

**CITY OF WEST BURLINGTON
REGULAR COUNCIL MEETING**

**October 30, 2007
6:00 PM**

122 BROADWAY ST.

TENTATIVE AGENDA

**PLEDGE OF ALLEGIANCE
MAYOR HANS TROUSIL PRESIDING
CALL TO ORDER - ROLL CALL
PERFECTING & APPROVAL OF AGENDA**

CONSENT AGENDA

1. Approve Minutes from the October 3, 2007 Regular City Council Meeting
2. Approve Payment to SSASO for FY 2008 Dues
3. Approve Lt. Newberry's attendance at the 2007 National Sleuth Users' Conference
4. Approve the Sale of Miscellaneous Swimming Pool and Fire Department items at Public Auction
5. Approve Payment to City of Burlington for County Wide Communications - \$3,224.22
6. Approve Payment to DMC Regional Waste Commission for Waste Management Fee - \$2,120.80
7. Approve Payment to Municipal Supply, Inc. - \$1,365.88
8. Approve Payment to QC Analytical Services - \$1,500.56
9. Approve Payment to Mississippi Valley Pump - \$5,145.00
10. Approve the Clerk's Financial Report for September 2007
11. Approve Claims as Presented in the amount of \$199,199.41

CITIZEN'S INQUIRIES:

COMMITTEE REPORTS:

**FINANCE
SANITATION
UTILITIES
STREETS
PUBLIC SAFETY**

NEW BUSINESS:

1. Consider Appointment of City Representative to the Southeast Iowa Regional Airport Authority
2. Consider a Resolution Changing the Name of the Bank on the City's Depository Resolution and Increasing Maximum Deposit Amounts
3. Consider the Purchase of Builders Risk Insurance from Zurich Co. for Construction of the Swimming Pool
4. Consider Payment to French-Reneker-Associates for Engineering Services - \$29,806.66
5. Consider Payment to Shipley Cont. for West Burlington Ave. Widening and Resurfacing Project - \$52,152.33
6. Consider Payment to Shipley Cont. for Washington Rd. Paving Project - \$5,391.88
7. Consider a Resolution Accepting the Washington Rd. Paving Project
8. Consider a Resolution Supporting a Hazard Mitigation Plan for Des Moines County
9. Consider Upgrading Patrol Car Computer to a Wireless System
10. Consider Upgrades for the Swimming Pool Project
11. Consider Conditional Offer of Employment for Police Officer
12. Consider Change Order #1 for the West Burlington Avenue Sewer and Water Extension Project

OLD BUSINESS:

CITIZEN'S INQUIRIES:

MAYOR'S INQUIRIES:

ADJOURN

Regular Council Meeting October 30, 2007 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council Members, Rod Crowner, Rick Raleigh, Tom Law and Therese Lees were present. Marc Pilger was absent. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Public Works Director Randy Fry, Building Inspector Lowell Hoy, Fire Chief Terry Kesterke and Police Chief Alex Oblein were also present.

Lees made a motion, second by Raleigh, to approve the Agenda as presented. Roll call vote: Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Lees made a motion, second by Raleigh, to approve the Consent Agenda as follows. Roll call vote. Law, Lees, Raleigh and Crowner voted aye. Motion carried.

1. Minutes from the October 3, 2007 Regular City Council Meeting
2. Payment to SSASO for FY 2008 Dues
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5. Payment to City of Burlington for County Wide Communications - \$3,224.22
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7. Payment to Municipal Supply, Inc. - \$1,365.88
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10. the Clerk's Financial Report for September 2007
11. Claims as Presented in the amount of \$199,199.41

CITIZEN'S INQUIRIES: No citizen inquiries.

COMMITTEE REPORTS:

FINANCE – Administrator Gifford asked Council for direction on what type of building they want to build next to the Fire Station. Millard Co. would like to proceed with a quote, but would like to know if Council is leaning toward a stick building or a metal framed building. Council will discuss the type of building at an upcoming work session.

Mayor Trousil asked Council to consider holding work sessions following the regular council meetings in order to discuss a variety of projects including the fire station building and swimming pool project. Council set a work session for November 7th following the regular council meeting.

SANITATION – Nothing to report.

UTILITIES – Nothing to report.

STREETS – Steve Hausner with French-Reneker-Associates updated Council on the progress of the West Burlington Ave. Widening and Resurfacing Project. Mr. Hausner stated that there are approximately 4 ½ work days and Shipley Contracting has not started on the second half of West Burlington Ave. from Dry Creek Ave. north to Van Weiss. They plan to lay asphalt within the next couple of days and have the intersection of West Burlington Ave. and Agency Rd. open shortly thereafter. West Burlington Ave. will be open from Agency Rd. to Dry Creek Ave. allowing businesses on Dry Creek Ave. to have access from Agency Rd.

