

Regular Council Meeting February 21, 2007 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council Members Rod Crowner, Rick Raleigh, Tom Law and Marc Pilger were present. Therese Lees was absent. City Administrator Dan Gifford, Police Chief Alex Oblein, Finance Officer Leslie Sattler and Public Works Director Randy Fry were also present.

Crowner made a motion, second by Pilger, to approve the Agenda as presented. Roll call vote. Crowner, Raleigh, Law and Pilger voted aye. Motion carried.

Pilger made a motion, second by Crowner, to approve the following Consent Agenda as presented. Roll call vote. Raleigh, Law, Pilger and Crowner voted aye. Motion carried.

- A. Minutes of Regular Council Meeting – February 7, 2007
- B. Class C Liquor License Renewal for Hank’s Place, 1201 Derek Lincoln Dr.
- C. Administrator Gifford’s Attendance at the Iowa Municipal Manager’s Institute
- D. Training for HSEEP Training for Police Chief Oblein
- E. Reserve Officer Training for Reserve Officer’s Parker, Rohrer and Gillett
- F. Payment to Tylerworks for Software Implementation and On-Site Training - \$15,571.68
- G. Payment to Burlington Municipal Waterworks - \$17,306.12
- H. Payment to the City of Burlington for County Wide Communications - \$3,102.68
- I. Payment to DMC Regional Waste Commission for Waste Management Fee - \$2,120.80
- J. Payment to Municipal Supply Inc. - \$1,161.76
- K. Payment to QC Analytical Services - \$1,490.00
- L. Payment to Quest Enterprises, Inc. - \$12,100.35 (Grant Funds will be utilized)
- M. Purchase of “Skid Load” for Attack 8 - \$12,300 (Grant Funds will be utilized)
- N. Payment to USA Blue Book - \$4,003.20
- O. Claims List as Presented - \$131,225.97

CITIZEN’S INQUIRIES: Resident Pauline Rein, 417 West Burlington Ave., addressed the Council on their decision to accept the minutes of the January 29, 2007 Board of Adjustment Meeting. Ms. Rein asked the Board of Adjustment to grant a variance that would allow a 6’ privacy fence to remain in her front yard. Ms. Rein explained that she had cut down a row of trees next the driveway in her front yard and replaced them with a 6’ high fence. This type of fence is not allowed in a front yard according to the city code. Ms. Rein did not obtain a permit for the fence, but insisted that Building Inspector Hoy had given her verbal permission to install the fence. The variance request was denied by the Board of Adjustment following a split vote between the members. Ms. Rein felt that the vote was not fair because not all of the members were present and the split vote caused her request to be denied. The Council thanked her for her comments. Mayor Trousil explained that the Board only needs to have three members present to constitute a quorum and a variance can not be passed without a majority vote of the members present. The majority of Council agreed with the Board’s decision and no action was taken to remand the variance request back for further consideration.

COMMITTEE REPORTS:

FINANCE – Mayor Trousil informed Council that the Washington D.C. Summit was coming up and anyone interested in attending should contact the Chamber or City Hall so arrangements can be made. Crowner asked to see the agenda of items that will be discussed on the trip. Mayor Trousil also reported that he is still waiting on a contract from Mediacom in regards to the Franchise Agreement.

PUBLIC SAFETY –Chief Oblein reported that the department completed work on sTEP Grant enforcement February 12 – 16th. The Grant pays for overtime wages in connection with the enforcement project.

Fire Chief Kesterke reported that the department was conducting training on the Smoke Trailer and will be going on a tour of the Ethanol Plant to become familiar with recent improvements. Firefighters are also conducting fit testing for air masks with help from the Burlington Fire Department.

Crowner stated that he would like to schedule a Public Safety Committee meeting to discuss fire department issues. He will discuss a meeting date with Lees, who is the Chairman of the Public Safety Committee. Chief Kesterke invited Council to attend any of the Fire Department or Quad Township Meetings.

SANITATION – Nothing to report

UTILITIES – Nothing to report

STREETS – Public Works Director Fry reported that crews would be repairing pot holes around town over the next couple of weeks.

City Administrator Gifford commended the Public Works Department on another good job with snow removal.

NEW BUSINESS:

Consider Payment to Snyder & Associates for Engineering Services Related to the 2006 Water Distribution System Improvement Project - \$23,062.95 – Pilger made a motion, second by Law, to approve a payment to Snyder & Associates for Engineering Services. Crowner expressed his frustration with the slow progress of the project. Mayor Trousil explained that part of the project involves working with the Federal Government and Burlington Water Works and when you have other entities to deal with projects seem to progress slower. Roll call vote. Crowner, Raleigh, Law and Pilger voted aye. Motion carried.

