

TENTATIVE AGENDA

PLEDGE OF ALLEGIANCE
MAYOR HANS TROUSIL PRESIDING
CALL TO ORDER - ROLL CALL
PERFECTING & APPROVAL OF AGENDA

CONSENT AGENDA

1. Approve Minutes from November 21, 2007
2. Approve Payment to Uniform Den, Inc. - \$1,388.37
3. Approve Liquor License Renewal for Reif Oil, Westland Fast Break
4. Approve Payment to Dorsey & Whitney LLP - \$10,909.70
5. Approve Mark Pepper's Removal from the Fire Department
6. Approve Ringo Covert's Re-appointment to the Planning and Zoning Commission
7. Approve Claims as Presented in the Amount of \$181,304.40

CITIZEN'S INQUIRIES:

COMMITTEE REPORTS:

FINANCE
SANITATION
UTILITIES - Update from Darrell Stalzer, Alliant Energy
STREETS
PUBLIC SAFETY

NEW BUSINESS:

1. Consider Two River's Proposal for Workers Comp, Liability and Property Insurance Coverage
2. Consider Two River's Proposal for Health Insurance Coverage
3. Consider Admission Rates for the New Municipal Swimming Pool
4. Consider Payment to Hometown Plumbing and Heating for Swimming Pool Construction - \$74,575.00
5. Consider Revised Letter of Understanding Between City of Burlington and City of West Burlington for Fire Marshal Services
6. Consider a Resolution Naming the City's Representative on the Southeast Iowa Regional Planning Commission Board of Directors
7. Consider Building Inspector Hoy's Resignation
8. Consider Approval of Annual Ladder & Ladder Truck Tests for the Fire Department
9. Consider Payment to Shipley Contracting for West Burlington Ave. Widening Project - \$131,360.67
10. Consider Approval of Change Orders for the West Burlington Ave. Widening Project - \$7,819.60

OLD BUSINESS:

CITIZEN'S INQUIRIES:
MAYOR'S INQUIRIES:
ADJOURN

Council will hold a Work Session following the City Council Meeting to discuss the Swimming Pool Project, Staffing Issues.

Regular Council Meeting December 5, 2007 – 6:00 p.m. The West Burlington City Council met in regular session at 122 Broadway Street with Mayor Trousil presiding. Council Members Rod Crowner, Rick Raleigh, Tom Law and Therese Lees were present. Marc Pilger was absent. City Administrator Dan Gifford, Finance Officer Leslie Sattler, Police Chief Alex Oblein, Fire Chief Terry Kesterke and Public Works Director Randy Fry were also present.

Lees made a motion, second by Law, to approve the Agenda as presented. Roll call vote: Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Lees made a motion, second by Crowner, to approve the Consent Agenda as follows. Roll call vote. Law, Lees, Crowner and Raleigh voted aye. Motion carried.

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CITIZEN'S INQUIRIES: No citizen inquiries.

COMMITTEE REPORTS:

FINANCE – Mayor Trousil stated that Council needs to start thinking about setting some dates to work on the FY2008/2009 Budget.

SANITATION – Nothing to report.

UTILITIES – Darrell Stalzer with Alliant Energy gave an update on Alliant's participation within the community, which involved employment numbers, funding local grants, participating in economic development and supporting the community with other contributions.

STREETS – Nothing to report.

PUBLIC SAFETY – Chief Oblein reported that the department is working on their Alcohol Compliance Grant as well as changing the computers over to an updated system. Six officers have now been trained to carry tasers. Officer Mayberry has started work and is doing well. The new police unit recently purchased from the Kansas Highway Patrol is having equipment installed and will be ready for service in the next couple of weeks.

Chief Kesterke reported that the department is preparing for First Aide and CPR Training. They will be sending a couple fire fighters to winter fire school in January.

NEW BUSINESS:

Consider Two Rivers Insurance Proposal for Workers Comp, Liability and Property Insurance Coverage

– Two Rivers Insurance presented quotes for Workers Comp., Liability and Property Insurance Coverage from Cornhusker Casualty and Continental Western. The City currently has coverage with Cornhusker Casualty. The current policy will expire on January 1st, 2008. Cornhuskers Casualty quoted a total premium of \$71,950. Continental Western quoted a total premium of \$68,520. Cathy Howell and Steve Staebell were present to answer questions from Council. Ms. Howell stated that they have worked with both companies and have always been satisfied with the coverage. Finance Officer Sattler stated that the City has been happy with the coverage from Cornhusker Casualty. Her recommendation was to stay with