PUBLIC SAFETY – Chief Oblein reported that officers have been qualifying with their new handguns and will be training with the new Tasers over the next few weeks.

The DMC Health Center is planning a drive-up Flu Shot clinic on November 17th.

Chief Kesterke reported that the Fire Department has been testing and winterizing equipment. Chief Kesterke will also be applying for several grants to purchase equipment. The Fire Station will be open for Trick-or-Treat on Wednesday, October 31st. The Quad Township will be holding their annual meeting at the Fire Station on November 14th.

NEW BUSINESS:

Consider Appointment of City Representative to the Southeast Iowa Regional Airport Authority – Lees made a motion, second by Raleigh, to approve the appointment of Dennis Krieger, 405 Ballard St., West Burlington, to serve as the City's representative on the Southeast Iowa Regional Airport Authority Board. Rod Crowner informed Council that he would be abstaining from the vote because Mr. Krieger is his brother-in-law. Roll call vote. Law, Raleigh and Lees voted aye. Crowner abstained. Motion carried.

Consider a Resolution Changing the Name of the Bank on the City's Depository Resolution and Increasing Maximum Deposit Amounts – Crowner made a motion, second by Lees, to approve a Resolution changing the name of Burlington Bank and Trust to Two Rivers Bank and Trust on the City's Depository Resolution as well as increase the maximum deposit amount for both F&M Bank and Two Rivers Bank to \$8,000,000 each. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider the Purchase of Builders Risk Insurance from Zurich Co. for Construction of the Swimming Pool – At the October 3rd Council meeting Finance Officer Sattler presented a quote from Cady Insurance to purchase Builders Risk Coverage from Zurich Co. at a cost of \$3,080. Council asked Finance Officer Sattler to see if coverage could be purchased on a graduating scale as construction progresses. Cady Ins. was not able to find a provider that would provide coverage on a graduated scale. Zurich Co. still provided the best quote at rate of \$3,080. Builders Risk Coverage is necessary to cover any damage to the pool facility during the construction process. Lees made a motion, second by Crowner, to approve purchasing Builders Risk Insurance from Zurich Co. at a rate of \$3,080. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Consider Payment to French-Reneker-Associates for Engineering Services – Raleigh made a motion, second by Lees, to approve payment to French-Reneker-Associates in the amount of \$29,806.66 for engineering services related to the Safe-Routes-to-School Plan (\$4,000) and the West Burlington Ave. Street Rehabilitation Project (\$25,806.66). Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried. The City received a grant from the State to pay for the Safe-Routes-to-School Plan. Southeast Iowa Regional Planning Commission will apply for the reimbursement.

Consider Payment to Shipley Cont. for West Burlington Ave. Widening and Resurfacing Project – Crowner made a motion second by Raleigh to approve payment of \$68,504.92 to Shipley Contracting for the West Burlington Ave. Widening and Resurfacing Project. The City received a Federal Grant that will reimburse \$52,152.33 from this pay request. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Consider Payment to Shipley Cont. for Washington Rd. Paving Project – Lees made a motion, second by Raleigh, to approve the final pay request in the amount of \$5,391.88 to Shipley Contracting for the Washington Rd. Paving Project. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Consider a Resolution Accepting the Washington Rd. Paving Project – Lees made a motion, second by Crowner, to approve a Resolution accepting the Washington Rd. Paving Project and agreeing to release retainage in the amount of \$11,516.75 to Shipley Contracting, Inc. The total construction cost for this project was \$230,335.05 and consisted of extending pavement from the GRMC Laundry Facility south to the City's Wastewater Treatment Plant on Washington Rd. There is a four year performance guarantee with this project that will start on the date of acceptance. GRMC agreed to reimburse the City \$117,141.15 for paving from the south

edge of the laundry facility to the hospital's south property line. Finance Officer Sattler reported that the City has received payment from GRMC. Roll call vote. Law, Lees, Crowner and Raleigh voted aye. Motion carried.

Consider a Resolution Supporting a Hazard Mitigation Plan for Des Moines County – Mayor Trousil explained to Council that Des Moines County has asked Southeast Iowa Regional Planning to create an updated Hazard Mitigation Plan for the entire County. The City of West Burlington will be represented in the plan as one of the communities involved in handling a hazardous event in Des Moines County. An example would be the ice storm that occurred in February of this year. In order to be eligible for federal funding when events such as this occur, every City and County must have a Hazard Mitigation Plan in place. The plan must also be approved by FEMA. Each City is being asked to designate a representative who can authorize this mitigation project and file it with Iowa Homeland Security and Emergency Management for the purpose of obtaining financial assistance to hire Southeast Iowa Regional Planning Commission to create a Hazard Mitigation Plan for Des Moines County. The resolution will confirm to FEMA that the City of West Burlington supports the project and local officials and citizens of the community are willing to attend future meetings in order to meet the 15% local in kind match requirements of the grant. The Grant does not require the City of West Burlington to make a financial contribution to the project. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

