAYOR HANS TROUSIL PRESIDING
CALL TO ORDER - ROLL CALL
PERFECTING & APPROVAL OF AGENDA

CITIZEN'S INQUIRIES:

NEW BUSINESS:

1. Consider Awarding the Contract for Division I of the West Burlington Water System Distribution System Improvement Project
2. Consider a Resolution Setting a Public Hearing on May 7th at 6:00 p.m. to Consider Entering into a Lease Agreement with Iowa Wireless Services to lease space on the City's Water Tower located at 1011 W. Agency Rd.
3. Review Safe-Routes-to-School with Representative of the West Burlington School District
4. Consider Swimming Pool 2nd Assistant Manager Position
5. Approve Minutes from Board of Adjustment Meeting

OLD BUSINESS:

CITIZEN'S INQUIRIES:
MAYOR'S INQUIRIES:
ADJOURN

Regular Council Meeting April 23, 2008 – 6:00 p.m. The West Burlington City Council met in special session at 122 Broadway Street with Mayor Trousil presiding. Council members Rod Crouner, Tom Law and Therese Lees were present. Marc Pilger and Rick Raleigh were absent. City Administrator Dan Gifford and Public Works Director Randy Fry were also present.

Lees made a motion, second by Crouner, to approve the Agenda as presented. Roll call vote: Law, Lees and Crouner voted aye. Motion carried.

CITIZEN'S INQUIRIES: No inquiries.

NEW BUSINESS:

Consider Awarding the Contract for Division I of the West Burlington Water System Distribution System Improvement Project – Division I of this project includes extending water main west on Hwy 406 Rd., along Hwy 34 and into the Iowa Army Ammunition Plant. Snyder & Associates has estimated the construction cost to be \$1,281,681.50. Construction Plans include a bid alternate that would decrease the size of main as described in the Notice of Hearing and Letting. The estimated construction with the bid alternate would be \$1,199,079.50. Engineer Dave Stocklasa with Snyder & Associates reported that seven bids were received on April 17th. The apparent low bidder on the Base Bid and Alternate Bid was K.M. King, Inc. of Burlington, Iowa. The Base Bid was \$999,645.75, and the Alternate Bid total was \$963,754.13. Crouner made a motion, second by Law, to approve a resolution awarding Division I of the West Burlington Water System Distribution System Improvement Project to K.M. King, Inc. in the amount of \$999,645.75. Roll call vote. Lees, Crouner and Law voted aye. Motion carried. According to project documents the completion date set for December 1, 2008.

Consider a Resolution Setting a Public Hearing on May 7th at 6:00 p.m. to Consider Entering into a Lease Agreement with Iowa Wireless Services to lease space on the City's Water Tower located at 1011 W. Agency Rd. – Lees made a motion, second by Law, to approve a resolution setting a Public Hearing on May 7th at 6:00 p.m. to consider entering into a lease agreement with Iowa Wireless to lease space on the City's Water Tower located at 1011 W. Agency Rd. Roll call vote. Crouner, Law and Lees voted aye. Motion carried.

Review Safe-Routes-to-School with Representative of the West Burlington School District – Council met with Engineers Kent Rice and Pat Peck from French-Reneker-Associates and Representatives from the West Burlington School Board to discuss a Safe-Routes-to-School Plan (SRTS). The City was awarded \$20,000 from the State to develop a plan to encourage walking and biking to school. Engineer Rice explained that SRTS is an effort to increase safety and promote walking and bicycling to school through Engineering, Encouragement, Education, Enforcement and Evaluation. A committee was formed in August including representatives from the elementary school, police department, parents and area residents. The Committee identified 10 steps that would help meet the goal of creating safe routes and proposed improvements and programs that could be completed by the City as well as the school district to meet the goal. The group discussed rewarding students for walking or bicycling, promoting exercise, establishing a crossing guard program, installing sidewalks on designated walking and bicycling routes, painting crosswalks and constructing a drop-off lane in front of the elementary school to increase safety in the area during high traffic hours. The Council and School Board agreed that the concept of promoting and creating safe routes to school was beneficial to the City. They discussed some of the proposed sidewalk locations in the plan and made recommendations to change the location of some sidewalks as well as add areas for designated routes. City Administrator Gifford stated that the location of sidewalks and designation of walking and bicycling routes can be changed if necessary as the plan progresses. The School Board agreed to take the plan under consideration for approval at an upcoming School Board meeting. Council will also consider formally approving the plan at the next meeting.

Consider Swimming Pool 2nd Assistant Manager Position – Pool Manager, Amy Pilger, was present with a request for Council to consider increasing the wage for the Assistant Manager from \$9.68/hour to \$10.00/hour and creating a 2nd Assistant Manager position with a starting wage of \$9.50/hour. Pool Manager Pilger felt that with a larger facility, extended hours and increased number of guards it would be a benefit to have a third person who could be trained on daily testing, opening and closing procedures as well as supervise lifeguards in the absence of the Manager and Assistant Manager. Crouner made a motion, second by Law, to approve moving the Assistant Manager's wage to \$10.00/hour and hiring a 2nd Assistant Manager with a starting wage of \$9.50/hour. Roll call vote. Crouner, Law and Lees voted aye. Motion carried.

Approve Minutes from Board of Adjustment Meeting – Lees made a motion, second by Crouner, to approve the minutes of a Board of Adjustment meeting granting a variance to allow a carport to be added to a non-conforming structure located at 321 Cottage Grove. Roll call vote. Law, Lees and Crouner voted aye. Motion carried.

OLD BUSINESS:

CITIZEN'S INQUIRIES: None

MAYOR'S INQUIRIES:

ADJOURN : There being no further business, the meeting adjourned at 7:10 p.m. upon motion by Lees, second by Crowner. Voice vote: All ayes. Motion carried.

Approved

Kelly D. Fry, City Clerk

Hans K. Trousil, Mayor