Consider Payment to French-Reneker-Associates for Engineering Services Related to Street and Watermain Projects - \$28,120.00 – Crowner made a motion, second by Raleigh, to approve payment to French-Reneker for engineering services related to the following projects:

Consider Payment to Burbach Aquatics for Engineering Services Related to the Swimming Pool Project - \$1,300 – Pilger made a motion, second by Law, to approve payment to Burbach Aquatics for engineering services related to the Swimming Pool Project. Administrator Gifford stated that Burbach has completed the preliminary design concept for the pool and Council needs to discuss funding options. Roll call vote: Raleigh, Law, Pilger and Crowner voted aye. Motion carried.

Consider the Second Reading of an Ordinance Regulating Parking on Park Place and Board Walk – Pilger made a motion, second by Law, to approve the second reading of an ordinance regulating parking on Park Place and Board Walk. Council directed staff to contact the subdivider in the Park Place West Estates Subdivision to see if he had any concerns about the proposed parking. The owner/subdivider, Wally Day, stated that he would like to see residents be allowed to park in the cul-de-sacs on Park Place and Board Walk. Chief Oblein and Public Works Director Fry had no objections. Council amended the second reading of the ordinance by removing the restricted parking in the cul-de-sacs and also changed the ordinance to allow parking on the north side of Board Walk. Roll call vote. Law, Pilger, Crowner and Raleigh voted aye. Motion carried.

Consider Request from Burlington Public Library for Donation of 350 One Day Swimming Pool Passes in Connection with the Summer Reading Program – Pilger made a motion, second by Law, to donate 350 one-day pool passes to the Burlington Public Library to be used in connection with the

Summer Reading Program. Roll call vote: Pilger, Crowner and Law voted aye. Raleigh voted nay. Motion carried.

Set Public Hearing for March 21st to Consider Amending the Urban Renewal Plan – Pilger made a motion, second by Crowner, to approve a resolution setting a public hearing for March 21st at 6:00 p.m. to consider amendments to the City’s Urban Renewal Plan that would allow TIF revenue to be used toward the construction of a new swimming pool. Roll call vote: Raleigh, Law, Pilger and Crowner voted aye. Motion carried.

Accept Letter of Resignation from Kristi Ervine and Approve Advertising for a Replacement – Crowner made a motion, second by Pilger, to accept a letter of resignation from the Police Department Administrative Assistant Kristi Ervine. Roll call vote. Law, Pilger, Crowner and Raleigh voted aye. Motion carried.

Administrator Gifford asked Council to consider making part-time employee Dana Buster a full-time employee to cover the police department administrative position. With the automation of several areas within the police department he feels that the position could become part-time. Dana has been an asset to the City Hall and staff feels that she would be capable of filling the position very well. Administrator Gifford recommended hiring Dana so training can begin as soon as possible. He also proposed increasing her wage to \$11.00. Raleigh asked if anyone else had shown interest in the position. He felt that everyone should be given the chance to apply if they were interested. Council agreed that Dana would be a good candidate and agreed to proceed with training and the formal hiring at the next Council meeting.

OLD BUSINESS: No old business.

MAYOR’S INQUIRIES: Administrator Gifford explained that the City Council meetings would be televised again after a programming problem that caused the DVD not to play has discovered.

CITIZEN’S INQUIRIES: No inquiries.

ADJOURN – There being no further business, the meeting adjourned at 6:50 p.m. upon motion by Crowner, second by Pilger. Voice Vote: All Ayes. Motion carried.

Approved	Kelly Fry, City Clerk	
City of West Burlington	Claims	02/21/2007
ACS GOVERNMENT SYSTEMS INC	SOFTWARE SUPPORT	625.00
ALLIANT ENERGY	GAS & ELECTRICITY	16,468.51
AXA EQUITABLE	DEFERRED COMP.	400.00
BALZER INC.	STEEL	162.92
BANCARD CENTER	TRAVEL/OBLEIN	872.77
BARCO MUNICIPAL PRODUCTS	SIGN POSTS	425.04
BILLUPS TIRE & MUFFLER INC	EXHAST SYSTEM REPAIRS	17.03
	CITY HALL WINDOW	
BRITE-WAY SERVICES	CLEANING	35.00
	QTRLY-PREVENTIVE	
BROCKWAY COMPANY INC.	MAINTENANCE	432.00
BURBACH AQUATICS INC.	ENGINEERING-POOL	1,300.00
BURLINGTON HYDRAULIC	STROBE LIGHT	108.75