Consider Upgrading Patrol Car Computer to a Wireless System – The Police Department budgeted funds for the conversion of the in-car computer system to a system that utilizes cellular wireless systems. Lt. Newberry has been working with the Burlington Police Department, the Des Moines County Sheriff Department to determine which cellular service to use for the conversion. The start-up cost for the conversion to a wireless system will be approximately \$11,000. Lees made a motion, second by Crowner, to approve upgrades to the squad car computer systems as presented. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider Upgrades for the Swimming Pool Project – Council discussed increasing the size of the Water Slide for the Swimming Pool Project from a 17' tall slide with a flume length of 116' to a 22' high slide with an additional 52' of flume length. The larger slide would cost approximately \$97,000. Council agreed to make a decision at the next meeting.

Consider Conditional Offer of Employment for Police Officer – Chief Oblein asked Council to approve a conditional offer of employment to Brian Mayberry to become a police officer. Crowner made a motion, second by Raleigh, to approve the conditional offer of employment. Roll call vote. Law, Crowner, Raleigh and Lees voted aye. Motion carried.

Consider Change Order #1 for the West Burlington Avenue Sewer and Water Extension Project – Crowner made a motion, second by Raleigh, to approve change order #1 for the West Burlington Ave. Sewer Project. The change order is related to repair work on the new manhole installed at the south end of the new sewer extension. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

OLD BUSINESS:

MAYOR'S INQUIRIES: Mayor Trousil reported on staff's attendance at the Iowa League of Cities Conference.

CITIZEN'S INQUIRIES: None

ADJOURN – There being no further business, the meeting adjourned at 7:00 p.m. upon motion by Crowner, second by Raleigh. Voice Vote: All Ayes. Motion carried.

Approved

Kelly D. Fry, City Clerk

Hans K. Trousil, Mayor

City of West Burlington	Claims List	10/17/2007
3E	LIFT STATION LIGHT	141.68
AHLERS & COONEY	AUDIT	154.00
ALLIANT ENERGY	GAS & ELECTRICITY	13431.72
AUTOZONE	PARTS	51.97
AXA EQUITABLE	DEFERRED COMP.	425.00
BALZER INC.	STEEL	52.76
BANCARD CENTER	TRAVEL/NEWBERRY	691.05
BURLINGTON MUNICIPAL WATER	WATER - 14,181,000 GALLONS	21952.52
C & J JANITORIAL SRV	FIRE STATION CLEANING	67.50
CENTRAL PRINTING	NOTE PADS/NUISANCE FORM	274.50
CESSFORD CONSTRUCTION CO	PATCH	393.75
CHIEF SUPPLY	BATTERIES	199.95
CITY OF BURLINGTON	COMMUNICATIONS	3234.22
CLEAR FALLS BOTTLED WATER	COOLER RENT & BOTTLED WATER	7.75
	TERMINAL	
CURE SOLUTIONS LLC	LICENSES/TROUBLESHO	946.10
DANDE WORKWEAR LLC	BOOTS-B. MOELLER	119.95
	MONTHLY FEE FOR	
DES MOINES CO. ATTORNEY	PROSECUTION	333.33
DES MOINES CO. NEWS	PUBLICATIONS	193.09
DES MOINES CO. REGIONAL	WASTE MANAGEMENT	2120.80
EASTERN IOWA LIGHT & POWER	ELECTRICITY/BEAVERDALE	48.42
ELECTRONIC APPLICATIONS CO	MOUNT LED LIGHT	61.25
FARM KING OF BURLINGTON	SUPPLIES	717.30
FASTENAL COMPANY, THE	SHOVELS	115.18
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	12602.22
FIRE SERVICE TRAINING BURE	DOP - REICH	100.00
FIRST CONSTRUCTION GROUP I	POOL CONSTRUCTION	26885.00
FP MAILING SOLUTIONS	POSTAGE	300.00
FRENCH-RENEKER-ASSOCIATES	W. BURLINGTON AVE	7500.00
GLOBAL TOUCH TELECOM	TELEPHONE SERVICE	8.93
GRADE A PLUS	RED RIBBONS	150.00
GREAT RIVER BUSINESS HEALT	SERVICES	47.00
GREAT RIVER MEDICAL CENTER	MEDICAL SUPPLIES	9.26
GROUP SERVICES INC.	MED. INS. REIMBURSEMENT	2030.11
HACH COMPANY	CHEMICALS	248.01
HARMAN GRAPHICS	CONSTRUCTION SIGN - POOL	240.00
HAWK EYE, THE	PUBLIC NOTICE	69.68
HYGIENIC LABORATORY A/R	WATER TESTING	425.00
IL STATE DISBURSEMENT UNIT	PAYROLL DEDUCTION	140.00
IOWA ILLINOIS OFFICE PRODU	COPY PAPER	253.60
IOWA TELECOM COMMUNICATION	TELEPHONE SERVICE	255.91
KONE INC.	MAINTENANCE AGREEMENT	522.48
LAVEINE SANITATION INC.	GARBAGE & TRASH HAULING	7844.34
LISCO/LTDS	TELEPHONE SERVICE	369.49