Cornhusker for another year rather than change all the coverage to a new company. Crowner made a motion, second by Lees, to approve the proposal from Cornhusker Casualty for a total premium of \$71,950. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

Consider Two Rivers Insurance Proposal for Health Insurance Coverage – The City’s health insurance policy will expire January 1st, 2008. The City currently has a policy with Wellmark, which includes a \$2,500 (single)/\$5,000 (family) deductible. The City self-funds the deductibles and out-of-pocket maximum down to a \$300 (single)/\$600(family) for each full time employee. Currently the city contracts with Group Services to administer the self-funding as well as a Flex program. Group Services contracts the Flex out to a third company (TASC). Flex is a program that allows employees to set aside money for medical expenses and child care using pre-tax dollars.

Dennis Krehbiel and Steve Preader with Two Rivers Insurance and Employee Benefit Systems (EBS) have been working with employees and staff to obtain quotes for other health insurance coverage. They have reviewed the quotes and recommend purchasing a different policy with Wellmark and using EBS to administer the self-funding and Flex program. Two Rivers feels that the proposed Wellmark Policy will save the City money by reducing the risk of potential exposure with self-funding portion of the plan. The employee deductible and out of pocket maximum will not change. Mr. Krehbiel reviewed the details of the plan and how it would be administered. The biggest concern addressed by employees was how prescriptions would be paid and reimbursed. The proposed policy would require employees to pay the full price for every prescription and wait for reimbursement from the self-funding administrator. Mr. Preader stated that he has discussed the employee concerns with Hy-Vee and Walgreens pharmacy and both have agreed to set up accounts for the employees so they are not fronting the entire prescription amount until their 80% is reimbursed by the self-funding administrator. This agreement seemed to satisfy the employee concerns. Crowner made a motion, second by Raleigh, to approve the proposal from Two Rivers Insurance and Employee Benefit Systems to purchase HSG \$2500 Deduct Plan from Wellmark and contract with Employee Benefits Systems (EBS) to administer the Self-funding Health Insurance, Dental Insurance, and FLEX plans beginning January 1, 2008. Mayor Trousil encouraged employees to take advantage of the Flex Plan.

Consider Admission Rates for the New Municipal Swimming Pool – Council discussed admission rates for the new swimming pool. Following a lengthy discussion Council agreed on the following rate schedule.

Daily Admission

- \$3.00 per person (A child age 0 – 3 is free if accompanied by an adult paying the daily admission price)
- Senior Citizens - \$2.00 per person

Season Passes

- Family Pass - \$100 - Passes sold between December and February will be reduced by \$10. A family pass can include up to five family members. There will be a \$5.00 charge for each additional family member.
- Single Pass - \$50 - Passes sold between December and February will be reduced by \$5.00.

Ticket Books

- 10 passes - \$25.00
- 25 passes - \$60.00

Lees made a motion, second by Law, to approve the admission prices as listed above. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Consider Payment to Hometown Plumbing and Heating for Swimming Pool Construction - \$74,575.00 –

Crowner made a motion, second by Raleigh, to approve a payment of \$74,575.00 to Hometown Plumbing

and Heating for construction services at the swimming pool. Roll call vote. Crowner, Raleigh, Law and Lees voted aye. Motion carried.

Consider Revised Letter of Understanding Between City of Burlington and City of West Burlington for Fire Marshal Services- Crowner made a motion, second by Raleigh, to approve a revised letter of understanding with the City of Burlington for Fire Marshal Services. The revised agreement between Burlington and West Burlington includes an increase of \$466, which reflects the Fire Marshals recent wage increase of 4.5%. Crowner stated that he was very happy with the shared services. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Consider a Resolution Naming the City's Representative on the Southeast Iowa Regional Planning Commission Board of Directors – Lees made a motion, second by Crowner, to approve a Resolution appointing Mayor Hans Trousil to serve as the City's representative on the Southeast Iowa Regional Planning Commission Board of Directors. Roll call vote. Law, Lees, Crowner and Raleigh voted aye. Motion carries.

Consider Building Inspector Hoy's Resignation – Crowner made a motion, second by Raleigh, to approve Building Inspector Lowell Hoy's resignation. Lowell has worked for the City since January of 1989. Council expressed their gratitude for Lowell's services. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

Consider Approval of Annual Ladder & Ladder Truck Tests for the Fire Department – Lees made a motion, second by Raleigh, to approve annual ladder and ladder truck tests for the Fire Department. Roll call vote. Raleigh, Law, Lees and Crowner voted aye. Motion carried.