SERVICE		
BURLINGTON MUNICIPAL WATER	WATER-12,486,000 GALLONS	17,306.12
BURLINGTON/WEST BURLINGTON	ANNUAL DINNER 2007	600.00
C & J JANITORIAL SRV	FIRE STATION CLEANING	135.00
CESSFORD CONSTRUCTION CO	SAND	798.30
CHICK'S UPHOLSTERING	SEAT REPAIR	150.00
CITY OF BURLINGTON	COMMUNICATIONS	3,102.68
	COOLER RENT & BOTTLED	
CLEAR FALLS BOTTLED WATER	WATER	34.75
CRAY GODDARD MILLER &		
TAYLOR	LEGAL SERVICES	586.50
DANDE WORKWEAR LLC	OVERALLS-POLSON	74.95
DENNYS AUTO SERVICE	RESURFACE BRAKE DRUMS	20.60
	MONTHLY FEE FOR	
DES MOINES CO. ATTORNEY	PROSECUTION	333.33
DES MOINES CO. REGIONAL	WASTE MANAGEMENT	2,325.52
DIGITAL OFFICE SOLUTIONS	TONER	74.00
EASTERN IOWA LIGHT & POWER	ELECTRICITY/BEAVERDALE	34.33
ELECTRONIC APPLICATIONS CO	RADIO ADJUSTMENTS	30.00
FARM KING OF BURLINGTON	SUPPLIES	96.36
FASTENAL COMPANY, THE	SALT FOR SIDEWALKS	173.27
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	10,799.70
FRENCH-RENEKER-ASSOCIATES	W. BURLINGTON AVE.	2,600.00
FULLERTON BUILDING CENTER	CONCRETE MIX	35.36
GRADE A PLUS	TRAINING	10.00
GREAT RIVER MEDICAL CENTER	PHYSICALS	396.00
GREENWOOD CLEANING		
SYSTEMS	GARBAGE BAGS	67.76
HOLT SUPPLY CO.	PLUMBING SUPPLIES	13.10
HOLTKAMP'S TRAILER REPAIR	BATTERIES	322.60
HWY 34 COALITION	HWY 34 COALITION	250.00
IL STATE DISBURSEMENT UNIT	PAYROLL DEDUCTION	140.00
INDUSTRIAL MOTORS INC.	HUBS	49.00
IOWA DEPARTMENT OF		
TRANSPORTATION	PLOW BLADES	157.88
IOWA ILLINOIS OFFICE		
PRODUCTS	RIBBON - RECIPT PRINTER	239.86
IOWA TELECOM COMMUNICATION	TELEPHONE SERVICE	332.31
J & S ELECTRONIC BUSINESS	STAPLES	35.00
LAVEINE SANITATION INC.	GARBAGE & TRASH HAULING	7,385.07
	T1/TELE	
LISCO/LTDS	SERVICE/INTERNET/EMAIL	430.44
LOWE'S COMPANIES INC.	SCREWS	113.87
MATT PARROTT & SONS CO.	MINUTE BOOK	237.74
MCDONALD SUPPLY CO.	PLUMBING SUPPLIES	264.37
MENARDS	HOSE/ADAPTOR	370.29
MID-LAND EQUIPMENT	PARTS-BACKHOE	23.12
MIDWEST JANITORIAL SERVICE	JANITORIAL SERVICES	353.00

MIRACLE CAR WASH	CAR WASHES	14.00
RSB RENTALS LC	WATER REFUND	22.26
MUNICIPAL SUPPLY INC.	METER, GASKETS, CLAMPS, FLANGE	1,161.76
NAPA AUTO PARTS	PARTS	502.06
NFPA	MEMBERSHIP RENEWAL	150.00
OLD DOMINION BRUSH	TOW BRACKETS	523.15
POSTMASTER	STAMPS	390.00
PRAXAIR DISTRIBUTION INC.	GROUND CLAMP/CONTACT TIPS	29.07
QC ANALYTICAL SERVICES LLC	WASTEWATER TEST	1,490.00
QUEST ENTERPRISES INC	BUNKER GEAR	12,100.35
QWEST	TELEPHONE SERVICE	74.00
RADIO SHACK	CAMERAS-PARK RESTROOMS	29.99
REIF OIL CO.	FUEL	3,111.16
RON'S CERTIFIED AUTOMOTIVE	REPAIR-DTF TRUCK	299.52
SANDRY FIRE SUPPLY L.L.C.	HELMETS	361.17
SHERWOOD CO.	STREET SIGNS	216.00
SHOTTENKIRK SUPERSTORE	REPAIR	292.49
SNYDER & ASSOCIATES INC.	HWY 406 & SECOND CONNECTION	23,062.95
SUMMIT SUPPLY	SAFETY GLASSES	8.00
TASC	FLEX SYSTEM	258.33
TOTAL CONNEXIONS	CELLULAR PHONES	754.87
TYLER WORKS	BAR CODE SCANNER	9,564.00
U OF I HEALTHCARE EMS LEAR	CPR RECERTIFICATION	36.00
USA BLUEBOOK	FREIGHT	4,298.60
WEST BURL. PETTY CASH FUND	PETTY CASH	176.30
WRIGHT EXPRESS	FUEL	950.74
	** TOTALS **	131,225.97