MCDONALD SUPPLY CO.	PLUMBING SUPPLIES	62.25
MENARDS	BUCKETS	312.78
MID-LAND EQUIPMENT	PART-BACKHOE	125.92
MIDWEST JANITORIAL SERVICE	JANITORIAL SERVICES	353.00
MIRACLE CAR WASH	CAR WASHES	11.00
MISCELLANEOUS VENDOR	FULLERTON LUMBER CO.	22.04
MISSISSIPPI VALLEY PUMP IN	PUMP REPAIR	5400.00
MORNING SUN FARM IMPLEMENT	PART - BACKHOE	28.34
MUNICIPAL SUPPLY INC.	METER/SUPPLIES	1365.88
NAPA AUTO PARTS	PARTS	378.90
NATIONAL PUBLIC EMPLOYER	ANNUAL MEMBERSHIP	36.00
NEWBERRY JR., FRANK	TRAVEL REIMBURSEMENT	9.19
OMB POLICE SUPPLY INC.	GUNS	1016.00
PC MAGAZINE	SUBSCRIPTION	39.97
QC ANALYTICAL SERVICES LLC	WASTEWATER TEST	1500.56
QWEST	TELEPHONE SERVICE	74.00
RACOM CORPORATION	ACCESS & MAINT.	464.30
RADIO SHACK	ADAPTOR	8.79
REIF OIL CO.	FUEL	2930.84
RICCHIO INC.	POOL CONSTRUCTION	42117.00
S.E. IA REGIONAL AIRPORT	ANNUAL CONTRIBUTION	18263.04
SHOTTENKIRK SUPERSTORE	TRANSMISSION FLUSH	205.49
SKELLY & DEJAYNES TREE SER	TREE REMOVAL	1000.00
SNYDER & ASSOCIATES INC.	HWY 406 & SECOND CONNECTION	7691.01
SOUTHEAST IA AREA SAFETY	ANNUAL MEMBERSHIP DUES	3299.37
TASC	FLEX SYSTEM	245.83
TREASURER STATE OF IOWA	SEPT. SALES TAX	4593.00
TRUENORTH COMPANIES LC	FIRE FIGHTERS AD&D	613.86
US CELLULAR	CELLULAR TELEPHONES	119.44
USA BLUEBOOK	CHEMICALS & FILTERS	162.46
WATERMAN, ALFRED	TRAVEL REIMBURSEMENT	189.18
WEST BURLINGTON FIREFIGHTE	FF DONATION	825.15
FUND TOTALS		
GENERAL FUND		38,845.66
ROAD USE		5,328.95
LOCAL OPTION SALES TAX		18,263.04
TIF		7,740.00
GENERAL OBLIGATION/TIF BO		69,127.18
WATER		36,509.20
BEAVERDALE ESCROW		16.42
WESTWOOD HILLS ESCROW		16.00
WOODSMAN SUB. ESCROW		16.00
SEWER		21,306.85
MEDICAL INSURANCE RESERVE		2,030.11
TOTAL		199,199.41

REVENUES - SEPTEMBER 2007

GENERAL FUND	\$ 47,694.26
HOTEL/MOTEL TAX	\$ 10,004.12
ROAD USE	\$ 25,115.85
EMPLOYEE BENEFITS	\$ 745.81
LOCAL OPTION SALES TAX	\$ 33,331.82
TIF	\$ 38,623.43
COBO RESERVE	\$ -
DEBT SERVICE	\$ 3,614.69
GENERAL OBLIGATION/TIF BO	\$ -
EQUIPMENT REPLACE - FIRE	\$ -
EQUIPMENT REPLACE - WTR	\$ -
EQUIPMENT REPLACE - STR	\$ -
EQUIPMENT REPLACE - ADM	\$ -
EQUIPMENT REPLACE - SWR	\$ -
FEDERAL GRANT	\$ -
WATER	\$ 63,000.14
BEAVERDALE ESCROW	\$ 883.45
WESTWOOD HILLS ESCROW	\$ -
WOODSMAN SUB. ESCROW	\$ -
SEWER	\$ 35,814.96
MEDICAL INSURANCE RESERVE	\$ -
TRUST & AGENCY	\$ -
TRUST & AGENCY-WTR DEPOS	\$ 18.72
4TH OF JULY CELEBRATION	\$ 3.00
GRAND TOTAL	<u><u>\$258,850.25</u></u>