Consider Payment to Shipley Contracting for West Burlington Ave. Widening Project - \$131,360.67 – Raleigh made a motion, second by Crowner, to approve a payment of \$131,360.67 to Shipley Contracting for construction related to the West Burlington Ave. Widening Project. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

Consider Approval of Change Orders for the West Burlington Ave. Widening Project - \$7,819.60 – Lees made a motion, second by Raleigh, to approve change orders totaling \$7,819.60 for the West Burlington Ave. Widening Project. Roll call vote. Lees, Crowner, Raleigh and Law voted aye. Motion carried.

MAYOR'S INQUIRIES: Council briefly discussed changing the date of the first meeting in January, but decided to keep it at the regular time, which is Wednesday, January 2nd at 6:00 p.m.

Mayor Trousil read a letter from General Electric stating that the expected January layoff of 250 employees has been extended until March 14, 2008.

CITIZEN'S INQUIRIES: None

ADJOURN – There being no further business, the meeting adjourned at 8:47 p.m. upon motion by Lees, second by Raleigh. Voice Vote: All Ayes. Motion carried.

The Work Session following the meeting was cancelled.

Approved

Kelly D. Fry, City Clerk

Hans K. Trousil, Mayor

City of West Burlington	Claims List	12/05/2007
ACCESS ENERGY	ACCESS ENERGY	36.00
ALEXIS FIRE EQUIP. CO. INC	STRAP	8.70
ALEXIS FIRE EQUIP. CO. INC	HELMET DECAL	16.37
BANCARD CENTER	TRAVEL/RAM/PHONE SUPPLIES	1495.03
BANKERS TRUST COMPANY	2007 AQUATIC BOND INTEREST	27561.25
BANKERS TRUST COMPANY	2003 BOND INTEREST	22945.00
BANKERS TRUST COMPANY	2003 BOND AGENT FEES	150.00
BANKERS TRUST COMPANY	COBO BOND INTEREST	7188.75
BANKERS TRUST COMPANY	COBO BOND AGENT FEES	150.00
BANKERS TRUST COMPANY	94 GO BOND INTEREST	8215.00
BANKERS TRUST COMPANY	94 GO BOND AGENT FEE	150.00
BAUER BUILT INC.	TIRE REPAIR	15.00
BAUER BUILT INC.	TIRES	334.60
BAUER BUILT INC.	TIRE REPAIR	22.00
BURLINGTON HYDRAULIC SERVI	CABLE TIES	37.97
BURLINGTON/W. BURLINGTON U	UNITED WAY EE DEDUCTION	2.00
CARLSON WAGONLIT TRAVEL	TRAVEL-K.FRY/SATTLER	281.88
CENTRE STATE INTN'L INC.	PULLEY	126.10
CITY OF BURLINGTON	CTAA AMBULANCE PAYMENT	39929.67
CLEAR FALLS BOTTLED WATER	COOLER RENT & BOTTLED WATER	21.50
CTAA	AMBULANCE PAYMENT	24855.85
CURE SOLUTIONS LLC	FLOPPY MAP DRIVE	105.00
DANDE WORKWEAR LLC	COAT-MESECHER	69.49
DENNYS AUTO SERVICE	RESURFACE ROTORS	25.00
DORSEY & WHITNEY	LEGAL FEES	10909.70
EASTERN IOWA LIGHT & POWER	ELECRRICITY-BEAVERDALE	48.28
EBERT SUPPLY CO.	DEGREASER & CUPS	69.27
EDM EQUIPMENT CO.	PARTS	696.59
EDM EQUIPMENT CO.	PARTS	190.12
FARMERS & MERCHANTS BANK	CITY HALL LOAN	5599.99
FASTENAL COMPANY, THE	NUTS & BOLTS	40.08
FASTENAL COMPANY, THE	SAW BLADES	58.85
FASTENAL COMPANY, THE	BOLTS	99.80
FEDERAL ELECTRONIC TAX PAY	FEDERAL TAXES	4872.78
FEDERAL ELECTRONIC TAX PAY	FICA W/H	5234.38
FEDERAL ELECTRONIC TAX PAY	MEDICARE W/H	1224.14
FISHER SCIENTIFIC	HAND SANITIZER	347.91
GROUP SERVICES INC.	MED INS. REIMBURSEMENT	2276.21
GROUP SERVICES INC.	MED INS. REIMBURSEMENT	976.00
HOLT SUPPLY CO.	GASKET	4.63
HOLTKAMP'S TRAILER REPAIR	MED 10 REPAIR	279.98
HY-VEE	MEALS - MCCULLOCH	6.00
IL STATE DISBURSEMENT UNIT	PAYROLL DEDUCTION	140.00
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP/T. LEES	40.00
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP-GIFFORD/T.LE	80.00
IOWA PUBLIC EMPLOYEES' RET	IPERS REGULAR	2345.03
IOWA PUBLIC EMPLOYEES' RET	IPERS POLICE	2630.81
J. J. NICHTING CO. INC.	PARTS-MOWER	377.86

J. J. NICHTING CO. INC.	PARTS-MOWER	26.45
J.S. FIRE INC.	HYDROSTATIC CYLINDERS	58.24
MCDONALD SUPPLY CO.	TUBE CUTTER	31.78
MCDONALD SUPPLY CO.	TEST CAP	3.91
MISCELLANEOUS VENDOR	LAVER, GREG	3.69
MORNING SUN FARM IMPLEMENT	WHEEL	63.31
MORNING SUN FARM IMPLEMENT	TEMP GAUGE	35.20
MUNICIPAL SUPPLY INC.	METER & SUPPLIES	430.48
PINE GROVE STORE	BOOTS-R. FRY	130.50
POSTMASTER	DECEMBER WATERBILLS	309.93
PRAXAIR DISTRIBUTION INC.	WIRE BRUSH	4.78
PRAXAIR DISTRIBUTION INC.	SAFETY GLASSES	4.59
QWEST	TELEPHONE SERVICE	188.62
RACOM CORPORATION	ACCESS & MAINT	464.30
RAINBO OIL COMPANY	HYDRAULIC FLUID	113.60
RAINBO OIL COMPANY	KEROSENE	248.30
SHOTTENKIRK SUPERSTORE	BRAKE PADS	41.82
SHOTTENKIRK SUPERSTORE	BATTERY	98.95
STAPLES CREDIT PLAN	UPS/SAMPLES	49.92
STAPLES CREDIT PLAN	UPS/SAMPLES	15.10
STAPLES CREDIT PLAN	UPS/SAMPLES	17.84
STAPLES CREDIT PLAN	UPS/SAMPLES	9.26
STAPLES CREDIT PLAN	UPS/SAMPLES	17.73
STAPLES CREDIT PLAN	UPS/SAMPLES	9.26
STAPLES CREDIT PLAN	UPS/SAMPLES	17.73
STAPLES CREDIT PLAN	UPS/SAMPLES	15.38
STAPLES CREDIT PLAN	DVR-R	29.96
STAPLES CREDIT PLAN	CALENDARS/INK/PAPER	188.67
STAPLES CREDIT PLAN	TONER	533.84
STAPLES CREDIT PLAN	CD & CASES	27.97
TASC	FLEX PLAN	50.00
TREASURER STATE OF IOWA	WITHHELD TAXES	1697.00
ULTRAMAX	AMMUNITION	928.00
ULTRAMAX	AMMUNITION	961.00
UNIFORM DEN INC.	UNIFORMS-MAYBERRY	1388.37
UNIFORM DEN INC.	UNIFORMS-MAYBERRY	128.17
UNIFORM DEN INC.	UNIFORMS-MAYBERRY	70.12
UNITEL COMMUNICATIONS GROU	TELEPHONE SERVICE	33.63
US CELLULAR	CELLULAR TELEPHONES	17.20
US CELLULAR	CELLULAR TELEPHONES	94.97
VERIZON WIRELESS	CELLULAR TELEPHONES	218.30
WALMART	BATTERIES	43.21
WALMART	HAND SOAP/BATTERIES	35.65
WEST BURL. PETTY CASH FUND	PETTY CASH	157.11
	Fund Totals	
	GENERAL FUND	19010.97
	ROAD USE	2101.14

LOCAL OPTION SALES TAX	24855.85
TIF	12938.74
DEBT SERVICE	59021.25
GENERAL OBLIGATION/TIF BO	10910.42
WATER	4601.75
BEAVERDALE ESCROW	16.28
WESTWOOD HILLS ESCROW	16.00
WOODSMAN SUB. ESCROW	16.00
SEWER	4634.13
MEDICAL INSURANCE RESERVE	3252.21
TRUST & AGENCY	39929.67
TOTAL	181,304.40